

10<sup>th</sup> May 2016

**YOU ARE HEREBY SUMMONED to attend a MEETING of the HIGHWAYS, PLANNING & DEVELOPMENT COMMITTEE to be held at THE LAVERTON, BRATTON ROAD, WESTBURY, on MONDAY 16<sup>th</sup> MAY 2016 at 7:00pm.**

Yours faithfully

Town Clerk

**Public Forum**

Register between 6:50pm – 7:00pm  
Maximum Input per Person – Strictly 5 minutes  
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk  
at least five working days prior to the Meeting.**

#### **A G E N D A**

1. **TO ELECT A CHAIRMAN.**
2. **TO APPOINT A VICE-CHAIRMAN.**
3. **TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE.**
4. **DISPENSATIONS.**
5. **DECLARATIONS OF INTEREST (if any) AND REASONS.** (Members must be diligent regarding their interests.)
6. **MINUTES.** To confirm and sign the Minutes of the Committee Meeting held on 18<sup>th</sup> April 2016 (copies of the draft minutes were distributed with the Annual Town Council Agenda for 03.05.16).
7. **MATTERS ARISING (if any) FROM THESE MINUTES.** (Note: no new decisions can be taken.)

**The following items are for information purposes only:**

- a) **Minute point P.4249 Dropped Kerb Request, Chantry Lane.**  
At the last meeting it was mentioned that a decision had been made and the Clerk was asked to chase for this decision. Please see attached response from Kirsty Rose, Traffic Engineer, Wiltshire Council.
- b) **Minute point P.4257d) - Speeding along Frogmore Road - Request to reduce speeding vehicles by making Frogmore Road a 'No Through Road'.**  
This issue has been referred to Wiltshire Council who advised Mr Tomlinson needs to complete an issues sheet to raise it through the system. Mr Tomlinson has been emailed with the link to the form.
- c) **Minute point P.4257 e) - Speeding along A350 at Chalford**  
Wiltshire Council advised Mr Howard to report the issue through the Area Boards issue system, which he has done. They have since sent a metro count request form which we have completed and Kirsty Rose forwarded the results of the last metro count carried out in 2013. Kirsty also said it would be a good location to position our SID in the future.
- d) **Minute point P.4258 a) – Development at Slag Lane, Westbury.**  
Enquiries were made with David Wilson Homes as to when the park would be opening. (See attached reply from David Wilson Homes).
- e) **Minute point – P.4254** The County of Wiltshire (Westbury, Heywood and Dilton Marsh) (Prohibition and Restriction of Waiting, Taxi Rank Clearways and On Street Parking) Consolidation Order 2012 (Amendment No.5) Order 2016 – (see attached).

**Members' Matters Arising.** (Note: no decisions can be taken.)

- 8. **REPORT BY WILTSHIRE COUNCILLORS** (if any). **Wiltshire Council matters only.**  
(Members wishing to ask questions of the Wiltshire Councillors are requested to give prior notice to the Councillor concerned or to the Clerk for onward transmission.)
- 9. **CHAIRMAN'S COMMUNICATIONS.**
- 10. **PLANNING DECISIONS.** To note Planning Decisions made by Wiltshire Council. (See Schedule I attached.)
- 11. **PLANNING APPLICATIONS.** To consider Applications received from the Development Manager West, Wiltshire Council, up to the 18<sup>th</sup> April 2016 and to make such observations thereon as the Committee may decide. (See Schedule II attached).
- 12. **STAGECOACH RAIL - SHORTLISTED AS A BIDDER FOR SOUTH WESTERN RAIL FRANCHISE.**  
Further to minute point P.4255 please see attached response to the letter we forwarded.  
  
To decide if we wish agree further comments.
- 13. **HIGHWAYS CORRESPONDENCE / MATTERS:**
  - a) **SID (Speed Indicator Device) – update from the Clerk (see attached)**

**b) Metro Count Request – Slag Lane (Deferred from last meeting P.4257g)**

A request has been received through the Area Board Issues System for a metro count along Slag Lane and this was deferred at the last meeting as it came to light a metro count had recently been carried out.

See attached information relating to the metro count carried out between 02/12/16 and 09/12/2016.

To decide if we consider another metro count is required due to mitigating circumstances.

**c) Request for Double Yellow Lines along Leigh Road – (see attached)**

**14. CLERK'S CORRESPONDENCE:**

**a) Repainting of the bollards in the High Street – Clerk to give an update.**

**b) Hawke Ridge Business Park- Site progress photos end April 2016 – To be shown at the meeting.**

For Information Only

**c) Update to Community Infrastructure Levy (CIL) Questions & Answers (see attached).**

For Information Only.

**15. MONTHLY STATEMENT:** To be circulated at the meeting.

**16. BUDGET BIDS**

**17. WORKING GROUPS' REPORTS:**

**a) Play and Leisure Facilities Working Group:**

No meeting held.

**b) Street Scene Working Group:**

See report attached.

**c) Town Improvement Group:**

No meeting held