

15<sup>th</sup> November 2016

**YOU ARE HEREBY SUMMONED to attend a MEETING of the HIGHWAYS, PLANNING & DEVELOPMENT COMMITTEE to be held at THE LAVERTON, BRATTON ROAD, WESTBURY, on MONDAY 21<sup>st</sup> NOVEMBER 2016 at 7:00pm.**

Yours faithfully

Town Clerk

**Public Forum**

Register between 6:50pm – 7:00pm  
Maximum Input per Person – Strictly 5 minutes  
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk  
at least five working days prior to the Meeting.**

**A G E N D A**

1. **TO RECEIVE APOLOGIES** (if any) **AND REASONS AND APPROVE ABCENCES**
2. **DISPENSATIONS.**
3. **DECLARATIONS OF INTEREST** (if any) **AND REASONS.** (Members must be diligent regarding their interests.)
4. **MINUTES.** To confirm and sign the Minutes of the Committee Meeting held on 17<sup>th</sup> October 2016 (previously circulated with Town Council agenda 07.11.16).
5. **UPDATE ON ACTIONS FROM PREVIOUS MEETING MINUTES**

**The following items are for information purposes only:**  
(Note: no decisions can be taken.)

Minute ref	Subject	Action	Update	Further action required or closed
P.4345	Lakeside View / Slag Lane Development	Clerk to make enquires with developer	Still awaiting a response	Clerk still chasing
P.4338i	Aldi Street Lights	Clerk to contact Aldi	Clerk written to store manager and Head Office	Clerk still chasing
P.4356	Network Rail Recycling Depot	Clerk to respond to Wiltshire Council	Reply received from Wiltshire Council	See agenda item 16
P.4356	Blocked Cinder Path	Clerk to make a Rights of Way application	Wiltshire Council advised Cllr Hawker was making an application and advised leaving it with him to avoid duplication.	No Further Action Required

**6. REPORT BY WILTSHIRE COUNCILLORS** (if any). **Wiltshire Council matters only.**  
(Members wishing to ask questions of the Wiltshire Councillors are requested to give prior notice to the Councillor concerned or to the Clerk for onward transmission.)

**7. CHAIRMAN'S COMMUNICATIONS.**

**8. PLANNING DECISIONS.**

To note Planning Decisions made by Wiltshire Council. (See Schedule I attached.)

**9. PLANNING APPLICATIONS**

To consider Applications received from the Development Manager West, Wiltshire Council, up to the 21<sup>st</sup> November 2016 and to make such observations thereon as the Committee may decide. (See Schedule II attached).

**10. RECOMMENDATION received from TOWN IMPROVEMENT GROUP dated 17.10.16**

**High Street / Rotunda improvement project.**

**Recommendation:**

Westbury Town Council requests that Wiltshire Council re-examine the project to improve the High Street area of Westbury [see attached.] particularly in view of the substantial CIL receipts that current and planned development in Westbury should bring.

**11. RECOMMENDATION received from TOWN IMPROVEMENT GROUP dated 17.10.16**

**Neighbourhood Plan**

**Recommendation:**

That Westbury Town Council requests (to Wiltshire Council) that the whole of the parish (town) is designated for neighbourhood planning (see attached).

**12. VACANT COMMERCIAL PROPERTIES IN TOWN**  
To decide if we should keep a data base on vacant commercial properties in the town and obtain the selling price, to help with future change of use requests.

**13. GREAT WESTERN RAILWAY CAR PARK CHANGES FROM 11<sup>th</sup> DECEMBER 2016 –**  
(see attached)  
To note

**14. GREAT WESTERN ELECTRIFICATION PROGRAMME –** (see attached)  
To note

**15. COUNCILLORS BRIEFING NOTE NO. 307 – WILTSHIRE HOUSING LAND SUPPLY STATEMENT 2016 UPDATE –** (see attached)  
To note

**16. NETWORK RAIL AGGREGATES RECYCLING DEPOT & THE BLOCKED CINDER PATH (Minute point P. 4343 refers).**  
The Clerk contacted Sean Williams, Team Leader – Planning Enforcement, Wiltshire Council – see attached response.

To decide if Wiltshire Council have answered the question regarding the need for planning permission and if any further action is required.

**17. PLANNING APPLICATION: 16/07361/FUL BITHAM BROOK PRIMARY SCHOOL**  
This application is to be decided at the Western Area Planning Committee on 23 November 2016 see attached

To decide if Westbury Town Council wish to register a representative to speak at the meeting on Wednesday 23<sup>rd</sup> November 2016.  
(At HP&D on 19.09.16 Westbury Town Council SUPPORTED this application).

**18. HAWKE RIDGE BUSINESS PARK UPDATE**  
To view latest photographs and note update

**19. COMMUNITY AREA TRANSPORT GROUP UPDATE FROM CLLR MORLAND**

**20. HIGHWAYS CORRESPONDENCE / MATTERS:**

a) The following issues from CATG are for consideration (see attached)

Area Board Issue Number	Location	Concern	Request
4927	Church Lane, Westbury Leigh	No clear signage	request for additional name plate
4881	Eden Vale Road, Westbury	concern re visibility at junction with Leigh Road	Double Yellow Lines extended to the left at the top of Eden Vale Road
4873	Between 39 and 55 Suffolk Road	Traffic speeding through chicane at Suffolk Road, Westbury	Install high speed bumps outside No.43 and 55 Suffolk Road

4848	Parking bay, The Butts, Westbury	Hazardous parking	request for lining to mark bays
4836	Pavement parking, Bashkir Road, Westbury	concern re drivers parking on footway	Stop residents parking on pavements

To decide if Westbury Town Council supports in principle, the issue raised and if they are prepared to contribute towards the cost of the solution

**21. CLERK'S CORRESPONDENCE:**

- Thank you from LEP
- Post Office
- Amalgamation of Spectrum Housing Group with Sovereign Housing Association

**22. MONTHLY STATEMENT:** To note September statement (see attached)

**23. BUDGET BIDS**

- CATG - Bratton Road £750  
- Slag Lane £700
- 2% increase for Skatepark, want £160.00

**24. WORKING GROUPS' REPORTS:**

- a) **Play and Leisure Facilities Working Group:**  
No meeting held
- b) **Street Scene Working Group:**  
No meeting held
- c) **Town Improvement Group:**  
No meeting held