

14th March 2017

YOU ARE HEREBY SUMMONED to attend a MEETING of the HIGHWAYS, PLANNING & DEVELOPMENT COMMITTEE to be held at THE LAVERTON, BRATTON ROAD, WESTBURY, on MONDAY 20th MARCH 2017 at 7:00pm.

Yours faithfully

Town Clerk

Public Forum

Register between 6:50pm – 7:00pm
Maximum Input per Person – Strictly 5 minutes
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk
at least five working days prior to the Meeting.**

A G E N D A

1. **TO RECEIVE APOLOGIES** (if any) **AND REASONS AND APPROVE ABSCENCES**
2. **DISPENSATIONS.**
3. **DECLARATIONS OF INTEREST** (if any) **AND REASONS.** (Members must be diligent regarding their interests.)
4. **MINUTES.** To confirm and sign the Minutes of the Committee Meeting held on 20th February 2017 (previously circulated with Town Council agenda 6th March 2017).
5. **UPDATE ON ACTIONS FROM PREVIOUS MEETING MINUTES**
The following items are for information purposes only:
(Note: no decisions can be taken.)

Minute ref	Subject	Action	Update	Further action required or closed
P.4401	Footpath at Mill Lane	The Clerk has contacted Rights of Way Officer at	The Clerk emailed Paul Millard on 14.02.17.	The Clerk is awaiting a response.

		Wiltshire Council, Paul Millard.		
P.4404	Car parking Westbury station	The Clerk wrote to GWR.	The Clerk has written to APCOA and received a letter stating they are NOT the owners of the car park, they just manage it on behalf of GWR.	Response from GWR received, informing the Clerk to contact the station direct.
P.4338I	Aldi Street Lights	Now with Wiltshire Enforcement	This has now been lodged with Wiltshire Council enforcement to investigate, ref: 17/00092/ENF	Awaiting to hear outcome.
P.4423	Proposed Traffic Regulation Order for Consultation	Comments forwarded	Wiltshire Council have advised that objections have been received. Details of all letters of objection or support will be considered in a report placed before the Cabinet Member for Highways and Transport.	Wiltshire Council will contact us again when a decision has been made regarding this proposal.
P.4404	Car parking Westbury station	Town Clerk wrote to Network Rail and Wiltshire Council.	The Clerk has written to Network Rail	Acknowledgment received from Wiltshire Council's Highways and Transport Department.
P.4449d)	Tress for planting	Deferred from last meeting	Cllrs to suggest any suitable areas.	See agenda item:13

6. REPORT BY WILTSHIRE COUNCILLORS (if any). **Wiltshire Council matters only.**
(Members wishing to ask questions of the Wiltshire Councillors are requested to give prior notice to the Councillor concerned or to the Clerk for onward transmission.)

7. CHAIRMAN'S COMMUNICATIONS.

8. PLANNING DECISIONS.

To note Planning Decisions made by Wiltshire Council. (See Schedule I attached.)

9. PLANNING APPLICATIONS

To consider Applications received from the Development Manager West, Wiltshire Council, up to the 20th March 2017 and to make such observations thereon as the Committee may decide. (See Schedule II attached).

10. NOTICE of MOTION from Cllr G King dated 13th March 2017 (see attached)

Re-Naming of Bitham Mill

Recommendation:

To initiate a consultation with Bitham Mill and Bitham Mill Courtyard residents concerning the re-naming and re-numbering of Bitham Mill by requesting, completing and submitting the appropriate application form and related information as specified [on page 6] in Wiltshire Councils Street Naming & Numbering Policy.

11. **RECOMMENDATION from TOWN IMPROVEMENT WORKING GROUP dated 13th March 2017** (see attached)

Neighbourhood Plan Project Coordinator**Recommendation:**

To recommend the appointment of Project Coordinator and supporting mentor to help develop and deliver a Neighbourhood Plan

12. **GREAT WESTERN RAILWAY CUSTOMER FEEDBACK SURVEY** (see attached)

Click here to access the survey:

<http://www.survey-executiveboard.com/se/6C73A0821F40A6E008D4663A4F59F3A308>

13. **PLANTING TREES (deferred from last meeting)** – see attached.

14. **CATG ISSUES REPORT** – (see attached)

15. **CATG ISSUES FOR CONSIDERATION**

Issue Number:	Area:	Issue:	Would like to Resolve issue:
5211	Bitham Mill	Fire Engine recently unable to get to a house on my street due to parked cars on the corner opposite my house. This means a fire engine could not reach my house either or possibly any emergency vehicle. My daughter has a serious health condition and is disabled unable to walk. Some yellow lines are needed on the bends of the estate.	Yellow lines on the corners. Also some houses have put private parking signs on the fences claiming it to be their allocated parking when its Wiltshire council road which means more parking congestion on other parts of the road which are narrower.
5218	Wellhead Drove	This junction is severely dangerous and a very real threat to any who use it. The speed of vehicles coming up the hill and approaching the junction is unacceptable especially as the speed limit is 30mph and the difficulty seeing out from Wellhead Drove onto such a busy road creates the very dangerous situation. This has been a recurring problem and once again the situation is causing concern to all road users both residents and visitors including pedestrians horse-riders and learner	Traffic calming measures are needed to reduce the speed of vehicles into and out of Westbury on this major route.

		<p>drivers. Many Wellhead Drove residents now advise their visitors to turn left onto the A350 Chalford instead of turning right as it is too dangerous to do otherwise. I understand that two fatalities have occurred in recent years could this please be confirmed. Furthermore the density of traffic appears to be increasing evidenced by the increasing difficulty of using the junction and it would be appreciated if a survey could be commissioned to establish the facts to enable a solution to be proposed. Please indicate as to whether this would be possible. Finally Wellhead Drove is frequently used by farm vehicles which leave mud on the road surface. This in turn ends up on the tyres of residents cars which weaken their grip and makes turning onto Chalford even more hazardous. I hope you are able to be of some assistance in this matter as it would be greatly appreciated by all.</p>	
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16. **COUNCILLOR WHITEHEAD'S NEWSLETTER** (see attached)
17. **HIGHWAYS CORRESPONDENCE / MATTERS:**
 - **Urgent Closure of Newtown (Part), Westbury** (see attached)
18. **CLERK'S CORRESPONDENCE:**
 - **Vivash Park, Slag Lane** – (see attached correspondence from Sarah Holloway, Wiltshire Council).
 - **Wiltshire Housing Land Supply Statement 2016 – update** (see attached)
To Note
 - **Matravers School – Sports Facilities** (see attached)
To Note
19. **BUDGET BIDS**
20. **UPDATE FROM PLAY AREAS WORKING GROUP** (see attached)