

WESTBURY TOWN COUNCIL

At a MEETING of the HIGHWAYS, PLANNING & DEVELOPMENT COMMITTEE held at THE LAVERTON, BRATTON ROAD, WESTBURY, on MONDAY 16th MAY 2016 at 7.00 pm.

PRESENT: Cllr: I Cunningham (Chairman)
Cllrs: S Andrews, Mrs S Ezra, Mrs C Mitchell, F Morland and WD Tout

Mrs D Urch (Town Clerk) and Mrs A McCann

Also in attendance: Cllr D Jenkins
Two members of the public

P.4262 PUBLIC FORUM:
Mr Phillips - Planning Application: 16/03882/FUL

P.4263 APOLOGIES AND REASONS FOR ABSENCE:

- Cllr D Anderson - Business
- Cllr G King - Personal
- Cllr P Wakeman - Business

P.4264 DISPENSATIONS: Nil.

P.4265 DECLARATIONS OF INTEREST (if any) AND REASONS:
Cllr Morland – Item 13a) Speed Indicator Device: Member of Dilton Marsh Parish Council

P.4266 MINUTES.
RESOLVED: That the minutes of the Committee Meeting held on 18th April 2016 were confirmed and signed by the Chairman.

P.4267 MATTERS ARISING (if any) FROM THESE MINUTES:

The following items updates were given by the Clerk and noted by the Committee:

- a) **Minute point P.4249 Dropped Kerb Request, Chantry Lane.**
At the last meeting it was mentioned that a decision had been made and the Clerk was asked to chase for this decision. Kirsty Rose, Traffic Engineer, Wiltshire Council has confirmed the drop kerb has been programmed for installation in May.
- b) **Minute point P.4257d) - Speeding along Frogmore Road - Request to reduce speeding vehicles by making Frogmore Road a 'No Through Road'.**
This issue has been referred to Wiltshire Council who advised Mr Tomlinson needs to complete an issues sheet to raise it through the system. Mr Tomlinson has been emailed with the link to the form.
- c) **Minute point P.4257 e) - Speeding along A350 at Chalford**
Wiltshire Council advised Mr Howard to report the issue through the Area

Boards issue system, which he has done. They have since sent a metro count request form which we have completed and Kirsty Rose forwarded the results of the last metro count carried out in 2013. Kirsty also said it would be a good location to position our SID in the future.

- d) **Minute point P.4258 a) – Development at Slag Lane, Westbury.**
Enquiries were made with David Wilson Homes as to when the park would be opening. It has been delayed due to wet weather but once drier weather permits they hope it will be 2-3 weeks for them to complete their works.
- e) **Minute point – P.4254** The County of Wiltshire (Westbury, Heywood and Dilton Marsh) (Prohibition and Restriction of Waiting, Taxi Rank Clearways and On Street Parking) Consolidation Order 2012 (Amendment No.5) Order 2016. Objections have been received so it needs to be taken to the Cabinet Member for a decision.

• **Members' Matters Arising.**

Minute point P.4258 c) – Inquiry date for Land North of Bitham Park

It was agreed that the representative for Westbury Town Council would be Cllr David Tout. The Clerk to confirm his attendance to the planning inspectorate.

P.4268 **REPORT BY WILTSHIRE COUNCILLORS** (if any). **Wiltshire Council matters only.** None

P.4269 **CHAIRMAN'S COMMUNICATIONS:**

Cllr Cunningham reported that he had attended the Strategic Planning Committee meeting, on 11th May, for the determination of the application of the development at the sailing lake (15/12551/OUT).

Cllr Cunningham was able to speak on behalf of Westbury Town Council to put across our objections to the planning application.

There will be a contribution of £2 million towards the building of a bridge across the railway line, but it is not enough to actually build the bridge.

The full report is now on the Wiltshire Council website, showing the recommendation:

- 1) Grant full planning permission for the erection of the sailing club and its associated works;
- 2) Defer and delegate to the Area Development Manager the decision to grant outline planning permission for the residential development, subject to the prior completion of a Section 106 agreement covering matters set out in Section 10 of the report, including the contribution of £2 million towards the cost of the construction of the bridge to Mane Way.

Cllr Jenkins commented that the full cost to build the bridge is £4 million.

P.4270 **PLANNING DECISIONS.** The Committee noted Planning Decisions made up to 16th May 2016.

Planning Application:	Address & Applicant:	Proposal:	Westbury Town Council Decision:	Wiltshire Council Decision:
16/01378/FUL 23.02.16 Full Plan	12 Devon Drive, Westbury, BA13 3XQ Applicant: Mr Daniel Morris	First floor extension over existing rear ground floor extension	NO OBJECTIONS	APPROVE WITH CONDITIONS
16/01694/FUL 29.02.16 Full Plan	122 Eden Vale Road, Westbury, BA13 3QR Applicant: Mr Lloyd Reynolds	Single storey front extension and repositioned vehicular access.	NO OBJECTIONS	APPROVE WITH CONDITIONS
16/01938/FUL 03.03.16 Full Plan	20 Leighton Green, Westbury, BA13 3PN Applicant: Mrs Barbara Mantle	Front and rear extensions and associated works including conversion of garage to living accommodation.	NO OBJECTIONS	APPROVE WITH CONDITIONS
16/00816/FUL 05.02.16 Full Plan	32 Studland Park, Westbury, BA13 3HL Applicant: Mrs Danijela Jenner	Erection of extension and rear dormer to existing bungalow and associated works.	NO OBJECTIONS	APPROVE WITH CONDITIONS
16/02273/FUL 03.03.16 Full Plan	46 Queens Road, Westbury, BA13 3LZ Applicant: Mr David Freeman	Erection of conservatory	NO OBJECTIONS	APPROVE WITH CONDITIONS
15/12438/FUL 15.03.16 Full Plan	23 Frogmore Road, Westbury, BA13 3AT Applicant: Mr Dennis Pickett	Erection of garage	NO OBJECTIONS	APPROVE WITH CONDITIONS
16/02242/FUL 16.03.16 Full Plan	152 Westbury Leigh, Westbury, BA13 3SH Applicant: Simon Fiddymont	Demolition of existing garage and erection of larger replacement garage. Erection of workshop.	NO OBJECTIONS	APPROVE WITH CONDITIONS

P.4271 PLANNING APPLICATIONS. The Committee considered Planning Applications received from Wiltshire Council and the decisions reached are as follows:

Planning Application:	Address & Applicant:	Proposal:	Westbury Town Council Decision:
16/03369/FUL 26.04.16 Full Plan	51 Station Road, Westbury, BA13 3JW Applicant: Mr P Jacubiel	Conversion of property into 2 flats	OBJECT ON THE GROUNDS OF NO PROVISION FOR CAR PARKING
16/03510/FUL 27.04.16 Full Plan	40 Phipps Close, Westbury, BA13 3TL Applicant: Mr & Mrs Boyle	Erection 1 pair semi detached 1 bedroom houses & parking	OBJECT ON THE GROUNDS OF INADEQUATE PARKING PROVISION
16/03941/TCA 25.04.16 Tree(s) in Conservation Area	12 West End, Westbury, BA13 3JF Applicant: Mrs Vicky Adams	T1 – Ash Tree – Crown reduce to major scaffold branches to ensure canopy is no more than one metre from trunk	OBJECT AND REFER TO ARBORICULTURIST TO LOOK AT FURTHER
16/03817/FUL 04.05.16 Full Planning	Chalford House Hotel, 114 Warminster Road, Westbury BA13 3PR Applicant: Mr A Hunt	Conservatory	NO OBJECTIONS
16/04176/LBC 04.05.16 Listed Building	Chalford House Hotel, 114 Warminster Road, Westbury BA13 3PR Applicant: Mr A Hunt	Conservatory	NO OBJECTIONS
16/03882/FUL 12.05.16 Full Plan	41 Chalford, Westbury, BA13 3RF Applicant: Mr Adrian Phillips	Proposed rear and side extension.	NO OBJECTIONS

P.4272 STAGECOACH RAIL - SHORTLISTED AS A BIDDER FOR SOUTH WESTERN RAIL FRANCHISE.

Correspondence has been received from Stagecoach asking for more views on services and offering to come along to meet with the Council.

RESOLVED: To invite both Stagecoach and FirstGroup to our next Highways, Planning & Development meeting to give a presentation and answer any question Councillors may have.

P.4273 HIGHWAYS CORRESPONDENCE / MATTERS:

a) SID (Speed Indicator Device)

The Clerk met with Dilton Marsh Parish Council and Westbury Speed Watch recently to discuss the draft 'Shared Use Protocol' document. This outlines the responsibilities and costs/time allocated to each council. Dilton Marsh will present at their next meeting in June. We hope to begin to deploy SID in Westbury from June 2016.

b) Metro Count Request – Slag Lane (Deferred from last meeting P.4257g)

A request has been received through the Area Board Issues System for a metro count along Slag Lane and this was deferred at the last meeting as it came to light a metro count had recently been carried out.

RESOLVED: To support another metro count but in a better location.

c) Request for Double Yellow Lines along Leigh Road

A request has been received from a local resident to make the whole road double yellow lines to rectify the problem of danger due to the increased number of parked cars along Leigh Road.

RESOLVED:

- ***To ask the resident to register the issue through the Wiltshire Council online issue board system, so it comes to us through the correct channels and we can consider it then.***
- ***The Clerk to write to the police to ask them their opinion of Leigh Road as they would have attended the accident.***

P.4274 CLERK'S CORRESPONDENCE:

a) Repainting of the bollards in the High Street

The Clerk has been chasing but still has not been given a definite date. We should make clear the date of our Summer Street Fayre as we do not want wet bollards for the day.

b) Hawke Ridge Business Park- Site progress photos end April 2016

Noted

c) Update to Community Infrastructure Levy (CIL) Questions & Answers

Noted

d) To Appoint Three Councillors to The Finance Committee

The Following councillors were appointed:
Cllr I Cunningham, Mrs S Ezra & WD Tout

e) To Appoint a Representative to Hills Liaison Group

Cllr Ezra has stood down from this position so another representative is required.
Cllr WD Tout was appointed.

f) Great Western Railways Cycle Policy update

We have been notified that it is compulsory to make a bicycle reservation from 16th May 2016 prior to turning up. Details will be posted on our website.

P.4275 MONTHLY STATEMENT: No statement available

P.4276 BUDGET BIDS: None

P.4277 WORKING GROUPS' REPORTS:

a) Play and Leisure Facilities Working Group

No Meeting held

b) Street Scene Working Group:

The meeting held 26th April for the above working group discussed many items.

Replacement of benches..... We are still trying to contact the key holder for Victoria Gardens. The bench in Coach Road is awaiting a price to fit the new bench and as soon as C J Morgan replies it will be installed. The claim for the new bench will then be forwarded to Zurich Insurance.

The Clerk has agreed to contact Barratt Homes to see if they will contribute to the cost of improving the seats around the pond area in The Mead.

Finger Posts..... We are hoping that the new caretaker will be able to remove them so the SHED could repaint them.

Bins..... The cost of two new bins in Jubilee Close and Elkins Garage (seat) are £542.62

Banners.... To be delivered by end of week and when we have the cherry picker for the replacement of the damaged banner we will at the same time service the Town Clock.

Painting Bollards in High Street.... We are still waiting on a date from Wiltshire Council.

Floral Displays

This was dealt with under the previous Town Clerk. The working group have asked for prices for a flower tower in the Market Place, if possible to be placed where the Christmas Tree is in the winter

Sponsorship opportunities in the town centre

Going forward all invoices for renewal will be sent out stating that if not paid within 6 weeks their sign will be removed. The Clerk will draw up a policy on how to manage roundabout signs. A copy will be given to all advertisers when they sign up.

Top 5 priorities for the Parish Steward

The form needs to be completed and forwarded to Wiltshire Council with issues that are not statutory. This will need to be forwarded each month.

Priorities for Town Caretaker

Priorities would be Cleaning of High Street and Market Place, but also to be sent all over Westbury including Leigh Park area. Cleaning of memorials and all our signs. There is still a sign on Station Road/ The Ham which show Westbury twinned with the French town we divorced. Any request from Town Councillors for our Caretaker to carry out work MUST be sent via Sarah at Town Council

Next meeting on 6th June at 14.00

- c) Town Improvement Group:**
No Meeting held

9.05pm

**Signed on behalf of the Meeting
this twentieth day of June 2016**

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Chairman