

WESTBURY TOWN COUNCIL

At a MEETING of the HIGHWAYS, PLANNING & DEVELOPMENT COMMITTEE held at THE LAVERTON, BRATTON ROAD, WESTBURY, on MONDAY 19<sup>th</sup> SEPTEMBER 2016 at 7.00 pm.

**PRESENT:** Cllr: I Cunningham (Chairman)  
Cllrs: S Andrews, F Morland, WD Tout (left 7.12pm) and P Wakeman

Mrs D Urch (Town Clerk) and Mrs A McCann

Also in attendance: Cllr D Jenkins

**P.4333 PUBLIC FORUM: Nil**

**P.4334 APOLOGIES AND REASONS FOR ABSENCE:**

- Cllr D Anderson - Business
- Cllr Mrs S Ezra - Personal
- Cllr Mrs C Mitchell - Personal
- Cllr G King - No Apologies

**P.4335 DISPENSATIONS: Nil.**

**P.4336 DECLARATIONS OF INTEREST (if any) AND REASONS:**

- **Cllr F Morland - Planning Application 16/08074/WCM:**  
Member of Heywood Parish Council, which will be considering this application. Also Heywood Parish Council representative on the Northacre RRC Liaison Group.
- **Cllr WD Tout - Planning Application 16/08074/WCM:**  
Westbury Town Council representative on the Northacre RRC Liaison Group.
- **Cllr I Cunningham - Planning Application: 16/08074/WCM:**  
Chair of Westbury Festival who receive a grant from Hills Waste.

**P.4337 MINUTES.**  
**RESOLVED: That the minutes of the Committee Meeting held on 15<sup>th</sup> August 2016 were confirmed and signed by the Chairman.**

**P.4338 MATTERS ARISING (if any) FROM THESE MINUTES:**

The following updates were given by the Clerk and noted by the Committee:

- a) **Minute Point P.4308** – Morrisons Footpath: The Clerk has referred this through to Wiltshire Council Enforcement and is still awaiting a response. The Clerk will continue to chase.
- b) **Minute Point P.4319** – Members matters arising: The CATG issue number was incorrectly recorded on the action/notes log.
- c) **Minute Point P.4321** – Update on status on site visits: Eileen Medlin at Wiltshire Council has confirmed site visits are for Wiltshire Council members (the Committee and the local division member) only and, as such, parish council representatives are not permitted to attend. This has always been the case.

- d) **Minute Point P.4321** –Cllr Cunningham to give an update under Clerks Correspondence in agenda item 7.
- e) **Minute Point P.4322** – Update on whether Planning Application 16/05816/TCA was referred to the arboriculturist as requested by Westbury Town Council. Dave Wyatt at Wiltshire Council only visits trees with a protection order on them. T1 Robina was clearly in an advanced state of decay and would not have been considered for protection in any form.  
**Guidance on Tree Preservation Orders to be circulated by the Clerk.**

**Cllr WD Tout left the meeting at 19.12hrs**

- f) **Minute Point P.4324** – Update: The Clerk received a response to her letter to SW Swindon Enterprise Partnership to say they would like to attend our next meeting being held on 17<sup>th</sup> October.
- g) **Minute Point P.4326** – The Clerk has received confirmation from Kirsty Rose that forms WR1 and WR2 will need to be completed for new requests only.  
**The Clerk will circulate summary notes of the recent meeting held with Kirsty.**
- h) **Minute Point P.4328** – Update on temporary Closure of Hawkeridge Road. The Clerk made enquiries as requested and it was confirmed that the works had not been extended. Cllr Morland Informed the Committee that these works have indeed been extended as the road was still closed.  
**The Clerk to chase for an update.**
- i) **Minute Point P.4329d** - Update on Streetlamps by Aldi – The lighting at this site remains un-adopted and is not a Council owned asset.  
**The Clerk will write to Aldi to ask them to complete the works.**

- **Members' Matters Arising.:** Nil

**P.4339** **REPORT BY WILTSHIRE COUNCILLORS** (if any). **Wiltshire Council matters only.** None

**P.4340** **CHAIRMAN'S COMMUNICATIONS:**

- Minute Point: P.4321 - The Clerk was asked to contact the Head Teacher at Matravers to ask if they have any interest in moving to this site when it becomes vacant.  
The Chairman gave an update that this action was no longer required. Information came to light after the meeting that Matravers were not keen to move.
- Minute Point: P.4329a) – Formal complaint concerning building works at 9 Churchyard. Notification has now been received that the land owner will be submitting an application to retain the out building.  
**The Clerk to contact the resident who initially brought this to our attention to ensure they are aware of this update.**

**P.4341** **PLANNING DECISIONS.** The Committee noted Planning Decisions made up to 19<sup>th</sup> September 2016.

Planning Application:	Address & Applicant:	Proposal:	Westbury Town Council Decision:	Wiltshire Council Decision:	Unitary Councillor

					asked to call-in?
<b>16/05831/FUL</b> 30.06.16 Full Plan	<b>Railway Inn, Station Road, Westbury, BA13 4HW</b> <b>Applicant:</b> Mr Kevin Phipps	Erection of fire escape spiral staircase to side elevation to allow adequate means of escape from first floor accommodation.	<b>NO OBJECTIONS</b>	<b>APPROVE WITH CONDITIONS</b>	<b>NO</b>
<b>16/06073/LBC</b> 13.07.16 Listed Building Consent	<b>10A Alfred Street, Westbury, BA13 3DY</b> <b>Applicant:</b> Mr Seguenot-Cottis	Installation of 6 Replacement windows and add secondary glazing	<b>NO OBJECTIONS</b>	<b>APPROVE WITH CONDITIONS</b>	<b>NO</b>
<b>16/04682/FUL</b> 05.07.16 Full Plan	<b>46 Leighton Park North, Westbury, BA13 3RN</b> <b>Applicant:</b> Mr Darren Clements	Conversion of existing garage to playroom/study. Demolish the existing utility room and rebuild as new utility room and ground floor w/c. Proposed second storey extension over garage and utility room and create a new bedroom and family bathroom.	<b>NO OBJECTIONS</b>	<b>APPROVE WITH CONDITIONS</b>	<b>NO</b>
<b>16/04977/FUL</b> 12.07.16 Full Plan	<b>62 Bratton Road, Westbury, BA13 3ES</b> <b>Applicant:</b> Mr Mark Young	New front driveway and removal of front garden	<b>NO OBJECTIONS</b>	<b>APPROVE WITH CONDITIONS</b>	<b>NO</b>
<b>16/06755/FUL</b> 26.07.16 Full Plan	<b>34 Bremeridge Road, Westbury, BA13 3UJ</b> <b>Applicant:</b> Mr & Mrs Kev Farr	Single storey rear extension & front porch	<b>NO OBJECTIONS</b>	<b>APPROVE WITH CONDITIONS</b>	<b>NO</b>

<b>16/07244/FUL</b> 05.08.16 Full Plan	<b>4 Bitham Mill, Westbury.</b> <b>Applicant:</b> Mr David Crossweller	Replacement windows and doors (PD Rights removed)	<b>NO OBJECTIONS</b>	<b>APPROVE WITH CONDITIONS</b>	<b>NO</b>
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**P.4342 PLANNING APPLICATIONS.** The Committee considered Planning Applications received from Wiltshire Council and the decisions reached are as follows:

<b>Planning Application:</b>	<b>Address &amp; Applicant:</b>	<b>Proposal:</b>	<b>Westbury Town Council Decision:</b>	<b>Unitary Councillor asked to call-in?</b>
<b>16/07606/FUL</b> 17.06.16 Full Plan	<b>32 Leighton Park North, Westbury, BA13 3RL</b> <b>Applicant:</b> Mr J and Mrs C Burton	Demolish existing garage and erection of a two storey side extension	<b>NO OBJECTIONS</b>	<b>NO</b>
<b>16/08216/FUL</b> 06.09.16 Full Plan	<b>10 Warminster Road Westbury BA13 3PB</b> <b>Applicant:</b> Mrs M Bryant	Retrospective application for change of use of part of ground floor and all of the first floor to a single bedroomed flat.	<b>NO OBJECTIONS</b>	<b>NO</b>
<b>16/07361/FUL</b> 09.09.16 Full Plan	<b>Bitham Brook Primary School, Arundell Close, Westbury, BA13 3UA</b> <b>Applicant:</b> Wiltshire Council	Existing primary school extended in a 2 phase development, additional informal and formal hard play area added.	<b>SUPPORT the provision of further primary education in Westbury, but we are concerned about the access and travel to the school</b>	<b>NO</b>
<b>16/08074/WCM</b> 08.09.16 Wiltshire Council Matter	<b>Northacre RRC, Stephenson Road, Westbury, BA13 4WD.</b> <b>Applicant:</b> Hills Waste Solutions	Application for removal or variation of a condition: Development of Resource Recovery Facility including Mechanical Biological Treatment, a Household	<b>OBJECT on the following grounds:</b> <b>1. Highway issues due to lorry movements, as the road system is not suitable for dealing with increased number of lorries.</b>	<b>NO</b>

		Recycling Centre, Vehicle Parking and Ancillary Development without compliance with Planning Condition 3 of Planning Permission W/07/09004 dated 31/03/2009 to treat 90,000 tonnes of waste per annum at the Mechanical Biological Treatment facility.	<b>2. If extending outside of Wiltshire we would like to suggest that the collection area is kept within a radius not extending the typical mileage from the original Wiltshire restriction.</b>	
<b>16/09066/TCA</b> 16.09.16 Tree(s) in Conservation Area	<b>17 Bitham Mill, Westbury, BA13 3DJ.</b> <b>Applicant: Mr Alan Large</b>	T1 and T2 – two sycamore trees - fell	<b>NO OBJECTIONS</b>	<b>NO</b>

**P.4343 NETWORK RAIL AGGREGATES RECYCLING DEPOT & THE BLOCKED CINDER PATH (Minute point P.4329c refers).**

The Clerk had previously been tasked with finding out the reason for an increase in HGV traffic and had contacted Network Rail who said it was due to the amount of improvement work they are carrying out on the railway within the area, therefore increasing the amount of old rail track being transported to the recycling centre. Cllr Morland reported it was nothing to do with the recycling centre in Brook Lane, there is a new one the other side of the railway. It is on the site of the old steam sheds. The Clerk was also asked to investigate the cinder track path that has been blocked by a pile of earth.

**The Clerk to contact Natalie Rivens, the Wiltshire Council Enforcement Officer, to:**

- 1. inform her Network Rail are carrying out some kind of process on this site, including the process of rail aggregate and that we do not believe they have sought planning permission to do so. This does not appear to be part of planning application: W/09/00888/FUL.**
- 2. Inform her residents are claiming to have had unrestricted access to the cinder path footpath which has since been blocked by a pile of earth. Can she confirm if this is a public footpath or a public highway?**

**P.4344 4 MARKET PLACE – CONCERNS THAT THE HERAS FENCING ERECTED**

**ENCROACHES ONTO WILTSHIRE COUNCIL LAND (Minute Point P.4328d refers).**

Previously the plans the Clerk obtained showed the fencing is not encroaching onto Wiltshire Council land, however Cllr Morland believed this to be incorrect and the Clerk was asked to obtain a copy of the plans relating to the redevelopment scheme of the Market Place.

The Clerk contacted Kirsty Rose at Wiltshire Council who has not been able to produce any plans. Attached are the minutes relating to the Extraordinary Town Council meeting of 10.12.2007 where it was agreed to adopt Refined Option B and the map is enclosed.

***This matter is closed for the present time, due to the HERAS fencing being taken down whilst construction work is carried out.***

**P.4345 SLAG LANE ISSUES** – Anonymous video received regarding traffic jam played at meeting.

***Noted by Committee. No further action possible as no date, time or further details supplied.***

**P.4346 HIGHWAYS CORRESPONDENCE / MATTERS:**

- **Area Board Issue Number: 4803** – Speed reduction measures Slag Lane/Frogmore Road/Station Road. The following response was agreed:
  - ***We do not support speed bumps or chicanes on Slag Lane or Station Road as it is a bus route.***
  - ***Request a metro count on Frogmore Road, between Rosefield Way and Slag Lane.***
  - ***Would support proposals to improve safety for pedestrians***
- **Area Board Issue Number: 4788** – Inappropriate parking in Arundel Close. The following response was agreed:
  - **Support suggested options 1&2**
    1. *The school to dust off its travel plan and work with parents to change behaviour.*
    2. *School to extend car park, negotiate use of Coop car park.*
  - **Not offering money to option 3.**
    3. *Limited waiting restriction scheme to secure access to 16 and 18 Arundel Close.*
- **Area Board Issue Number: 4842** – Request for dropped kerb Danvers Way, Bitham Park. The following response was agreed:
  - **Defer to next meeting. In the meantime, obtain photographs mentioned and any more information.**
- **Temporary Road Closure of A3098 Dilton Marsh, from its junction with C235 The Hollow, to its junction with Hisomley** - These works will commence on Wednesday 5<sup>th</sup> October 2016 and are anticipated to be for one day. To enable BT Openreach to install cabling for new customer connection. Alternative route is via A3098, unaffected length – B3099 – A36 and vice versa.

P.4329 CLERK'S CORRESPONDENCE: None

P.4330 MONTHLY STATEMENT:

*The monthly statement for July 2016 (Month 4) was noted*

P.4331 BUDGET BIDS:

- Streetscene 10% increase on flowers
- Streetscene £1040.00 for Hanging Basket Tree

P.4332 WORKING GROUPS' REPORTS:

**a) Play and Leisure Facilities Working Group**

No meeting held

**b) Street Scene Working Group:**

The Streetscene Working Group met on Monday 15th September. The main outcomes are given below:

Benches:

The bench in Victoria Gardens should be installed by the Autumn. A replacement bench has been installed in Coach Road and insurance money has been received.

The Bench Policy will be discussed at the next meeting

Roundabout Sponsorship:

One free space remains on Rosefield roundabout. The group discussed increasing planting by 25% and considered entering "Towns in Bloom". The Clerk will investigate the implications.

Sponsorship Policy will be circulated to P & R for recommendation to Town Council.

Bins:

A request for a new bin at Wellhead Lane/Dog Kennel Lane has been agreed and a suitable site identified.

Feedback:

Most feedback has been positive, particularly with regard to the Town Caretaker. Some additional weeding and spraying areas were identified.

Hanging Basket Tree:

The cost would be £790.00 plus £250.00. A Budget bid will be made.

Budget Bids:

Hanging basket Tree: as above.

Hanging Basket brackets. This will be assessed after inspection.

Town Clock:

Look for a new supplier and quote for a new face.

10% increase in flower budget in line with increased planting.

Stephen Andrews

Chairman Streetscene WG

**c) Town Improvement Group:**

The TIG working Group met Monday 12<sup>th</sup> September. The highlights of the meeting included:

- Feedback from Wiltshire Council regarding the development of a Neighbourhood Plan for Westbury

**19.09.16**

- The agreement to complete a 2016 Benchmarking exercise in Westbury
- The group agreed to review completed Neighbourhood Plans and related inspectors reports for comparison and understanding
- Market Town Forum will meet again on the 17<sup>th</sup> November 2016 in Melksham. The focus will be on Access to the High Street.
- Model railway museum – suggestion for the Tourism Working Group

**10.15pm**

**Signed on behalf of the Meeting  
this seventeenth day of October 2016**

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**Chairman**

DRAFT