

WESTBURY TOWN COUNCIL

At a MEETING of the HIGHWAYS, PLANNING & DEVELOPMENT COMMITTEE held at THE LAVERTON, BRATTON ROAD, WESTBURY, on 16th JANUARY 2017 at 7.00 pm.

PRESENT: Cllr: I Cunningham (Chairman)
Cllrs: Andrews, G King, F Morland, WD Tout and P Wakeman

Staff: Mrs D Urch (Town Clerk) and Mrs A McCann

Also in attendance: Cllr D Jenkins
One member of the public

P.4410 PUBLIC FORUM: Nil

P.4411 APOLOGIES AND REASONS FOR ABSENCE:

Cllrs Mrs S Ezra - Personal
Cllr Mrs C Mitchell - Personal

P.4412 DISPENSATIONS: None

P.4413 DECLARATIONS OF INTEREST (if any) AND REASONS:

Cllr WD Tout - Agenda item 9 - Planning application 16/12397/FUL
Agenda item 11 - Member of West Wilts Rail Users group and Transwilts Partnership

Cllr F Morland – Agenda item 9 – Planning application 16/12236/FUL:
Member of Dilton Marsh Parish Council where part of site is located.
Agenda item 11 – Railway Journeys from Westbury and Dilton Marsh: Member of Dilton Marsh parish Council

Cllr P Wakeman – Agenda item 12 – Railway bridge, Station Road: Resident on Station Road

P.4414 MINUTES.

RESOLVED: *That the minutes of the Committee Meeting held on 19th December 2016 were confirmed and signed by the Chairman.*

P.4415 UPDATE ON ACTIONS (if any) FROM PREVIOUS MEETING MINUTES:

Minute ref	Subject	Action	Update	Further action required or closed
P.4398	Permanent Traffic Monitoring	The Clerk to contact Peter Bingley at Wiltshire Council.	The Clerk has contacted recommended companies for quotes	Awaiting quotes from traffic survey companies.
P.4399	Draft Wiltshire Playing Pitch Strategy & Open	The Clerk and Chairman to	The Clerk circulated the comments to the whole committee for any comments, prior	NFA

	Space Study Consultation	provide a response	to responding to the consultation.	
P. 4400	Double Yellow lines at The Tynings	The Clerk to complete WR2 and submit to Wiltshire Council	The Clerk has submitted the form	NFA
P.4401	Footpath at Mill Lane	The Clerk to contact Rights of Way Officer at Wiltshire Council	The Clerk has contacted Paul Millard	No response to date
P.4404	Car parking Westbury station	Town Clerk to write to network Rail	The Clerk has written to Network Rail	No response to date The Clerk to also write to APCOA Parking Ltd who operate the car park on behalf of Network rail.
P.4338I	Aldi Street Lights	Clerk to contact Aldi	Clerk escalated again to Wiltshire Council as no response from Aldi. Wiltshire Council responded to say they are pushing to progress.	Clerk still chasing Cllr King will talk with case officer.

P.4416 REPORT BY WILTSHIRE COUNCILLORS (if any). Wiltshire Council matters only.
Cllr G King

- An agenda setting meeting for the next Area Board meeting is to be held shortly.
- Update on defibrillators – match funding will now take place with the partnership and the full £10k will be spent in Westbury. The company have done the mapping exercise themselves and will be contacting the Town Clerk tomorrow to discuss the best locations.

P.4417 CHAIRMAN'S COMMUNICATIONS:

Letter received from Mr Guy Davies, Chair of the Board of Governors, Matravers School concerning the safety concerns on Springfield Road.

IT WAS AGREED FOR THE CLERK TO WRITE TO MR DAVIES INFORMING HIM THE COUNCIL IS IN SUPPORT AND TO CONTACT WILTSHIRE COUNCIL.

P.4418 PLANNING DECISIONS. The Committee noted Planning Decisions made up to 16th January 2017

P.4419 PLANNING APPLICATIONS. The Committee considered Planning Applications received from Wiltshire Council and the decisions reached are as follows:

Planning Application:	Address & Applicant:	Proposal:	Westbury Town Council Decision:	Unitary Councillor asked to call-in?
16/11983/FUL 09.01.17 Full Plan	32 Gloucester Walk, Westbury, Wiltshire, BA13 3XG Applicant: Mr Mark Ingram	Single storey front and first floor side extension	NO OBJECTIONS Subject to the planning officer being satisfied that the building does not dominate the adjoining bungalow	
16/12397/FUL 12.01.17 Full Plan	2/3 Ham Cottages, The Ham, Westbury, Wiltshire, BA13 4HG Applicant: R P Noyles Ltd	Extensions to existing cottage, erection of three detached houses with garages and associated works	OBJECT For reasons set out below	YES
<ol style="list-style-type: none"> 1. Highway Safety Issue – The access given comes out onto an existing chicane. 2. We are concerned with vehicular access and turning, particularly for larger vehicles. 3. It will cause a detrimental visual impact on neighbouring property, No1 The Ham 4. The plans drawn do not provide enough information about the elevations or much statement on the design, material or design and access statement. 5. The absence of an archaeological report – as this is an area that is reportable as it is Old Westbury. 6. Please note we are asking our local member to call this in. 				
16/12236/FUL 22.12.16 Full Plan	Hawke Ridge Business Park, Land North and South of Mill Lane, Hawkeridge, Westbury, BA13 4LD Applicant: PlanningSphere Ltd	Erection of 1 drive through retail unit (Class A5/A3); 3 retail units (Class A5); and 1 convenience store (Class A1) and associated works	NO OBJECTIONS but would like:	
<ol style="list-style-type: none"> 1. The opening hours restricted to 22:00hrs 2. Concerned about late night nuisance and anti-social behaviour, which happens at other late night retail parks. 3. Have concerns about littering, both on the park and further in to Westbury 4. Would ask for provision of adequate waste bins 				

P.4420 NOTICE of MOTION from CLLR KING dated 9th January 2017

Litter in Westbury

MOTION

This Council Notes:

- Recent visual presentations made by young residents concerning the blight of litter and littering in Westbury.
- That litter is unsightly, depressing, potentially environmentally damaging and presents a visually poor reflection of the town.
- That the incidence of littering in the town is unrelentingly prevalent; that the impacts of littering are entirely negative and detrimental to the street scene for residents and particularly for visitors to the town.
- The 'Clean for the Queen' events and the litter picks organised by Community Groups such as the Lions Club.

Recommendation:

This Council Resolves:

That the Street-scene Working Group will organise and lead four (4) x Community Litter picks annually, in addition to those organised by others with the first pick being in the spring.

RESOLVED TO APPROVE THE ABOVE RECOMMENDATION

P.4421 NOTICE of MOTION from CLLR CUNNINGHAM dated 9th January 2017

Railway Journeys

MOTION

Recommendation:

That this town council writes to:

- Secretary of State for Transport (Chris Grayling) and Minister for Rail (Paul Maynard)
- Chairs of Great Western Railways and South West Rail
- The Cabinet Member for Highways & Transport (Philip Whitehead) & transport portfolio holder for Wiltshire Council (Horace Prickett)

To complain about relative overcharging for residents of Westbury and Dilton Marsh for journeys to Salisbury and the lack of stops preventing meaningful outward and return journeys from Dilton Marsh Halt (particularly at commuting times) in all directions.

RESOLVED TO APPROVE THE RECOMMENDATION AS FOLLOWS:

The Clerk to write as above to:

- 1. Complain that more trains should stop at Dilton Marsh Station**
- 2. Complain about unfair charging to Westbury residents and unfair journeys offered from Dilton Marsh Train Station.**
- 3. When writing to South West Trains to ask why the 12:50 Waterloo to Pen Mill train does not stop at Dilton Marsh when it has more than enough stoppage time at Westbury.**

P.4422 NOTICE of MOTION from CLLR JENKINS dated 9th January 2017

Railway bridge, Station Road

MOTION

Wiltshire County Council as the local Highways Authority placed a 7.5 ton weight restriction on the bridge over the railway line on Station Road, Westbury in circa 2008 during the Westbury Bypass public enquiry.

The reason for the weight restriction is the serious weakening of the structure of the bridge which is Victorian in construction.

Wiltshire County Council was succeeded by Wiltshire Council in 2009 who is now the local Highways Authority.

Station Road forms the principle route way linking the Westbury Trading Estates with locations south of Westbury.

Community Volunteers have organised a lorry watch scheme in response to frequent violations of the restrictions. Some prosecutions of violators have been successfully brought.

Lorry Watch has been successful as a deterrent to some but the number and frequency of violators persist because there are an insufficient number of volunteers to man a constant watch.

Wiltshire Council estimates that strengthening repairs to the bridge could be in excess of £1 - £1.5m.

Recommendation:

Given all the above, this Council resolves:

1. To write to Wiltshire Council as a matter of urgency and request that the bridge works are included in its 2017/18 capital budget.
2. That the council should include most of the above in developing its case for the bridge's inclusion in capital programme and any other idea suggested by the HP&D committee.

RESOLVED TO APPROVE THE ABOVE RECOMMENDATION AND THAT THE CLERK WRITES TO BOTH WILTSHIRE COUNCIL AND NETWORK RAIL AS IT IS A SHARED RESPONSIBILITY.

P.4423 PROPOSED TRAFFIC REGULATION ORDER FOR CONSULTATION for various roads in Westbury. Comments to be received by 6th February 2017.

THE COMMITTEE AGREED WITH ALL PROPOSED TRAFFIC ORDERS EXCEPT SLAG LANE. THEY WOULD LIKE TO PROPOSE IT BE AMENDED FROM THE PROPOSED NO WAITING MONDAY TO FRIDAY 8AM-6PM TO MONDAY TO SATURDAY 8AM TO 8PM.

P.4424 CHANGE OF MEETING DATE – Highways, Planning & Development meeting scheduled for Tuesday 18th April 2017 clashes with a regular booking at the Laverton. Suggest we proceed with the meeting on Tuesday 18th April 2017 but hold the meeting in the Abraham Room.

AGREED TO HOLD THE MEETING ON 18.04.17 IN THE ABRAHAM ROOM

P.4425 CATG UPDATE (From meeting held on Friday 13th January 2017)

ISSUE	UPDATE
Top 5 Priority Schemes	
Bratton Road, Westbury – Pedestrian Crossing request	Works due to take place Monday 16 th January 2017 and to be completed by the following Monday.
Issue 4318 Yellow lines Eden Vale Road/Matravers Close junction	TRO consultation begins 13 th January 2017 until 6 th February 2017 for comments.
Issue 4484 Additional yellow lines Spur Road, Westbury	TRO consultation begins 13 th January 2017 until 6 th February 2017 for comments
Issue 4448 and 4435 Parking at junction of Slag Lane/Station Road	TRO consultation begins 13 th January 2017 until 6 th February 2017 for comments
Issue 4429 Yellow Lines Sandalwood Road, Westbury Leigh Primary School	TRO consultation begins 13 th January 2017 until 6 th February 2017 for comments
Issue 4678 Waiting restriction request – Leigh Road, Westbury	TRO consultation begins 13 th January 2017 until 6 th February 2017 for comments
Issue 4445 Vehicles obstructing pedestrian access to High Street	Kirsty confirmed it is not Highways land and that Wiltshire Council are not willing to adopt it. They are reluctant to block access and she distributed a map of proposed positions for bollards (see attached). After some discussions, it was agreed to proceed with the proposed bollard installation.
Other Priority schemes	
Speeding on Leigh Park near Willoughby Close	Kirsty chased metro count and this should be carried out shortly
Issue 4618 Speeding A350 Chalford Westbury	Kirsty has not had the opportunity to look at options. Looking over stats for last 3 years has not shown any patterns to accidents. Kirsty will continue to consider options and bring them to the next meeting. There may be measures to try to slow traffic down but doubt there is anything that will solve the problem entirely, other than a bypass.
Issue 4803 Speed reduction measures – Slag Lane/Station Road/Frogmore Road, Westbury	Awaiting Metro Count

Issue 4814 Traffic Calming measures – Bratton Road, Westbury	Awaiting metro Count
Issue 4837 Resurface footpath – Gibbs Close to Bitham Brook School, Westbury	Paul Millard (RoW Officer) is leading this. Primarily funded by S106 monies as majority of route is by-way and not highway. Works likely to be completed by 20 th January 2017
Issue 4842 – Dropped kerb request – Danvers Way, Bitham Park, Westbury	Kirsty trying to contact issuer to find required location of dropped kerb requested, so far, no luck. Kirsty to keep trying to make contact.
New Requests / Issues	
Issue 5023 Access issues, Springfield Road, Westbury	Needs to be referred through WTC HP&D for consideration. Cllr Hawker proposed a resident allocated parking scheme.
Issue 5021 Speeding, Slag Lane	Awaiting metro count results – see issue 4803
Issue 4958 Yellow Lines, Slag Lane	TRO advert for lining begins 13 th January – see issue 4448
Issue 4927 Church Lane, Westbury	£100 contribution offered by WTC for signing. Kirsty said the new sign would cost circa £200. It was AGREED to proceed with the sign and the contribution from WTC.
Issue 4881 Visibility issue, Eden Vale Rd/Leigh Rd, Westbury	TRO advert for lining to alleviate issue begins 13 th January – see issue 4678
Issue 4873 Speeding through chicane, Suffolk Road, Westbury	Issue supported by WTC but do not support speed cushion as solution. Kirsty to look at issue and come back to next meeting with options.
Issue 4848 Parking Bay, The Butts, Westbury	WTC considered this and decided NFA as it is Highways. Kirsty has visited site and said it would be difficult to mark the bays. It was agreed to ask Liam Cripps to put an article in the White Horse News to inform the residents the area is adopted highways, as some residents think they own part of the bays. If parking is causing obstruction on the footway it is a police matter. REMOVE.

P.4426 HIGHWAYS CORRESPONDENCE / MATTERS

CATG ISSUES:

Issue Number	Place	Issue	Would Like	WTC Comments
5023	Access issues on Springfield Road	Drivers visiting the school blocking the pedestrian accesses which includes the disabled ramp which often leads to confrontation that can be quite intimidating.	Signs erected to make people aware of the access as they are not just pedestrian accesses but for emergency	We are aware of issues as mentioned under minute point P.4417. Would support a wider study

			services to all 22 houses as well	for a substantive scheme for Springfield Road.
5078	Speeding on Slag Lane	Please be advised that there is continual speeding on Slag Lane Westbury on a daily basis. It's a 30mph limit which is regularly flouted with cars trucks and buses exceeding what must be around 60 mph at various times throughout the day. Irresponsible and dangerous drivers have a long stretch of road to build up speed with no incentive to slow down. So many adults and children use the adjacent footpath to walk to school and children play close to the road on the weekends and I fear it's only a matter of time before there is an accident. There is also a high degree of noise pollution accompanying the excessive speed.	Traffic Calming Measures. The ones where you have to stop for oncoming traffic Slalom style.	Traffic calming would increase the speed. We propose a metro count be undertaken, but this time further down the road. We would like to agree the lamppost number for it to be placed on.
5088	Bitham Mill	Bitham Mill and Bitham Mill Courtyard WESTBURY BA13 1. Grossly inadequate and poorly positioned street signs on the estate resulting in many problems for residents. 2. Complete absence of parking restriction signs and road markings on the estate resulting in parking congestion and blockages. Some of the problems that residents encounter frequently include these Emergency services unable to a find and b get their vehicles to the home they are visiting. Lost and delayed post parcels and other deliveries. Incorrect addresses often given out resulting in some residents having their utilities and council tax bills terminated	Erect additional and clearer street signage.2. Mark roads and erect signs to restrict parking on those parts of the estate in which emergency vehicles have been unable to pass due to parked cars	Suggest the resident contacts the appropriate person at Royal mail to see if they are aware of a problem regarding lost/delayed post for this area, as we are not aware of this being a problem.

		in error some residents having their home advertised for salerent in error some residents receiving deliveries correspondence and visitors for others in error some residents being disturbed very late in the evening by food deliveries intended for others in error and the credit status of some residents compromised by financial documents being wrongly delivered and or opened by others.		
5090	Primmers Place		Suggest an evaluation of a parking scheme. A area Slag Lane near to Primmers Place has just had the TRO fitted which when the parking regs come into force will put pressure on Primmers Place	Defer for a site visit and put back on next agenda.

P.4427 CLERK'S CORRESPONDENCE:

- Bath Bakery went into liquidation on 06.01.2017. However the lease has been taken over by Parsons of Bristol and the shop re-opened last Saturday.

P.4428 MONTHLY STATEMENT:

The monthly statement for December 2016 (Month 9) was noted

P.4429 BUDGET BIDS

None

P.4430 WORKING GROUPS' REPORTS:**a) Play and Leisure Facilities Working Group:**

No meeting held

b) Street Scene Working Group:

No meeting held

c) Town Improvement Group:

In November 2016, some of the TIG attended the Market Town Forum. The subject was "Access to the High Street" (customer access, digital,

signage & social media). The presentation is available if anyone would like a copy.

The Group discussed Wiltshire Council's updated offer on free (1 and 2 hour) car parking charges and agreed to suggest this as a budget option directly to full Town Council as the next H, P & D meeting was on the same day (and too late to be added to the agenda) and calling an extra H,P & D over the Christmas period did not seem sensible.

The group decided to take up the option to carry out an online benchmarking exercise. The cost is £100. The group discussed the best options for advertising the survey.

The group received an update on the possibilities for hiring recent graduate/post graduate with relevant urban planning qualification to facilitate the work on the Neighbourhood Plan. The group are considering how to incorporate some minimal time from an experienced supervisor to guide this person.

The group met on 16th January 2017 and will give an update at the next meeting.

22.20hrs

**Signed on behalf of the Meeting
this twentieth day of FEBRUARY 2017**

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Chairman