

16th May 2017

YOU ARE HEREBY SUMMONED to attend a MEETING of the HIGHWAYS, PLANNING & DEVELOPMENT COMMITTEE to be held at THE LAVERTON, BRATTON ROAD, WESTBURY, on MONDAY 22nd MAY 2017 at 7:00pm.

Yours faithfully

Town Clerk

Public Forum

Register between 6:50pm – 7:00pm
Maximum Input per Person – Strictly 5 minutes
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk
at least five working days prior to the Meeting.**

A G E N D A

- 1. TO ELECT A CHAIRMAN.**
- 2. TO APPOINT A VICE-CHAIRMAN.**
- 3. TO RECEIVE APOLOGIES (if any) AND REASONS AND APPROVE ABCENCES**
- 4. DISPENSATIONS.** Members to consider any dispensation requests received by the Town Clerk.
- 5. DECLARATIONS OF INTEREST (if any) AND REASONS.** (Members must be diligent regarding their interests.)
- 6. MINUTES.** To confirm and sign the Minutes of the Committee Meeting held on 18th April 2017 (circulated with Annual Town Council Agenda for 15.5.17).

7. UPDATE ON ACTIONS FROM PREVIOUS MEETING MINUTES

The following items are for information purposes only:

(Note: no decisions can be taken.)

Minute ref	Subject	Action	Update	Further action required or closed
P.4401	Footpath at Mill Lane	The Clerk has contacted Rights of Way Officer at Wiltshire Council, Paul Millard.	The Clerk emailed Paul Millard on 14.02.17.	The Clerk is awaiting a response. No further update
P.4404	Car parking Westbury station	The Clerk wrote to GWR.	The Clerk has written to APCOA and received a letter stating they are NOT the owners of the car park, they just manage it on behalf of GWR.	Town Clerk has so far been unable to make direct contact with Westbury Station. Ongoing
P.43381	Aldi Street Lights	Now with Wiltshire Enforcement	This has now been lodged with Wiltshire Council enforcement to investigate, ref: 17/00092/ENF	Pending Wiltshire Enforcement. Awaiting update from Kirsty Rose
P.4423	Proposed Traffic Regulation Order for Consultation	Comments forwarded	Wiltshire Council have advised that objections have been received. Details of all letters of objection or support will be considered in a report placed before the Cabinet Member for Highways and Transport.	Wiltshire Council will contact us again when a decision has been made regarding this proposal. No further update
P.4463	Renaming of Bitham Mill	Asst Town Clerk to investigate process	Process and costs involved	Referred to P&R Committee

8. REPORT BY WILTSHIRE COUNCILLORS (if any). Wiltshire Council matters only.
(Members wishing to ask questions of the Wiltshire Councillors are requested to give prior notice to the Councillor concerned or to the Clerk for onward transmission.)

9. CHAIRMAN'S COMMUNICATIONS.

10. PLANNING DECISIONS.

To note Planning Decisions made by Wiltshire Council. (See Schedule I attached).

11. PLANNING APPLICATIONS

To consider Applications received from the Development Manager West, Wiltshire Council, up to the 22nd May 2017 and to make such observations thereon as the Committee may decide. (See Schedule II attached).

12. APPLICATION FOR NEW PREMISES LICENCE

To consider the attached notification received from Wiltshire Council regarding a new premises licence application for Prezola Ltd, Unit 2 Woodlands Ind Est, Westbury BA13 3QS, and respond accordingly.

13. CATG Update – No update. Next CATG Meeting is in July.

14. CATG ISSUES FOR CONSIDERATION

Issue Number:	Area:	Issue:	Would like to Resolve issue:
5294	Coach Road, Westbury	The use of Coach Road from the bottom of the drive leading to White Horse Country Park and the top of Coach Road as it joins Bitham Park and the inadequate signage forbidding traffic other than that accessing the fields and cottage along the stretch and larger vehicles unable to drive under the railway bridge	Improved signage
5309	Suffolk Road & Blackhorse Lane, Westbury	There is an issue with drivers especially delivery vehicles coming along Suffolk Road and Blackhorse Lane as their SATNAV tells them. Need a sign to direct them away on the corner at the top end of Blackhorse Lane possibly saying Access from Westbury Leigh so they don't use as a cut through.	Improved signage
5325	Studland Park, Westbury	Having witnessed several potential accidents with cars driving on the wrong side of the road around parked cars on a blind bend unable to see head on traffic These cars are sometimes parked half on pavement which prevents pushchairs and wheelchairs passing which leaves them trying to cross the road on a bend near parked cars I feel this would benefit all residents and road users as I believe it's only a matter of time before someone gets injured or worse.	Yellow lines between 28a and 30 Studland Park on both sides of the road
Ref Pending	The Tynings, Westbury	Ongoing issues with parking along The Tynings by non residents and large vehicles which block visibility and access for residents, bin lorries and emergency services if the need were to arise.	Double yellow lines or an alternative solution

15. **HIGHWAYS CORRESPONDENCE / MATTERS:**
- **Bus Stop in Slag Lane** – To note email attached from Wiltshire Council.
 - **Bus Service 265** – To note new timetable effective from 30.4.17.
 - **Parking & Waiting Restrictions** – To note decision from Wiltshire Council.
 - **Train stops at Dilton Marsh Station** – To note letter received from GWR
 - **Tree Planting in Queens Road** – Town Clerk is still waiting for a response.
16. **CLERK'S CORRESPONDENCE:**
- **Urban Park at Hawkeridge Road** – See attached email from Wiltshire Council re adoption of park.
 - **Traffic in the High Street** – See attached letter from member of the public.
17. **MONTHLY STATEMENT:** To note the monthly statement for March 2017 (attached)
18. **BUDGET BIDS**