




# Westbury Town Council

The Laverton, Bratton Road, Westbury  
Wiltshire BA13 3EN Tel: 01373 822232  
E-mail: [info@westburytowncouncil.gov.uk](mailto:info@westburytowncouncil.gov.uk)  
[www.westburytowncouncil.gov.uk](http://www.westburytowncouncil.gov.uk)

6<sup>th</sup> June 2017

**YOU ARE HEREBY SUMMONED to attend an EXTRAORDINARY MEETING of WESTBURY TOWN COUNCIL TO BE HELD AT THE LAVERTON, BRATTON ROAD, WESTBURY, ON MONDAY 12<sup>th</sup> JUNE 2017 AT 7.00pm.**

Yours faithfully

  
**Chairman of the Council**

## Public Forum

Register between 6.50pm – 7.00pm  
Maximum input per person – 5 minutes  
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk  
at least five working days prior to the meeting**

## Prayers

- 1. TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSCENCE**
- 2. VOTING ON CO-OPTION OF NEW COUNCILLORS (see attached co-option procedure)**

Interviews of all candidates will have taken place prior to the meeting and all candidates will have been asked the same five questions.

Members to vote by a show of hands with a recorded vote. Candidates that receive a majority vote will be confirmed when the Council passes a resolution confirming that person is co-opted and they sign the Declaration of Office. The successful candidates will be declared co-opted to the Council and asked to join the meeting immediately.

The list of candidates are as follows:

- Christopher Charlton
- Sally Hendry
- Anthony Ward Jones
- Aminiasi Katonivualiku
- Brenda Pyne
- Nicholas Pyne

3. **DISPENSATIONS** – Members to consider any dispensation requests received by the Town Clerk.
4. **DECLARATIONS OF INTEREST (if any) AND REASONS.** (Members must be diligent regarding their interests and declare interests under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 made under s.30 (3) of the Localism Act 2011).
5. **ANNUAL GOVERNANCE STATEMENT** (see attached)  
To Approve the Annual Governance Statement for the Annual Return 2016-2017
6. **STATEMENT OF ACCOUNTS** (see attached)  
To Approve the Statement of Accounts for 2016-2017
7. **INTERNAL AUDIT REVIEW REPORT 2016-2017 (INTERIM UPDATE).**  
To receive and consider the Internal Audit Report 2016-2017 (To be distributed at the meeting).
8. **COMMITTEES AND WORKING GROUP MEMBERSHIP**  
At the Annual Town Council meeting it was agreed all members could attend all meetings until more members were co-opted. If more members are co-opted under agenda item 2 review the membership of committees and working groups.
9. **REPRESENTATIVE OF THE COUNCIL ON OTHER BODIES**  
To appoint a representative for the following:
  - **WILTSHIRE RIGHTS OF WAY**
10. **MAYORS ANNOUNCEMENTS**