

25<sup>th</sup> July 2017

**YOU ARE HEREBY SUMMONED to attend an EXTRAORDINARY MEETING of  
WESTBURY TOWN COUNCIL TO BE HELD AT THE LAVERTON, BRATTON ROAD,  
WESTBURY, ON MONDAY 31st JULY 2017 AT 7.00pm.**

**Yours faithfully**

**Chairman of the Council**

**Public Forum**

Register between 6.50pm – 7.00pm  
Maximum input per person – 5 minutes  
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk  
at least five working days prior to the meeting**

**Prayers**

- 1. TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSCENCE**
- 2. DISPENSATIONS** – Members to consider any dispensation requests received by the Town Clerk.
- 3. DECLARATIONS OF INTEREST (if any) AND REASONS.** (Members must be diligent regarding their interests and declare interests under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 made under s.30 (3) of the Localism Act 2011).
- 4. MINUTES.** To approve as a correct record, the Minutes of the Annual Town Council Meeting held on the 15<sup>th</sup> May 2017 and Town Council Meetings held on 12<sup>th</sup> June 2017 and 3<sup>rd</sup> July 2017, copies of these Minutes have been circulated to each Member and in accordance with Standing Order No. 13(d) may be taken as read. (copy attached).
- 5. MATTERS ARISING FROM THESE MINUTES (if any).** **Note: no new decisions can be taken.**

**Members' matters arising from these previous Minutes.**

**6. RECOMMENDATION received from Cllr G King dated 25<sup>th</sup> JULY 2017**

The Management Team are requesting Town Council to approve funding and the appointment of an additional 30-hour admin assistant (see documentation attached).