

11th April 2017

YOU ARE HEREBY SUMMONED to attend a MEETING of the HIGHWAYS, PLANNING & DEVELOPMENT COMMITTEE to be held at THE LAVERTON, BRATTON ROAD, WESTBURY, on TUESDAY 18th April 2017 at 7:00pm.

Yours faithfully

Town Clerk

Public Forum

Register between 6:50pm – 7:00pm
Maximum Input per Person – Strictly 5 minutes
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk
at least five working days prior to the Meeting.**

A G E N D A

1. **TO RECEIVE APOLOGIES** (if any) **AND REASONS AND APPROVE ABCSCENCES**
2. **DISPENSATIONS.**
3. **DECLARATIONS OF INTEREST** (if any) **AND REASONS.** (Members must be diligent regarding their interests.)
4. **MINUTES.** To confirm and sign the Minutes of the Committee Meeting held on 20th March 2017 (attached).
5. **UPDATE ON ACTIONS FROM PREVIOUS MEETING MINUTES**
The following items are for information purposes only:
(Note: no decisions can be taken.)

Minute ref	Subject	Action	Update	Further action required or closed
P.4401	Footpath at Mill Lane	The Clerk has contacted Rights of Way Officer at Wiltshire Council,	The Clerk emailed Paul Millard on 14.02.17.	The Clerk is awaiting a response. No further update

		Paul Millard.		
P.4404	Car parking Westbury station	The Clerk wrote to GWR.	The Clerk has written to APCOA and received a letter stating they are NOT the owners of the car park, they just manage it on behalf of GWR.	Response from GWR received, informing the Clerk to contact the station direct. Ongoing
P.43381	Aldi Street Lights	Now with Wiltshire Enforcement	This has now been lodged with Wiltshire Council enforcement to investigate, ref: 17/00092/ENF	Awaiting to hear outcome. Pending Wiltshire Enforcement
P.4423	Proposed Traffic Regulation Order for Consultation	Comments forwarded	Wiltshire Council have advised that objections have been received. Details of all letters of objection or support will be considered in a report placed before the Cabinet Member for Highways and Transport.	Wiltshire Council will contact us again when a decision has been made regarding this proposal. No further update
P.4449	Trees for planting	Deferred from last meeting	Cllrs to suggest any suitable areas.	Unfortunately, responses/permissions were not received before deadline for this had passed.
P.4463	Renaming of Bitham Mill	Asst Town Clerk to investigate process	Process and costs involved	See agenda item 11 below

6. REPORT BY WILTSHIRE COUNCILLORS (if any). **Wiltshire Council matters only.**
(Members wishing to ask questions of the Wiltshire Councillors are requested to give prior notice to the Councillor concerned or to the Clerk for onward transmission.)

7. CHAIRMAN'S COMMUNICATIONS.

8. PLANNING DECISIONS.

To note Planning Decisions made by Wiltshire Council. (See Schedule I attached.)

9. PLANNING APPLICATIONS

To consider Applications received from the Development Manager West, Wiltshire Council, up to the 18th April 2017 and to make such observations thereon as the Committee may decide. (See Schedule II attached).

10. PLANNING APPEAL – Chalford House Hotel

Notification of Planning Appeal Ref APP/Y3940/W/16/3159321 & APP/Y3940/Y/16/3155322 Received on March 21st 2017 against a refusal in respect a conservatory at The Chalford House Hotel (see attached).

The HP&D Committee to decide if it wishes to make further comments on the proposal attached, to be received by Wiltshire Council no later than April 21st 2017.

11. RE-NAMING OF BITHAM MILL

The HP&D Committee to discuss the process for applying to rename Bitham Mill including suggesting new street names and agreeing to meet all of the associated costs including public consultation, any application costs and the cost of providing new nameplates (see attached). If agreed the HP&D Committee should forward this to Town Council for approval. Minute P.4463 refers (attached)

12. CATG Update – see attached

13. CATG ISSUES FOR CONSIDERATION

Issue Number:	Area:	Issue:	Would like to Resolve issue:
5282	41 Queens Road, Westbury	Request for dropped kerb to assist disabled resident	Installation of dropped kerb and driveway tarmaced

14. HIGHWAYS CORRESPONDENCE / MATTERS:

- **Section 14(1) of the Road Traffic Regulation Act 1984** – Temporary Closure of Quartermaster Road (part), Heywood (ref TTRO 4722) (see attached).
- **Additional Parking at Westbury Leigh** – Waiting Restriction Request (WR1) Form received from resident attached along with blank WR2 Form for consideration.

15. CLERK’S CORRESPONDENCE:

- **Dilton Marsh Station (additional passenger stops)** – see attached responses from the Department of Transport and Wiltshire Council.
- **Matravers Sports Facilities** – Update from recent meeting with James Paverley/Gavin Solomans.

16. MONTHLY STATEMENT: To note the monthly statement for February 2017 (attached)

17. BUDGET BIDS