

13th June 2017

YOU ARE HEREBY SUMMONED to attend a MEETING of the HIGHWAYS, PLANNING & DEVELOPMENT COMMITTEE to be held at THE LAVERTON, BRATTON ROAD, WESTBURY, on MONDAY 19th JUNE 2017 at 7:00pm.

Yours faithfully

Town Clerk

Public Forum

Register between 6:50pm – 7:00pm
Maximum Input per Person – Strictly 5 minutes
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk
at least five working days prior to the Meeting.**

A G E N D A

1. **TO RECEIVE APOLOGIES** (if any) **AND REASONS AND APPROVE ABSCENCES**
2. **DISPENSATIONS.** Members to consider any dispensation requests received by the Town Clerk.
3. **DECLARATIONS OF INTEREST** (if any) **AND REASONS.** (Members must be diligent regarding their interests.)
4. **MINUTES.** To confirm and sign the Minutes of the Committee Meeting held on 18th April 2017 (circulated with Annual Town Council Agenda for 15.5.17).
5. **UPDATE ON ACTIONS FROM PREVIOUS MEETING MINUTES**
The following items are for information purposes only:
(Note: no decisions can be taken.)

Minute ref	Subject	Action	Update	Further action required or closed
P.4401	Footpath at Mill Lane	The Clerk has contacted Rights	The Clerk emailed Paul Millard on 23.05.17 and	The Clerk has asked Cllr Cunningham to

		of Way Officer at Wiltshire Council, Paul Millard.	is waiting for a reply.	check if this has been done and is waiting for a response.
P.4404	Car parking Westbury station	The Clerk wrote to GWR.	The Clerk has written to APCOA and received a letter stating they are NOT the owners of the car park, they just manage it on behalf of GWR.	Town Clerk has so far been unable to make direct contact with Westbury Station. Ongoing
P.43381	Aldi Street Lights	Now with Wiltshire Enforcement	This has now been lodged with Wiltshire Council enforcement to investigate, ref: 17/00092/ENF	Pending Wiltshire Enforcement. Town Clerk emailed Kirsty Rose on 23 rd May and is still waiting for a reply
P.4423	Proposed Traffic Regulation Order for Consultation	Comments forwarded	Wiltshire Council have advised that objections have been received. Details of all letters of objection or support will be considered in a report placed before the Cabinet Member for Highways and Transport.	Wiltshire Council will contact us again when a decision has been made regarding this proposal. No further update
P.4489	Railway bridge at Station Road & provision of bus stops on Slag Lane	Clerk to contact Simon White at Wiltshire Council to find a solution for the provision of bus stops	Clerk emailed Simon White 3 rd June. Response as followed: <i>I will have a drive down Slag Lane sometime soon and have a look but from memory, there is only footpath down the north side of Slag Lane so I would need to be satisfied that there is somewhere safe for people to wait on the Southside (buses towards Warminster/Salisbury) before erecting any new bus stops unless you know of somewhere suitable?</i> <i>If there isn't any suitable area for bus stops, would the Town Council be able to fund/install a hard standing?</i>	Clerk arranging to meet with Simon to see if there are any suitable areas before the Council considers funding/installing a hard standing.

			Re: Station Road bridge – the request to increase the weight limit for PSV's to use it would require work for full loading due to the issue being with the transverse girders under the road between the main girders.	
P.4489	Tree roots at Queens Road	Clerk to Contact Selwood Housing	Clerk emailed Selwood Housing and they responded to say they could only identify one location where the damage to the footpath could be attributed to tree roots, by 45 Queens Rd. Mike Burch would like to meet with Wiltshire Council to discuss further.	The Clerk will respond to Selwood Housing to arrange a meeting with Mike and Wiltshire Council.
P.4490	Transwilts Service	Clerk to contact GWR regarding service disruption due to electrification to ask how it will affect the Transwilts Service.	The Clerk contacted Mark Hopwood, GWR on 31.05.17 and is waiting for a reply.	

6. REPORT BY WILTSHIRE COUNCILLORS (if any). **Wiltshire Council matters only.**
(Members wishing to ask questions of the Wiltshire Councillors are requested to give prior notice to the Councillor concerned or to the Clerk for onward transmission.)

7. CHAIRMAN'S COMMUNICATIONS.

8. PLANNING DECISIONS.

To note Planning Decisions made by Wiltshire Council. (See Schedule I attached).

9. PLANNING APPLICATIONS

To consider Applications received from the Development Manager West, Wiltshire Council, up to the 19th June 2017 and to make such observations thereon as the Committee may decide. (See Schedule II attached).

10. PLANNING APPEALS:

- **Land at The Ham, Opposite Glenmore Farm, Westbury BA13 4HQ**

Notification of Planning Appeal Ref APP/Y3940/W/17/3174456 received on May 25th 2017 against a refusal of erection of detached house and double garage with new vehicle access (see attached).

The HP&D Committee to decide if it wishes to make further comments on the proposal attached, to be received by Wiltshire Council no later than June 27th 2017.

- **Chalford House Hotel, Warminster Road, Westbury BA13 3PR**

Notification of Result of Planning Appeal Ref APP/Y3940/W/16/3159321 received on June 2nd 2017 relating to planning application references 16/03817/FUL and 16/04176/LBC. The appeals are allowed subject to conditions (see attached).

The HP&D Committee to decide if it wishes to make further comments on the proposal attached, to be received by the Planning Inspectorate no later than 27.06.2017.

11. **RECOMMENDATION received from the ANNUAL TOWN COUNCIL dated 15.05.17**
Re-Naming of Bitham Mill (information previously circulated with the Annual Town Council Agenda for 15.5.17 (item 23).

Proposal

To consider the proposal and costings to re-name Bitham Mill.

Background

At HP&D Committee on 20.03.17 the HP&D considered the following motion by Cllr King:
To initiate a consultation with Bitham Mill and Bitham Mill Courtyard residents concerning the re-naming and re-numbering of Bitham Mill by requesting, completing and submitting the appropriate application form and related information as specified [on page 6] in Wiltshire Councils Street Naming & Numbering Policy.

The committee resolved to initiate a public consultation – minute P.4463 refers.

At HP&D Committee on 18.04.17 the committee discussed the process for applying to rename Bitham Mill, including suggesting new street names and agreeing to meet all of the associated costs including public consultation, any application costs and the cost of providing new nameplates. Minute P.4486 refers.

The HP&D Committee recommend Town Council to consider the proposal and costings to re-name Bitham Mill. However Cllr King put forward a revised recommendation, which was to refer this issue back to the Highways, Planning & Development Committee to look at alternatives (Minute T.3735 attached refers).

Recommendation:

The Highways, Planning & Development Committee to look at alternatives to re-naming Bitham Mill due to the high costs involved.

13. **CATG Update**
5350 A350 in Westbury – see attached report from Wiltshire Council of Metro count from June 2014

Next CATG Meeting is in July.

14. CATG ISSUES FOR CONSIDERATION

Issue Number:	Area:	Issue:	Would like to Resolve issue:
5383	High Street	Pedestrian are at risk from the High St being used as a rat run for people getting to Bratton Rd and Morrisons, due to the volume of traffic on Haynes Rd	Zebra crossing in the High St
5412	Maristow St / Edward St	Traffic cutting the corner when turning right down Edward St from Maristow St and they are close to the right-hand side where there is no pavement.	Additional road markings to make the traffic take a wider line at the junction.
5417 & 5423	3 White Horse Way	Vehicles often park opposite 3 White Horse Way obstructing the driveway opposite belonging to an elderly couple. This is causing distress as they need to use the vehicle for hospital visits.	A white line across the entrance to the driveway and a yellow line opposite to prevent vehicles from waiting and obstructing the driveway. The existing yellow line there is just short of the 10 meters.
5419	Warminster Road	Westbury United Reformed Church is hired out but people are having trouble locating it as it is set back from the road. Vehicular access is up Hospital Road and along The Butts.	Would like a sign at the corner of Leigh Road reading United Reformed Church

15. HIGHWAYS CORRESPONDENCE / MATTERS:

- **Temporary Closure of: A3098 Tower Hill (part – approximately 40m covering the area of the rail bridge), Dilton Marsh (04.07.2017 for 1 night) TTRO 4844 - To Note**
- **Signage at Mantle Close, Westbury** – To note response received from Wiltshire Council.
- **Bus Stop in Slag Lane** – To discuss response received by the Town Clerk relating to a request for a bus stop in Slag Lane and weight restrictions on Station Road Bridge.

16. CLERK'S CORRESPONDENCE:

- Parking at Primmers Place, Westbury – see attached email from member of the public

17. MONTHLY STATEMENT: To Note Monthly Statement for April 2017 (see attached)

18. BUDGET BIDS