

11th July 2017

YOU ARE HEREBY SUMMONED to attend a MEETING of the HIGHWAYS, PLANNING & DEVELOPMENT COMMITTEE to be held at THE LAVERTON, BRATTON ROAD, WESTBURY, on MONDAY 17th JULY 2017 at 7:00pm.

Yours faithfully

Town Clerk

Public Forum

Register between 6:50pm – 7:00pm
Maximum Input per Person – Strictly 5 minutes
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk
at least five working days prior to the Meeting.**

A G E N D A

- 1. TO RECEIVE APOLOGIES** (if any) **AND REASONS AND APPROVE ABSCENCES**
- 2. DISPENSATIONS.** Members to consider any dispensation requests received by the Town Clerk.
- 3. DECLARATIONS OF INTEREST** (if any) **AND REASONS.** (Members must be diligent regarding their interests.)
- 4. MINUTES.** To confirm and sign the Minutes of the Committee Meetings held on 22nd May and 19th June 2017 (circulated with Town Council Agenda for 03.07.17).
- 5. UPDATE ON ACTIONS FROM PREVIOUS MEETING MINUTES**
The following items are for information purposes only:
(Note: no decisions can be taken.)

Minute ref	Subject	Action	Update	Further action required or closed
P.4338I	Aldi Street Lights	Now with Wiltshire	This has now been lodged with Wiltshire	Pending Wiltshire Enforcement. Town Clerk

		Enforcement	Council enforcement to investigate, ref: 17/00092/ENF	emailed Kirsty Rose on 23 rd May and is still waiting for a reply
P.4423	Proposed Traffic Regulation Order for Consultation	Comments forwarded	Wiltshire Council have advised that objections have been received. Details of all letters of objection or support will be considered in a report placed before the Cabinet Member for Highways and Transport.	Wiltshire Council will contact us again when a decision has been made regarding this proposal. No further update
P.4489	Railway bridge at Station Road & provision of bus stops on Slag Lane	Clerk to contact Simon White at Wiltshire Council to find a solution for the provision of bus stops	Clerk emailed Simon White 3 rd June. Response as followed: <i>I will have a drive down Slag Lane sometime soon and have a look but from memory, there is only footpath down the north side of Slag Lane so I would need to be satisfied that there is somewhere safe for people to wait on the Southside (buses towards Warminster/Salisbury) before erecting any new bus stops unless you know of somewhere suitable?</i> <i>If there isn't any suitable area for bus stops, would the Town Council be able to fund/install a hard standing?</i> Re: Station Road bridge – the request to increase the weight limit for PSV's to use it would require work for full loading due to the issue being with	Clerk arranging to meet with Simon to see if there are any suitable areas before the Council considers funding/installing a hard standing.

			the transverse girders under the road between the main girders.	
P.4490	Transwilt Service	Clerk to contact GWR regarding service disruption due to electrification to ask how it will affect the Transwilt Service.	The Clerk contacted Mark Hopwood, GWR on 31.05.17 and is waiting for a reply.	https://www.gwr.com/travel-updates/planned-engineering/reading2017 Please see link above for further information regarding service disruption.

6. **REPORT BY WILTSHIRE COUNCILLORS** (if any). **Wiltshire Council matters only.**
(Members wishing to ask questions of the Wiltshire Councillors are requested to give prior notice to the Councillor concerned or to the Clerk for onward transmission.)
7. **CHAIRMAN'S COMMUNICATIONS.**
Westbury; The Adventure Starts Here leaflet – to be circulated at the meeting
8. **PLANNING DECISIONS.**
To note Planning Decisions made by Wiltshire Council up to 17.7.17. (See Schedule I attached).
9. **PLANNING APPLICATIONS**
To consider Applications received from the Development Manager West, Wiltshire Council, up to the 17th July 2017 and to make such observations thereon as the Committee may decide. (See Schedule II attached).
10. **PLANNING APPEAL – 16/11171/FUL 47 Alfred Street Westbury BA13 3DZ**
Notification of Planning Appeal Ref APP/Y3940/D/17/3173453 dated 22nd June 2017 against a refusal of temporary erection of steel construction garage - retrospective. The Committee raised no objections to the original application in December 2016.

The HP&D Committee to decide if it wishes to make further comments on the proposal attached, to be received by the Planning Inspectorate (date tbc).
11. **RECOMMENDATION received from the ANNUAL TOWN COUNCIL dated 15.05.17 (deferred from HP&D meeting of 19.6.17)**

Re-Naming of Bitham Mill (information previously circulated with the Annual Town Council Agenda for 15.5.17 (item 23).

Proposal

To consider the proposal and costings to re-name Bitham Mill.

Background

At HP&D Committee on 20.03.17 the HP&D considered the following motion by Cllr King:
To initiate a consultation with Bitham Mill and Bitham Mill Courtyard residents concerning

the re-naming and re-numbering of Bitham Mill by requesting, completing and submitting the appropriate application form and related information as specified [on page 6] in Wiltshire Councils Street Naming & Numbering Policy.

The committee resolved to initiate a public consultation – minute P.4463 refers.

At HP&D Committee on 18.04.17 the committee discussed the process for applying to rename Bitham Mill, including suggesting new street names and agreeing to meet all of the associated costs including public consultation, any application costs and the cost of providing new nameplates. Minute P.4486 refers.

The HP&D Committee recommend Town Council to consider the proposal and costings to re-name Bitham Mill. However Cllr King put forward a revised recommendation, which was to refer this issue back to the Highways, Planning & Development Committee to look at alternatives (Minute T.3735 attached refers).

Recommendation:

The Highways, Planning & Development Committee to look at alternatives to re-naming Bitham Mill due to the high costs involved.

12. RECOMMENDATION received from TOWN COUNCIL dated 3.7.17

Draft Wiltshire Housing Site Allocations Plan - Advance notice of consultation

To note advance notice of consultation for Draft Wiltshire Housing Site Allocations Plan – Consultation date at County Hall Trowbridge is Wednesday 26th July 2017 (proposed allocations do not currently include an allocation for Westbury). See attached.

13. INTRODUCTION of ELECTRONIC PLANNING CONSULTATIONS

The HP&D Committee to consider how it will operate without access to hard printed copies of planning applications from 31.7.17 – see attached letter from Wiltshire Council.

14. WESTBURY LEIGH CAR PARK

To consider and respond to the request received from the Trustees of Westbury Leigh Community Project Ltd regarding their request to take over Westbury Leigh Car Park from Wiltshire Council through Delegation of Services.

15. CATG ISSUES FOR CONSIDERATION

Issue Number:	Area:	Issue:	Would like to Resolve issue:
5434	Alfred St/Gibbs Lane junction, Westbury	Illegally parked cars (1 – 3) every night from 9pm to 8am on double yellow lines, making turning into Gibbs Lane very difficult	Enforce the double yellow lines Maybe look around the rest of Westbury whilst you are there as I could count literally 50 cars on double yellow lines most evenings in just a short 15 min walk
5342	Primmers Place,	There is a small play park and grass	Reminders to all residents of Primmers

	Westbury	<p>area in the square I live on Primmers Place. It is becoming increasingly common for vehicles to park on the grass area and find this acceptable causing damage to the grass during wet weather and wooden posts that are in place to stop vehicles. It also restricts the area that children have to play in. Currently there are 3 vehicles on it belonging to the same household. They're not there continuously and the issue peaks Friday-Sunday. This is starting to become the norm and not only looks scruffy but it will tear up the grass and I will not let my children play near the park as I am a single female who does not feel comfortable when 4 blokes leave a house and go to their car spitting and using bad language.</p>	<p>Place that the communal Grass Play area is not to be used for parking. No parking on the Grass signs erected</p>
5456	Primmers Place, Westbury	<p>Congestion caused by parked cars in whole of Primmers Place but especially at junction at night and at weekends and which caused a fire engine to become stuck at beginning of April. The parked cars at the junction have the knock-on effect of blocking my drive my only parking space and contributed to my being unable to sell my house. Other residents living on the square have also complained about having their drives blocked by parked cars or about having difficulty with access through the narrow space in the road between the parked cars. Residents park their cars outside their houses instead of in their parking spaces to prevent other cars parking outside their homes. The long-term holiday parking we suffer from in the summer is particularly annoying and although only the occasional daily commuter car parks in Primmers Place currently we dread the commuter cars returning from Slag Lane when or if the TRO comes into operation there.</p>	<p>I should appreciate it if the CATG would again seriously consider this problem and hopefully arrive at a solution</p>

16. GWR's CUSTOMER & COMMUNITIES IMPROVEMENT FUND

Please see invitation from GWR to apply for funding via their Customer & Communities Investment Fund.

17. **HIGHWAYS CORRESPONDENCE / MATTERS:**
Traffic Complaints – Matravers School & Springfield Road, Westbury. The HP&D Committee to consider a response to two separate complaints received.
18. **CLERK’S CORRESPONDENCE:**
Jennings Fun Fair – To note that Jennings Fun Fair will be at Penleigh Park from 9th to 16th July 2017, with trading on July 13th to 16th 2017.
19. **MONTHLY STATEMENT:** To Note Monthly Statement for May 2017 (see attached)
20. **BUDGET BIDS**