

12th September 2017

YOU ARE HEREBY SUMMONED to attend a MEETING of the HIGHWAYS, PLANNING & DEVELOPMENT COMMITTEE to be held at THE LAVERTON, BRATTON ROAD, WESTBURY, on MONDAY 18th SEPTEMBER 2017 at 7:00pm.

Yours faithfully

Town Clerk

Public Forum

Register between 6:50pm – 7:00pm
Maximum Input per Person – Strictly 5 minutes
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk
at least five working days prior to the Meeting.**

A G E N D A

- 1. TO RECEIVE APOLOGIES (if any) AND REASONS AND APPROVE ABCSCENCES**
- 2. DISPENSATIONS.** Members to consider any dispensation requests received by the Town Clerk.
- 3. DECLARATIONS OF INTEREST (if any) AND REASONS.** (Members must be diligent regarding their interests.)
- 4. MINUTES.** To confirm and sign the Minutes of the Committee Meetings held on 21st August 2017 (Previously circulated with the Town Council Agenda for 4th September 2017).
- 5. MATTERS ARISING (if any) FROM THESE MINUTES.** (Note: no new decisions can be taken.)
- 6. UPDATE ON ACTIONS FROM PREVIOUS MEETING MINUTES**
The following items are for information purposes only:
(Note: no decisions can be taken.)

Minute ref	Subject	Action	Update	Further action required or closed
				No Actions Currently Outstanding

7. **REPORT BY WILTSHIRE COUNCILLORS** (if any). **Wiltshire Council matters only.**
(Members wishing to ask questions of the Wiltshire Councillors are requested to give prior notice to the Councillor concerned or to the Clerk for onward transmission.)

8. **CHAIRMAN’S COMMUNICATIONS.**

- **Naming of new development in Bitham Park** – confirmation of names agreed for new development at Bitham Park.
- **WW1 Tree Planting info for CEMs/Area Boards** – Wiltshire Council tree planting 2018 project to mark the centenary of the end of WW1.

9. **PLANNING DECISIONS.**

To note Planning Decisions made by Wiltshire Council up to 18.9.17. (Schedule spreadsheet circulated by email and rows highlighted blue.)

10. **PLANNING APPLICATIONS**

To consider the Planning Applications listed below and received from the Development Manager West, Wiltshire Council, up to the 18th September 2017 and to make such observations thereon as the Committee may decide. (Schedule spreadsheet circulated by email and rows highlighted in pink). Any additional applications received after 12th September 2017 will be presented at the meeting.

Applications to be considered:

- | | |
|--------------|---|
| 17/06108/FUL | All Saints Church Churchyard, Westbury, Wiltshire, BA13 3DD |
| 17/07548/FUL | Land off Station Road Westbury, Wiltshire |
| 17/08343/FUL | 159A Westbury Leigh, Westbury, Wiltshire, BA13 3SU |

11. **PLANNING APPLICATION REF: 17/08309/TPO**

To note the decision made by Wiltshire Council in relation to planning application 17/08309/TPO - HPH Ltd 6 Woodland Industrial Estate Eden Vale Road Westbury Wiltshire, BA13 3SQ – cut back overhanging branches of various trees. Application delayed by Wiltshire Council and therefore not seen by Westbury Town Council. Decision made by Planning Officer on 29.08.2017. Approved with conditions.

12. **P .4522 RECOMMENDATION received from the ANNUAL TOWN COUNCIL dated 15.05.17 (deferred from HP&D meeting of 19.6.17)**

Re-Naming of Bitham Mill (information previously circulated with the Annual Town Council Agenda for 15.5.17 (item 23)).

Proposal

To consider the proposal and costings to re-name Bitham Mill.

Background

At HP&D Committee on 20.03.17 the HP&D considered the following motion by Cllr King:
To initiate a consultation with Bitham Mill and Bitham Mill Courtyard residents concerning

the re-naming and re-numbering of Bitham Mill by requesting, completing and submitting the appropriate application form and related information as specified [on page 6] in Wiltshire Councils Street Naming & Numbering Policy.

The committee resolved to initiate a public consultation – minute P.4463 refers.

At HP&D Committee on 18.04.17 the committee discussed the process for applying to rename Bitham Mill, including suggesting new street names and agreeing to meet all of the associated costs including public consultation, any application costs and the cost of providing new nameplates. Minute P.4486 refers.

The HP&D Committee recommend Town Council to consider the proposal and costings to re-name Bitham Mill. However Cllr King put forward a revised recommendation, which was to refer this issue back to the Highways, Planning & Development Committee to look at alternatives (Minute T.3735 attached refers).

Recommendation:

The Highways, Planning & Development Committee to look at alternatives to re-naming Bitham Mill due to the high costs involved.

RESOLVED to AGREE: To defer until the next meeting when residents are able to attend to discuss.

13. **PARKING ISSUES AT BITHAM MILL** – The HP&D Committee to consider the attached WR1 Form and supporting photos from a resident regarding the parking issues at Bitham Mill and decide whether or not to support this application.
14. **APPLICATION FOR NEW PREMISES LICENCE** – The HP&D Committee to consider and comment on the application for a new premises licence at 6 Palomino Place, Leigh Park, Westbury, BA13 3SD. See attached email for details. Comments to be received by Wiltshire Council by 29th September 2017.
15. **APPEAL DECISION – Appeal Ref: APP/Y3940/W/17/3174456**
The Planning Inspectorate have provided a copy of their Inspector’s decision on the appeal: Town and Country Planning Act 1990 – Land at The Ham, Westbury, BA13 4HQ. See documents attached.
16. **COST DECISION – Appeal Ref: APP/Y3940/W/17/3174456**
To note – the Planning Inspectorate have provided a copy of their Inspector’s cost decision on the appeal: Town and Country Planning Act 1990 – Land at The Ham, Westbury, BA13 4HQ. See documents attached.
17. **CATG ISSUES FOR CONSIDERATION**
To consider the issues detailed below, received by CATG since the last meeting and to make such observations thereon as the Committee may decide. (Schedule circulated by email).
New issues to be considered:

Issue Number:	Area:	Issue:	Would like to resolve issue:
5630	Old Dilton Road	Single track road which is seeing an increase in traffic due to deliveries and events at Dilton Vale Farm	Designated as a quiet road
5627	Old Farm – Dilton Vale Farm	Dilton Vale Farm is now a Wedding venue, which is causing problems for local residents with increased commercial traffic and guests	Designated as a quiet road, speed restrictions, restrict amount of commercial vehicles
5608	Ham Cottages to Hawkeridge Road	Extend footpath opposite the Ham Cottage to the new bus stop	Footpath extended as soon as possible
5618	Westbury Leigh yellow lines	The recently painted double yellow lines have impacted on the residential parking	Line markings shortened to allow residents to park
5633	Chalford	House is on the main A350, extremely heavy traffic and speed at which they are going, with no parking car wing mirrors are constantly being knocked off	Traffic control, if anything can be done to help with safe parking and how do you go about speed cameras
5643	Church Street	Concern at the continual reduction in parking spaces available to residents of Church Street	The Church Street Residents Association have long been requesting a residents parking scheme be introduced
5644	The Mead Lakes	Disability access to The Mead Lakes, lack of ramps between footpaths/The Mead/housing estates. Increased traffic due to new estates and people ignoring 30 mph limit on this road	Could some form of crossing be constructed to enable wheel chair disability scooter users

18. HIGHWAYS CORRESPONDENCE / MATTERS:

- **Road Traffic Regulation Act 1984 / Traffic Management Act 2004** – received from Wiltshire Council – to introduce ‘No Waiting at any time’ on a number of roads in Westbury.
- **Section 14(1) of the Road Traffic Regulations Act 1984** – Temporary Closure of A3098 (part) Tower Hill, Dilton Marsh (Ref: TTRP 4978).
- **Approach to Westbury Station** – Map showing the Highway responsibility for the steps to Station Approach.
- **Disabled Parking Bays** – The Committee to note the attached Briefing Note No. 329 regarding disabled parking bays.
- **Wiltshire Local Development Scheme** – The Committee to note the attached Briefing Note No. 331 regarding Wiltshire local development scheme.
- **Waste Services Updates** – The Committee to note the attached Briefing Note No. 330 regarding Waste Management Strategy Consultation and Household Recycling Centre Refurbishment Programme and Briefing Pack.

19. CLERK'S CORRESPONDENCE:

- **Brownfield Land Registers.** To note email circulated by Town Clerk on 23rd August 2017 regarding Brownfield Land Registers.
- **Refurbishment of Becks Mill Play Area.** To note the work starts 25.9.17 and local residents have received a letter and information and updates will be available on the website and social media.
- **New Councillor Sheila Kimmins.** Welcome to Sheila who will be joining the HP&D Committee.
- **Settlement Boundary Review.** The HP&D Committee to discuss and comment on Wiltshire Councils– circulated by email
- **Wiltshire Housing Site Allocation Plan consultation –** The HP&D Committee to consider and comment by 22nd September 2017 - circulated by email

20. BUDGET BIDS

21. MONTHLY STATEMENT: To Note Monthly Statement for July 2017 (see attached)