

20th NOVEMBER 2017

YOU ARE HEREBY SUMMONED to attend a MEETING of the HIGHWAYS, PLANNING & DEVELOPMENT COMMITTEE to be held at THE LAVERTON, BRATTON ROAD, WESTBURY, on MONDAY 20th NOVEMBER 2017 at 18:30pm.

Yours faithfully

Town Clerk

Public Forum

Register between 18:20pm – 18:30pm
Maximum Input per Person – Strictly 5 minutes
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk
at least five working days prior to the Meeting.**

***TARMAC BUILDING PRODUCTS LIMITED TO DISCUSS
APPLICATION FOR OUTLINE PLANNING CONSENT AT WESTBURY WORKS***

A G E N D A

- 1. TO RECEIVE APOLOGIES (if any) AND REASONS AND APPROVE ABSCENCES**
- 2. DISPENSATIONS.** Members to consider any dispensation requests received by the Town Clerk.
- 3. DECLARATIONS OF INTEREST (if any) AND REASONS.** (Members must be diligent regarding their interests.)
- 4. MINUTES.** To confirm and sign the attached Minutes of the Committee Meetings held on:
 - 18th September 2017
 - 27th September 2017
 - 16th October 2017
- 5. MATTERS ARISING (if any) FROM THESE MINUTES.** (Note: no new decisions can be taken.)

6. UPDATE ON ACTIONS FROM PREVIOUS MEETING MINUTES

The following items are for information purposes only:

(Note: no decisions can be taken.)

Minute ref	Subject	Action	Update
P.4540	WW1 Tree Planting	Referred to Great War WG, who are currently looking for suitable locations.	HP&D from 16.10.17 – places and list of trees are required by 30 th November. Liam confirmed we can have as many or as few trees as we like.
P.4567	Waiting and Parking requests 2018/19	WR1/2 forms submitted.	Completed.
P.4572	CATG ISSUE 5608, Extension of footpath to new bus stop at The Ham.	Town Clerk to contact Clerk at Heywood and Hawkeridge Parish Council and seek a contribution to match Westbury Town Council of £2,500.	Letter sent to Heywood Parish Council 27.10.17, please see attached.
P.4579	Hawkeridge Road, Frogmore Lane and Slag Lane	Following an email from a resident regarding the misuse of these roads. The resident has been asked to complete a CATG form. Similar issues have been raised earlier this year, January and August. It has been reported that the sign is down, Cllr Tout has offered to check and report to the next Committee meeting.	Issue log has been sent to the resident.

7. REPORT BY WILTSHIRE COUNCILLORS (if any). Wiltshire Council matters only.

(Members wishing to ask questions of the Wiltshire Councillors are requested to give prior notice to the Councillor concerned or to the Clerk for onward transmission.)

- A. Question in advance from Cllr Sutton (see attached email) regarding Wiltshire Strategy to meet the EU air quality regulations.

8. CHAIRMAN’S COMMUNICATIONS:

- A. **Westbury Town Cycle Network:** for noting and useful information.

9. PLANNING DECISIONS:

To note Planning Decisions made by Wiltshire Council up to 20.10.17. (Schedule spreadsheet circulated by email and rows highlighted blue.)

10. PLANNING DECISION:

To note the planning decision and Wiltshire Council approval for a Certificate of Lawfulness to be issued for application number 17/08465/CLP. No plans or documents available for view.

11. PLANNING APPLICATIONS:

To consider the Planning Applications listed below and received from the Development Manager West, Wiltshire Council, up to the 16th October 2017 and to make such observations thereon as the Committee may decide. (Schedule spreadsheet circulated by email and rows highlighted in pink). Any additional applications received after 10th October 2017 will be presented at the meeting.

Applications to be considered:

17/10060/FUL - 53 Newtown, Westbury, Wiltshire, BA13 3EF

17/10330/FUL - 6 Cleveland Way, Westbury, Wiltshire, BA13 2GH

17/10382/FUL - Land opposite Westbury Railway Station, Station Approach Westbury Wiltshire, BA13 4HP

17/09920/TCA - 1G Gibbs Close, Westbury, Wiltshire, BA13 3DT

17/10652/LBC - Flat 1 The Maltings, 63 Westbury Leigh, Westbury, Wiltshire, BA13 3SF

17/10649/FUL - Flat 1 The Maltings, 63 Westbury Leigh, Westbury, Wiltshire, BA13 3SF

17/10578/OUT - Land Forming Part of Tarmac Westbury Works Trowbridge Road Westbury, BA13 4LX

12. APPEAL DECISION: Appeal Ref: APP/Y3940/W/17/3176581

The Planning Inspectorate have provided a copy of their Inspector's decision on the appeal: 75 Studland Park, Westbury, BA13 3HN. See documents attached.

13. PARKING CHARGES:

The Committee to note and agree a response to the consultation, which is now live and runs until midnight on 23rd November 2017. This was also on the Agenda for the Town Improvements Group meeting on 9th October.

P.4573 Parking Charges – 16.10.17

The Committee agreed to discuss and feedback on this item at the November Committee meeting. In the meantime, the following points to note:

- What were the previous costs in the High Street?
3hrs £1.40 / 4hrs £2.00
- What was 2 hrs parking in the High Street?
to be confirmed
- Warminster Road Zone B, why is this a higher cost compared to others?
It is believed this was based on occupancy figures for the car park and the proposed charges are based on what is already in place.
Zone A – 3hrs £1.20 / 4 hrs £1.80 / Zone B – 3 hrs £1.60 / 4hrs £2.00
- Warminster Road, Zone A and B – this used to be short/long stay
This will continue as short/long stay.

14. ADDITIONAL STREET SIGNAGE – BITHAM MILL AND BITHAM MILL COURT YARD:

Proposal

The Committee to discuss provision of additional signage at Bitham Mill and Bitham Mill Court Yard.

Background

Originally reported to CATG on issue log 5088, this has been discussed at several HP&D meetings (March, April & Sept 2017) and Annual Town Council on 15.5.17. The HP&D Committee did not support the alternative suggestion re-naming of Bitham Mill & Bitham Mill Court Yard (P.4544 from HP&D 18.9.17 attached). Resident is unhappy that no solution has yet been proposed and has asked for further consideration by the committee.

Recommendation

The Committee to discuss alternative solutions to alleviate the issues experienced by residents caused by difficulties in identifying correct addresses at Bitham Mill and Bitham Mill Court Yard including the provision of additional signage (see attached).

15. **LAND NORTH OF BITHAM MILL, 14/09262/OUT and 17/01643/REM:**
Archaeological update on this site, detailed on the attached email.
16. **HILLS LIAISON MEETING – 16.11.17:**
Feedback from Cllr Tout who attended the Hills Liaison Meeting on 16.11.17 as the Town Council representative.
17. **NO NET LOSS OF BIODIVERSITY ON THE GREATER WEST PROGRAMME – STAGE 1:**
Network Rail has been engaging with local authorities and nature conservation groups about its commitment to No Net Loss of Biodiversity on the Greater West Programme, project delivering the electrification of the railway line between Maidenhead and Cardiff. Funding opportunity is available for biodiversity in Wiltshire. For further information please see attached email and supporting documents from the Environment Manager at Network Rail.
18. **CATG ISSUES FOR CONSIDERATION:**
To consider the issues detailed below, received by CATG since the last meeting and to make such observations thereon as the Committee may decide. (Schedule circulated by email and new issues highlighted pink).

New issues to be considered:

Issue Number:	Area:	Issue:	Would like to resolve issue:
5809	speeding through Westbury on the A350 towards Warminster particularly at the corner into Market Place end West End Westbury	The issue is speeding through Westbury on the A350 towards Warminster particularly at the corner into Market Place end West End Westbury. Very narrow pavements and massive lorries hurtling through the A350 towards Portsmouth Plymouth Ferries. Young mothers with buggies are in acute danger and have to pause to let the lorries pass before they can continue on the pavement.	Some kind of speed restriction traffic calming installed on that corner of the A350. Huge lorries in particular need to be slowed down. Someone will be killed on that corner very soon. If it is a child in a buggy

19. HIGHWAYS CORRESPONDENCE / MATTERS:

A. Cllr Wayman's Newsletter for November: Committee to note the November update on highway issues.

B. P.4544 and P.4545 – PARKING ISSUES AT BITHAM MILL:

The Committee considered the WR1 Form and supporting photos submitted by a resident of Bitham Mill regarding the parking issues and considered this along with other issues noted in item P.4544 above. The Committee asked for the Town Council to contact Wiltshire Council Parking to request they enforce highway access in this area. The Committee to note reply from Wiltshire Council Parking Services:

Thank you for your email. I have now checked the Traffic Regulation Orders relating to Bitham Mill and Bitham Mill Court Yard, Westbury and can confirm that no parking restrictions apply to this section of the highway. As there are no restrictions we are unfortunately unable to enforce. Our Civil Enforcement Officers can only enforce where restrictions i.e. yellow lines or timed parking bays, are in place. However, should any vehicle be parked in such a manner as to cause an obstruction then responsibility for enforcement lies with the Police.

20. CLERK'S CORRESPONDENCE:

A. To note the letter received from Dilton Marsh Station Services and the paragraphs in italics on the attached letter.

21. BUDGET BIDS: None

22. MONTHLY STATEMENT: To Note Monthly Statement for Sept 2017 (see attached).