

2<sup>nd</sup> January 2018

Dear Sir/Madam

**YOU ARE HEREBY SUMMONED TO ATTEND AN EXTRAORDINARY MEETING OF THE  
POLICY & RESOURCES COMMITTEE TO BE HELD AT THE LAVERTON, BRATTON  
ROAD, WESTBURY, ON MONDAY 8<sup>th</sup> January 2018 AT 6.30PM.**

Yours faithfully

**Town Clerk**

**Public Forum**

Register between 6.20pm – 6.30pm  
Maximum input per person – Strictly 5 minutes  
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk  
at least five working days prior to the Meeting.**

**A G E N D A**

1. **TO RECEIVE APOLOGIES** (if any) **AND REASONS FOR ABSENCE.**
2. **DISPENSATIONS.**
3. **DECLARATIONS OF INTEREST** (if any) **AND REASONS.**
4. **MINUTES.** To confirm and sign the Minutes of the Committee Meetings held on the 4<sup>th</sup> December 2017
5. **MATTERS ARISING** (if any) **FROM THESE MINUTES.** **Note: no new decisions can be taken.**

**Members Matters Arising.**

6. Recommendation received from the Business Working Group dated 14<sup>th</sup> December 2017 (see attached)

**Proposal**

The Policy & Resources Committee accepts the recommendations reported in the Situation Analysis provided by LCS Ltd.

**Background**

At the Town Council meeting 06.11.17 (T.3831) the council resolved to employ LCS Ltd to undertake a situation analysis that would allow the council to review its processes any gaps. The attached report details the findings and makes a number of recommendations to support the development of a Strategic Plan, Business Plan and Medium Term Financial Plan (MTFP). The Business Working Group carefully reviewed the report and support all the recommendations summarised in section 13.

**Recommendation**

The Policy and Resources Committee accept the recommendations reported in the Situation Analysis

7. **Policing Precept 2018/19 Consultation 02<sup>nd</sup> January 2018**  
Policy & Resources Committee to note the Policing Precept consultation for 2018/19. The consultation will run from 2<sup>nd</sup> January 2018 until midday 31<sup>st</sup> January 2018.

**To Note only**