



Westbury Town Council

The Laverton, Bratton Road, Westbury
Wiltshire BA13 3EN Tel: 01373 822232
E-mail: info@westburytowncouncil.gov.uk
<http://www.westburytowncouncil.gov.uk>

Dear Councillor

You are summoned to attend a **EXTRAORDINARY MEETING** of **WESTBURY TOWN COUNCIL** to be held at 6.30pm on **MONDAY 18TH June 2018** at The Laverton, Bratton Road, Westbury BA13 3EN.

All council meetings are open to the public and press. Members of the public are invited to address the Council at this meeting at 6.30pm (registration 6.20pm – 6.30pm).

Yours faithfully

Cllr I CUNNINGHAM
Town Mayor
8.6.18

PUBLIC FORUM: *commencing 6.30pm following presentation* (not to exceed 30 minutes). Members of the public are welcome to make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. Any individual representation is limited to no more than 5 minutes. The Chairman will call the representation from those who registered to speak; written representations can also be submitted to the Town Clerk in advance of the meeting. A summary record of any public participation session shall be included in the Minutes.

Recording and using social media is permitted at Council meetings which are open to the public however, anyone wishing to do so must speak to the Town Clerk prior to the meeting as there are rules which must be followed.

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence and consider the reason for absence.

2. DECLARATION OF INTEREST and DISPENSATIONS

Members must be diligent regarding their interests.

Members to consider any dispensation requests received by the Town Clerk.

3. UNAUDITED FINANCIAL STATEMENTS for the year ending 31st March 2018
(see attached)

Town Council to note the attached Unaudited Financial Statement to 31.3.2018

4. ANNUAL GOVERNANCE STATEMENT 2017/18 (Section 1) (see attached)

To Approve the Annual Governance Statement for the Annual Return 2017/18.

5. ACCOUNTING STATEMENTS 2017/18 (Section 2) (see attached)

To approve the Accounting Statements for 2017/18.

6. INTERNAL AUDIT REVIEW REPORT 2017/18 (FINAL UPDATE) (see attached)

To Receive and Consider the Internal Audit Report (Final Update) 2017/18.

7. MAYOR'S ANNOUNCEMENTS