



Westbury Town Council

The Laverton, Bratton Road, Westbury
Wiltshire BA13 3EN Tel: 01373 822232
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Dear Councillor

You are summoned to attend a Meeting of the Highways, Planning and Development Committee to be held at 7pm on **MONDAY 18th JUNE 2018** at The Laverton, Bratton Road, Westbury BA13 3EN.

All council meetings are open to the public and press. Members of the public are invited to address the Council at this meeting at 7pm (registration 6.50pm – 7pm).

Yours faithfully

Mrs D Urch Town Clerk
12th June 2018

PUBLIC FORUM: *commencing 7pm* (not to exceed 30 minutes). Members of the public are welcome to make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. Any individual representation is limited to no more than 5 minutes. The Chairman will call the representation from those who registered to speak; written representations can also be submitted to the Town Clerk in advance of the meeting. A summary record of any public participation session shall be included in the Minutes.

Recording and using social media is permitted at Council meetings which are open to the public however, anyone wishing to do so must speak to the Town Clerk prior to the meeting as there are rules which must be followed.

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence and consider the reason for absence.

2. DECLARATION OF INTEREST and DISPENSATIONS

Members must be diligent regarding their interests.

Members to consider any dispensation requests received by the Town Clerk.

3. MINUTES (*please see the attachment*).

To approve as a correct record, the Minutes of the Highways, Planning and Development Committee Meeting held on the 21st May 2018, copies of these

Minutes have been circulated to each Member and in accordance with Standing Order No. 33(d) may be taken as read.

MATTERS ARISING FROM THESE MINUTES (if any).

Note: no new decisions can be taken

Members' matters arising from these previous Minutes

Minute ref	Subject	Action	Update
<p>P.4680 P.4660</p>	<p>Play Area, Paxmans Road, The Ham</p>	<p>19.02.18 – The Committee agreed that a letter is sent to Wiltshire Council to ask if play area is in a fit state for them to adopt? Is the play equipment still faulty? Will they look to release some of the money to fix the equipment or could the developers help with funding. Response from Gabrielle Crump for 19.03.18 – The play area is the current ownership of Persimmon and Wiltshire Council would complete a lease to Westbury Town Council at the same time as it transfers to Wiltshire Council from Persimmon. The safety inspection report for the play area was available for review at the meeting. 19.03.18 – The Committee requested the Play Areas Working Group look at this report and resubmit to HP&D with their response.</p>	<p>The Town Clerk has contacted Gabrielle Crump for further information and we are still awaiting a response.</p>
<p>P.4720 P.4683</p>	<p>Government UK Consultations</p>	<p>The Committee noted the three consultations and agreed to setting up smaller groups made up of Committee members to review and prepare answers to the consultation:</p> <ul style="list-style-type: none"> • Supporting housing delivery through 	<p>The following Consultation was submitted on 31.05.18:</p> <ul style="list-style-type: none"> • Cycling and Walking Investment Strategy <p>The following two Consultations were submitted on 09.05.18</p> <ul style="list-style-type: none"> • Supporting housing

		<p>developer contributions – ends 10th May</p> <ul style="list-style-type: none"> • Draft revised National Planning Policy Framework – ends 10th May • Cycling and Walking Investment Strategy (CWIS) safety – ends 1st June and will be available for review at this HP&D meeting. 	<p>delivery through developer contributions – ends 10th May</p> <ul style="list-style-type: none"> • Draft revised National Planning Policy Framework – ends 10th May
P.4698	Motion from Cllr Cunningham dated 09.04.18: The footpath from Edward Street, through Morrisons to Haynes Road	The Committee requested the Rights of Way Officer is contacted to ask if the notice Morrisons is displaying suggesting there is no public right of access is legal and request a notice is issued to Morrisons to modify their sign.	<p>08.06.18 – The Senior Rights of Way Warden for Central Wiltshire emailed with the following information: Sorry for the delay I have had to take some advice from the Councils legal team. I have spoken with Morrisons and I am awaiting a response from them.</p> <p>Westbury Town Council have asked if the details of what they asked Morrisons to reply to can be shared.</p>
P.4699 P.4716	Recommendation from TIG/Tourism dated 09.04.18: The Neighbourhood Plan to become a Sub-Committee	The Committee agreed that the Neighbourhood Plan should become a Sub-Committee, reporting to the Highways, Planning and Development Committee. The Terms of Reference will need updating and the Town Clerk to follow up with our Specialist. The Highways, Planning and Development Committee recommend to Town Council.	<p>The Town Clerk has sent the Terms of Reference to Cllr Cunningham.</p> <p>The Committee noted that the recommendation to create a Sub-Committee was approved at Town Council on 14th May 2018. The Committee also requested it was noted that the agenda detailed to become a standalone Working Group and it is actually a standalone Sub-Committee.</p>
P.4715	Recommendation	The Committee noted the	The press release was

	from the Town Council dated 14th May 2018 Planning in Principle (PIP) Sub-Committee	recommendation and request from the Town Council and will develop a press release to explain to the public why the Town Council is introducing this additional Sub-Committee. The workings of this Committee will be reviewed after 12 months.	issued on 30.05.18.
P.4721	Proposed Traffic Regulations Order Consultation. The Consultation closes on 21.05.18 – The Committee are to agree comments for submission on 22.05.18	The Committee agreed the following response: The Committee agreed the following response – <i>Westbury Town Councils Highways, Planning and Development Committee object to the Sunday and Bank Holiday car parking charges, as it is mean-minded, petty penny pinching. This is detrimental to the economic wellbeing of the town when Wiltshire Council should be encouraging visitors into the town. The change in season charges from 80% to 50% seems unfair to a town that has limited parking and significant parking issues.</i>	The response was emailed to the Traffic Order Team on 22.05.18. Acknowledgment received.
P.4719	Planning Applications – Additional letter from Wiltshire Council – 51 Oldfield Road, Westbury – Tree Preservation Order – 2018/00012/GRP	The Committee noted the letter and fully support the preservation of trees in this area.	The response was emailed to the Arboricultural and Landscape Officer 30.05.18. Acknowledgment received.

4. WILTSHIRE COUNCILLORS' REPORTS

Members wishing to ask questions of Wiltshire Councillors are requested to give prior notice to Wiltshire Cllrs R Hawker, D Jenkins and G King, or to the Clerk for onward transmission.

5. CHAIRMAN'S COMMUNICATIONS

The Committee to note the points below:

- A. **Briefing Note 357** – CATG Meetings (see attachment)
- B. **Former Westbury Hospital Site** – NHS Property Services confirming the sale of the Westbury Hospital site (see attachment).
- C. **Sunday Parking** – We will not be charged for Sunday parking until and if we renegotiate the 2hr free parking with Wiltshire Council for the period June 2019/20.
- D. **Parking at Oldfield Park** – email and photos regarding parking issues at Oldfield Park (see attachments).

6. PLANNING DECISIONS

To note Planning Decisions made by Wiltshire Council up to 12th June 2018. (Schedule spreadsheet circulated by email and rows highlighted blue.)

7. PLANNING APPLICATIONS

To consider the Planning Applications listed below and received from the Development Manager West, Wiltshire Council, up to the 18th June 2018 and to make such observations thereon as the Committee may decide. (Schedule spreadsheet circulated by email and rows highlighted in pink). Notification of any additional applications received after 12th June 2018 will be communicated in advance of the meeting.

Applications to be considered:

18/04791/TCA - Land To The Rear Of Weaver House Chantry Court Westbury, BA13 3FE

18/03977/FUL - 33 White Horse Way, Westbury, BA13 3AH

18/04768/OUT - 45 Chalford Westbury, Wilts, BA13 3RF

18/03948/LBC - 17 Maristow Street, Westbury, BA13 3DN

18/04758/FUL - Sycamore House, Sycamore Grove, Westbury, BA13 3NF

18/04759/FUL - Willow Park House, Willow Grove, Westbury, BA13 3ND

18/04935/FUL - 24 Danvers Way, Westbury, Wiltshire, BA13 3UE

18/04947/FUL - 6 Exmoor Road Leigh Park Westbury, BA13 3US

8. CATG ISSUES FOR CONSIDERATION

To consider the issues detailed below, received by CATG since the last meeting and to make such observations thereon as the Committee may decide. (Schedule circulated by email and new issues highlighted pink).

New issues to be considered:

Issue Number	Area	Issue	Would like to resolve issue	CATG Update
6328	CATG New roundabout from Yarnbrook to Westbury	My concern is with the roundabout where the old coop was on entry to Westbury from Yarnbrook not the new one. On	Road markings separating lanes on this roundabout.	

		<p>approach to that roundabout from yarnbrook side we take the right hand lane as there are two to go right on the roundabout to come home.</p> <p>DANGEROUSLY there are no road markings on the roundabout separating the lanes</p> <p>On numerous occasions our car has come within an inch of being involved in a bad accident because people cut across the roundabout with no regard for any traffic on the inside lane</p> <p>Before I tolerated this dangerous part of road but now we have a newborn baby in our car and this needs to be sorted</p> <p>Please put some markings on that roundabout or make the appropriate people aware who can. I do not want my family to be another accident statistic for the sake of a few lines to make a road safer.</p>		
6337	CATG Speeding B3098 Bitham Park Alfred Street	<p>Speeding on the B3098 Between the Junction with Bitham Park and the Alfred Street Newtown Crossroads.51.26283 -2.17328 toward 51.26133 -2.17787. Having lived here for 15 years Im used to</p>		29.05.18 - Metrocount requested

		people speeding on this road however over the last 6 months those speeds seem to have increased and where the speeding cars where the minority they are now the majority. Driving for a living I have a keen eye for knowing what speed vehicles are doing and I can say with good certainty there are now cars rounding that corner in excess of 50mph.		
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Updates for noting and/or further consideration:

Issue Number	Issue	Westbury Town Council Update	CATG Updates

9. HIGHWAYS CORRESPONDENCE / MATTERS

None

10. CLERK’S CORRESPONDENCE

A. Damage to bench and bin at Newtown – our insurance company Zurich has now settled (against the driver) for the damage to bench and bin at Newtown following the drunk driver accident earlier this year.

11. BUDGET BIDS

None