

WESTBURY TOWN COUNCIL

At a MEETING of the POLICY & RESOURCES COMMITTEE held at THE LAVERTON,
BRATTON ROAD, WESTBURY, on MONDAY 5th February 2018 at 7.00pm.

PRESENT: Cllr M Sutton, (Chairman), Cllr J Russ, Cllr M Kettlety (Arrived 7.05), Cllr
G King, Cllr W Jones

Staff: Mrs J Dyer & Mr K Thorburn

Also in attendance: Cllr D Tout

PUBLIC FORUM: None

R.1781 TO RECEIVE APOLOGIES (if any) AND REASONS

Cllr Cunningham	Personal
Cllr Morland	No apologies given
Cllr Katonivualiku	No apologies given

R.1782 DISPENSATIONS None

R.1783 DECLARATIONS OF INTEREST (if any) AND REASONS None

R.1784 MINUTES

The Minutes of the Extraordinary Policy & Resources Committee meeting held on the 8th January 2018 were agreed and signed by the Chairman

R.1785 MATTERS ARISING (if any) FROM THESE MINUTES.

Members commented on the strategic planning day by LCS, it was enjoyed by all and the outcome was very positive with lots of good suggestions made.

R.1786 WILTSHIRE COUNCILLORS REPORTS

Cllr King

Carillion – Cllr King has received confirmation from Wiltshire Council that it has no exposure to any business relating to the recent collapse of Carillion although some MOD sites and Erlstoke Prison may be affected, and this is being managed.

Council Tax – Wiltshire Council are likely to agree a 5.99% increase in council tax bringing the budget for 2018/19 to £327.746m, a reduction of £22.418m from the previous year. This is made up of a 2.99% increase in council tax plus a 3% social care levy.

Northamptonshire County Council – After the recent announcement that Northants CC has put itself into administration, Wiltshire Council has

defended its position on the reserves it holds_saying that the reserves held are appropriate and best for Wiltshire.

R.1787 UPDATE ON ACTIONS FROM PREVIOUS MEETINGS

The committee noted the updates on the following actions

(7.05 Cllr M Kettleby arrives)

Minute ref	Subject	Action	Update
R.1676	Chateau Du Loir Tapestry	Tapestry to be placed in a sealed case and displayed in a more prominent place	Tapestry ready for collection W/C 05/02/18
R.1685	Back lighting for stained glass window	LITWG to investigate feasibility of back lighting	Currently on hold pending Laverton build works. Cllr King disappointed this will not be completed prior to the Civic Reception on 23.2.18 Referred to LIMTWG

R.1788 RECOMMENDATION received from Operation and Organisation Working Group dated 15th January 2018

Members Code of Conduct

P&R Committee to support Westbury Town Council in abiding by Wiltshire Council's Code of Conduct with the Westbury Town Council Code of Conduct acting as a codicil. The committee to recommend adoption to Town Council

RESOLVED – to AGREE to the above recommendation but to recommend adoption of Wiltshire Council Code of Conduct only

R.1789 RECOMMENDATION received from Emergency Planning Working Group dated 29th January 2018

Emergency Plan

P&R committee to review the draft Emergency Plan and recommend adoption to Town Council.

RESOLVED – to AGREE with the above recommendation and to refer plan to the Emergency Planning Working Group to include Church halls in the places of safety.

R.1790 **RECOMMENDATION** received from Town Clerk dated 29th January 2018

Revised Sponsorship Policy (formerly Sponsorship of Roundabouts Policy)

P&R committee to review the draft Sponsorship Policy and recommend adoption to Town Council. This policy has been revised to become a general sponsorship policy covering other sponsorship opportunities that may arise in the future.

RESOLVED – to AGREE with the above recommendation

R.1791 **RECOMMENDATION** received from Cllr W Jones dated 23rd January 2018

Draft Community Engagement Policy

P&R Committee to review the Draft Community Engagement Policy and recommend adoption to Town Council

RESOLVED – to AGREE with the above recommendation

R.1792 **Wiltshire Council Parish Newsletter dated 15th January 2018**

P&R Committee to note Westbury Town Council are now receiving the regular Parish Newsletter from Wiltshire Council. The committee should also note the consultation by Swindon and Wiltshire Local Enterprise Partnership (SWELP) regarding University level courses.

Noted

R.1793 **CHAIRMANS MATTERS FOR REPORT** **None**

R.1794 **BUDGET BIDS -** **None**

R.1795 **CLERK'S CORRESPONDENCE/MATTERS**

Closure of Barclays Bank (Westbury)

The P&R Committee noted correspondence received from Barclays Bank informing that the Westbury Branch will be closing on May 18th 2018. The committee requested that a representative from Barclays be invited to the next P&R meeting to explain the reasons for this decision and to hear first-hand how it will affect local people, traders and businesses. The committee is also interested to hear if there are any plans to help support local people who are not familiar with internet banking.

R.1796

ACCOUNTS:

Payment of Accounts. On report by the Clerk and Responsible Financial Officer, it was resolved to approve the List of Payments made since the last meeting, or to be made, and to confirm the action of the Clerk, the Mayor and one other member in signing the necessary orders for payment and Bank Transfers as follows:

December Schedule No 519 - £181.787.23

7.45pm hrs

**Signed on behalf of the Meeting
this third of April 2018**

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Chairman