



Westbury Town Council

The Laverton, Bratton Road, Westbury
Wiltshire BA13 3EN Tel: 01373 822232
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Dear Councillor

You are summoned to attend a Meeting of **WESTBURY TOWN COUNCIL** to be held at 7pm on **MONDAY 2nd July 2018** at The Laverton, Bratton Road, Westbury BA13 3EN.

All council meetings are open to the public and press. Members of the public are invited to address the Council at this meeting at 7pm (registration 6.50pm – 7pm).

Yours faithfully

Mrs D Urch Town Clerk
26th June 2018

PUBLIC FORUM: *commencing 7pm following presentation* (not to exceed 30 minutes). Members of the public are welcome to make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. Any individual representation is limited to no more than 5 minutes. The Chairman will call the representation from those who registered to speak; written representations can also be submitted to the Town Clerk in advance of the meeting. A summary record of any public participation session shall be included in the Minutes.

Recording and using social media is permitted at Council meetings which are open to the public however, anyone wishing to do so must speak to the Town Clerk prior to the meeting as there are rules which must be followed.

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence and consider the reason for absence.

2. DECLARATION OF INTEREST and DISPENSATIONS

Members must be diligent regarding their interests.

Members to consider any dispensation requests received by the Town Clerk.

3. MINUTES (see attachment).

To approve as a correct record, the Minutes of the Town Council Meeting held on the 14th May 2018 and Minutes from the Extraordinary Town Council meeting 18th June 2018 copies of these Minutes have been circulated to each Member and in accordance with Standing Order No. 33(d) may be taken as read.

MATTERS ARISING FROM THESE MINUTES (if any).

Note: no new decisions can be taken

Members' matters arising from these previous Minutes

Minute ref	Subject	Action	Update
R.1685	Back lighting for stained glass window	LITWG to investigate feasibility of back lighting	Currently on hold pending Laverton build works

4. TOWN COUNCIL KEY DECISIONS September 2017 - present (see attached)

5. POLICE REPORT (To be circulated on the night)

6. WILTSHIRE COUNCILLORS' REPORTS

Members wishing to ask questions of Wiltshire Councillors are requested to give prior notice to Wiltshire Cllrs R Hawker, D Jenkins and G King, or to the Clerk for onward transmission.

7. MINUTES of COMMITTEES. To receive and note Minutes and recommendations of the following Committees: -

Highways, Planning & Development Committee	-	21/05/18 (Attached)
Highways, Planning & Development Committee	-	18/06/18 (Attached)
Policy & Resources Committee	-	04/06/18 (Attached)

8. RECOMMENDATION from the POLICY and RESOURCES COMMITTEE to agree expenditure on the Christmas in Westbury 2018 event

Recommendation

The POLICY and RESOURCES COMMITTEE seek agreement from Town Council for the EVENTS WORKING GROUP to spend £18,650 on the Christmas in Westbury event in 2018

9. RECOMMENDATION from the COMMUNITY FUNDING WORKING GROUP dated 13th June 2018

Approve £6,000 Grant for Crosspoint (see attached)

**10. RECOMMENDATION from HIGHWAYS, PLANNING and DEVELOPMENT
dated 11th JUNE 2018**

Recommendation

Town Council approve a contribution to Wiltshire Council of £3,398.88 as Westbury Town Council's contribution to the cost of footpath repairs at Castle Place and Frogmore Road in Westbury, and release the funds for the improvements once the work has taken. Minute Ref P.4723 and CATG ref 6274 refer.

**11. RECOMMENDATION from CLLR IAN CUNNINGHAM dated 22nd June 2018
To confirm and note that Cllr Morland is not a member of any Committee or Working Group**

Recommendation

The Town Council to note that Councillor Morland has not requested membership of any Committee or Working Group of Westbury Town Council and to ask the Clerk to write to Councillor Morland confirming this understanding.

**12. RECOMMENDATION from THE TOWN CLERK dated 25th June 2018
Approve adding two Councillors who are signatories to the CCLA account to enable the account to operate in the absence of the Clerk**

Recommendation

Town Council approves both The Mayor & Deputy Mayor to operate the CCLA public sector deposit account only in the unexpected absence of the Clerk.

**13. RECOMMENDATION from THE GREAT WAR WORKING GROUP CHAIR
CLLR S KIMMINS dated 25th June 2018
Battles over event – Beacon Lighting with a Torch Light Procession**

Recommendation

The Town Council to hold the Beacon Lighting Event on the 11th November at 7pm together with A Torch Light Procession at a total cost of £2283

14. COMMUNICATIONS BY TOWN MAYOR

- Penleigh and Oldfield Park Consultation event (see attached)

15. CLERK'S CORRESPONDENCE

- To report that Mrs Julie Dyer has successfully completed her ILCA
- Thank you to Andrew Thomas, Norman Burgess, Sarah Harris and Cllr Cunningham for their hard work for the clean up of the White Horse and press releases

**16. THE LAVERTON INSTITUTE TRUST MANAGEMENT WORKING GROUP
Chairman to deliver report on night**

17. BUDGET BIDS

None.

18. *To resolve that, in view of the confidential nature of the business about to be transacted, the public and press be temporarily excluded and instructed to withdraw.*

STAFFING MATTERS

19. *To resolve to return to open Council.*