



# Westbury Town Council

The Laverton, Bratton Road, Westbury  
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Dear Councillor

You are summoned, in accordance with Standing Order No 60, to attend an Extraordinary Meeting of the Highways, Planning and Development Committee to be held at 6pm on **MONDAY 6<sup>th</sup> AUGUST 2018** at The Laverton, Bratton Road, Westbury BA13 3EN.

All council meetings are open to the public and press. Members of the public are invited to address the Council at this meeting at 6pm (registration 5.50pm – 6pm).

Yours faithfully

**Cllr M Sutton**  
**Chair**  
**Highways, Planning and Development Committee**  
31<sup>st</sup> July 2018

**PUBLIC FORUM:** *commencing 6pm* (not to exceed 30 minutes). Members of the public are welcome to make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. Any individual representation is limited to no more than 5 minutes. The Chairman will call the representation from those who registered to speak; written representations can also be submitted to the Town Clerk in advance of the meeting. A summary record of any public participation session shall be included in the Minutes.

Recording and using social media is permitted at Council meetings which are open to the public however, anyone wishing to do so must speak to the Town Clerk prior to the meeting as there are rules which must be followed.

## A G E N D A

### 1. APOLOGIES FOR ABSENCE

To receive apologies for absence and consider the reason for absence.

### 2. DECLARATION OF INTEREST and DISPENSATIONS

Members must be diligent regarding their interests.

Members to consider any dispensation requests received by the Town Clerk.

### **3. ANNUAL PARKING REVIEW (see attached)**

The HP&D Committee to consider the attached recommendations from Wiltshire Council in relation to the annual parking review at the locations listed below. The committee should make any comments it feels necessary and confirm whether they agree or disagree (stating why) with the proposals, so that Wiltshire Council can move forward with a Traffic Regulation Order (TRO).

Arundell Close

Bitham Mill

Pheonix Rise

Primmers Place

The Butts

Willoughby Close

The Tynings – proposal expected and will be forwarded once received

The areas below required further investigation and the response is attached from the Highway Engineer.

Westbury Leigh

Church Street

Cleveland Way