

WESTBURY TOWN COUNCIL

At the MEETING of the TOWN COUNCIL held at THE LAVERTON, BRATTON ROAD, WESTBURY, on MONDAY 2nd JULY 2018 at 7.00pm.

PRESENT: Cllr I Cunningham (Chairman)
Cllrs: M Sutton, M Kettleby, J Russ, B Pyne, A Katonivualiku, W Jones,
S Kimmins,
Staff: Mrs D Urch (Town Clerk) and Mrs S Barker

T.3347 Also in attendance: 1 member of the public and Cllr D Jenkins

TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE.

Cllr F Morland – Personal
Cllr S Hendry – Personal
Cllr N Pyne -Personal
Cllr R Hawker – None given
Cllr C Charlton - Business

T.3348 DISPENSATIONS

None

T.3349 DECLARATIONS OF INTEREST

None

T.3350 MINUTES

To approve as a correct record, the Minutes of the Annual Town Council Meeting held on 14th May 2018 and 18th June 2018 the copies of these Minutes have been circulated to each Member and in accordance with Standing Order No. 13(d) may be taken as read.

T.3351 MATTERS ARISING: None

Members' matters arising from these previous minutes: **None**

T.3352 TOWN COUNCIL KEY DECISIONS September 2017 – present

The decision list was reviewed and outstanding actions noted.

T.3353 POLICE REPORT

WESTBURY TOWN COUNCIL REPORT – JULY 2018

Hello and welcome to this month’s Community policing report, which will focus on the new Control Strategy for Wiltshire Police.

Every year, Wiltshire Police assesses its operational priorities for the year ahead. Through a combination of research and consultation, the intelligence team identify the areas of criminality that present the biggest threat, harm and risk to our communities.

The resulting document is known as the control strategy, which is shown in the diagram below.



As has been the case in previous iterations of the Control Strategy, there are clear themes running through all the priority areas – Cyber Capabilities and Vulnerability and Exploitation. Digital technology is used to carry out offending in all of the above areas. And, at the heart of all the above, there are vulnerable victims, witnesses or offenders that are often being exploited.

The Control Strategy does not mean that we stop doing other areas of day to day business, or that other areas of demand or criminality aren’t important. It is a means of providing additional focus on some of the areas that have the greatest threat, harm and risk to or risk to our communities.

OTHER INFORMATION

As of Monday 21st May the Community Coordinators have swapped areas of responsibility.



Pc Lee Pelling will now cover the area of Westbury, Warminster, Tisbury and Mere and can be contacted at lee.pelling@wiltshire.pnn.police.uk

Pc Charly Chilton will now cover the area of Trowbridge, Avon and Melksham and can be contacted at charlotte.chilton@wiltshire.pnn.police.uk

CRIME EXCEPTIONS DATA

These figures are based on an evaluation of data, over a two year rolling period. Using this data we can predict what figure is the average that should be reported in a specific month, and what are the higher and lower parameters that we may expect. Figures outside of these parameters are classed as 'Crime Exceptions'.

***** Domestic Abuse figures will also be included in the values as it is on our Control Strategy but here will be no details shared on these cases *****

Westbury Town and Villages combined (Area Board)

Westbury Area Board includes 2 Beat areas, 1 for the Town (EG11), and one for Rural and Villages (EG12). The Data is as Follows;

(At the time of production (26th June) the end of month Data for June is not yet available)

MAY 2018 DATA

May 2018 showed a total of 82 crimes for the whole Westbury Area Board region against the average of 65.8 for this same month over the last 2 years. This is within the parameters we would reasonably expect.

EG11 (Westbury Town Centre Beat)

May 2018 showed a total of 66 crimes for the EG11 area against the average of 52.9 for this same month over the last 2 years. There are no exceptions within the data.

The 4 largest crime groups accounted for 88% of this recorded crime as follows;

Violence Against the person showed 33 crimes compared to the average of 22.8

Theft showed 14 crimes compared to the average of 9.4

Vehicle Offences showed 7 crimes compared to the average of 4.2

Public Order showed 4 crimes compared to the average of 3.1

Crimes and Updates of note

- 4180057447 Crime – 24/06/2018 WESTBURY LEIGH PRIMARY SCHOOL,
Arson and 14:21 SANDALWOOD ROAD, WESTBURY
Criminal (EG11) Overnight on the 23rd June into the 24th June
Damage suspects have entered the grounds and a number of
squeeze paint bottles have been taken from an
outside area of the school and then sprayed over
windows, school sheds, the floor and play
equipment.
- 54180056300 Arson and SUMMER ROAD, WESTBURY (EG11) a male has
Criminal smashed a window to the rear of a property and run
Damage off.
- 54180056058 Crime – 20/06/2018 SAXON CLOSE, WESTBURY, (EG11) Between
Arson and 15:09 1230 and 1430 hours a suspect has caused
Criminal extensive damage to a brick garden wall by
Damage unknown means. This may have been a vehicle
RTC but unconfirmed.
- 54180054737 Crime – 16/06/2018 YOUTH CENTRE, EDEN VALE ROAD,
Arson and 20:07 WESTBURY (EG11) Group of youths have
Criminal smashed glass near the school and thrown rocks at
Damage the school windows. Enquiries are ongoing.
- 54180054168 Crime – 15/06/2018 DANVERS WAY, WESTBURY (EG11) Overnight
Vehicle 09:00 on the 14th June a suspect has entered a courtyard
offences and stolen a motorbike, a Suzuki DRZ 400
Motorcycle. This was later spotted by Police officers
in Sandford Park, Studley Green, Trowbridge at
around 1230 hours on the 15th June. It has been
recovered. Enquiries are ongoing.
- 54180051717 Crime – 08/06/2018 ATHELNEY AVENUE, WESTBURY, (EG11)
Vehicle 08:35 Overnight on the 7th June suspect/s have broken
offences into a Mercedes Sprinter Van and stolen tools from
inside. Tools include; Drill/Impact Driver, Grinder,
Circular Saw, SDS Drill, HSS Drill, 3 x Dwalt
Battery with charger. TVO: £800
- 54180051462 Crime - 07/06/2018 CORY WAY, WEST WILTS TRADING ESTATE,
Theft 13:52 WESTBURY, (EG11) Overnight on the 6th June,
suspect(s) have entered the open unsecured yard
and stolen a Victorian lead trough which is around 3
tonnes of led TVO £4000. Nothing else was
believed taken.

5180050800 Crime - 05/06/2018 FAIRWAYS, DILTON MARSH, WILTSHIRE United
Drug 17:27 Kingdom BA13 3RU (EG12) Following Police
Offence enquiries at an address a male suspect has been in
possession of a quantity of Class B cannabis.

A male in his 30's from Dilton Marsh is currently under Police investigation.

For a detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

COMMUNITY POLICING PRIORITIES WITHIN YOUR AREA

WEEKLY TASKING MEETING

Inspector Andy FEE chairs a weekly internal “tasking meeting” where emerging community issues and concerns are raised and discussed for the whole West Wiltshire CPT area. From this meeting, priorities and actions are set and a tasking document produced. This involves developing strategies and the targeting of resources (including partner agencies) into tackling the issue or concern.

The Westbury Area currently has 2 specific matters, firstly Beauty Spot thefts (various locations) throughout West Wiltshire. At this time of year, we often have criminal activity at car parks and parking areas at beauty spots and known walking areas. Although people are locking their cars, victims often still leave valuables including handbags, devices and cash in their cars. Thieves are targeting such cars and then searching under seats and in car boots for valuable items. Where bank cards are found, these are often used or attempted to be used.

We have been actively patrolling areas during the day and evening. The CTT (Community Tasking Team) from Salisbury under DS Gary EPPS is taking the lead on the operation which includes plain clothes patrols. They have already had one successful arrest of a male in connection to such crime. He has been released RUI (Under investigation). However offences are still occurring across West and South Wiltshire.

Our advice is simple and includes the following. We urge people to be vigilant when they park up of suspicious vehicles or people in and around these areas, and who may be watching you.

- Try to park somewhere open and well-lit.
- Lock up – including the boot.
- Remember to close the windows and sunroof.
- Don't leave **anything** on show in your car when you park – not even a coat or empty carrier bag.
- If you have a removable sat nav, remove it and take it with you if possible. Remove the mounting, polish any marks off the windscreen and hide the cable and mounting.
- Store car ownership information at home, not in your car.
- Number plates are often stolen for criminal use. Use plates secured with anti-theft screws, available from car accessory stores.
- Try not to store things in the boot.

The second issue is Grassacres Park area, Eden Vale Road. Ongoing ASB, drug use and criminal damage to trees within the park area.

Patrols are currently being actively carried out by the local PCSO's and the CPT Officers for Westbury.

To supplement this, our pro-active CCT team for West Wiltshire ran 2 day operation in June involving both uniformed and plain clothes officers. While no offences were detected and no crimes reported during the two days, officers in plain clothes did engage with local youths and potentially disrupted activity in the area as they became aware of the more intense Police activity and therefore risk of being caught.

We have also gained some good Community intelligence from our interventions regarding certain individuals who may be responsible for some drug dealing activity in Westbury. We are looking to develop this and target the individuals concerned.

On the 22nd June PCSO's recovered a quantity of herbal cannabis in an area of Penleigh Park while out on patrol. A group of youths were seen running away from the area. Enquiries with this are ongoing. It maybe that Police activity around Grassacres is pushing the issue into other areas so we need to be vigilant and aware of this.

The number of incidents reported to the Police has declined. However it is important that crimes, such as criminal damage, are reported correctly via the 101 system. Also we still need to gather information and intelligence, so please report in any suspicious activity on 101, or if a crime in progress on 999. It may be we are able to task resources at the time of the report and will have the opportunity to identify the perpetrators. If they are young people, we will work in partnership with YOT and the parents/guardians to do direct intervention work and refer young persons with a drug problem to Motiv8.

COMMUNITY SPEEDWATCH (CSW)

Every 2 weeks, 4 Community Speedwatch Schemes across West Wiltshire are selected by Leanne Homewood for CPT support (additional targeting, enforcement and patrols) to supplement the CSW team planned sessions. These are included in our weekly tasking document for action and update. All the results from the supplementary speed checks conducted are fed back to the relevant Town and Parish Councils in their individual Police Reports. The current Speedwatch Schemes being supported are as follows;

The current locations selected for supplementary speed checks from 13th June to the 27th June are:

LOCATION	ACTION REQUIRED
Bishopstrow, Warminster	Outside of Village Hall
Chapmanslade, Warminster	Anytime
Berryfields, Melksham	Outside of New Inn PH

Lowbourn, Melksham	New team in the process of being set up. 30 mph – 85 th percentile is 35.8 mph.
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These areas for targeting are due to change on the 27th June, the 4 areas will be Snowberry Lane Melksham, Steeple Ashton, Bitham park, Westbury and Deverill Road, Warminster (new team being set up).

OTHER INFORMATION

The Wiltshire Bobby Van Trust

Wiltshire Bobby Van Trust launched the “Stay Safe Online” initiative in May 2017.

After extensively researching the support that was available they concluded that the Trust would offer a home visit service checking virus protection, malware, phishing etc. They focus on the 80% of cyber-crime that is preventable through increasing awareness of telephone and online fraud. They have Police trained and DRB checked volunteers who have already visited over 88 homes of over 60s (or 18+ with a registered disability) and delivered 14 group talks to advise and educate eligible clients. The feedback has already been incredible and this new service is proving to be a very welcome addition to the Bobby Van’s remit.

Our client’s keep on telling us they are ‘Wiltshire’s best kept secret’, they are trying not to be! If there is anyone you feel would benefit from our home security or online safety service please call the office on 01380 861155. They have posters and leaflets and are able to give a presentation to suitable groups.

www.wiltshirebobbyvan.org.uk

COMMUNITY MESSAGING

PLEASE SIGN UP! Community messaging to receive regular emails regarding crime updates, crime prevention advice and public appeals specific for your area. -

<https://www.wiltsmessaging.co.uk/>

EVENTS

For those looking to organize an even within the community, please have a look at the toolkit available from Wiltshire Council, which gives guidance and advice with regards to most types of events, including information about traffic management and which agencies / departments need to be contacted when applying for various licenses / road closures.

It can be found at <http://www.wiltshire.gov.uk/public-events-toolkit.pdf>.

Please email out Operations Planning team with details;

opsplanning@wiltshire.pnn.police.uk

CONTACT US

Please use 999 in an emergency or crime in progress. Use 101 for all past or non-urgent crimes/incidents and issues or visit Wiltshire Police’s new website at;

<https://www.wiltshire.police.uk/>

CPT TEAM EMAIL (please use this email for all enquiries, meeting invitations and minutes)

CPTWestWiltshire@wiltshire.pnn.police.uk

Sector Inspector – Inspector Andy Fee – andy.fee@wiltshire.pnn.police.uk

Sector Deputy – Sergeant James Williams – james.williams@wiltshire.pnn.police.uk

Local Officer (Town) – PCSO Mat Katsande – matoyizi.katsande@wiltshire.pnn.police.uk

Local Officer (Rural) – PCSO Caroline Wright – caroline.wright@wiltshire.pnn.police.uk

Community Coordinator – PC Lee Pelling – lee.pelling@wiltshire.pnn.police.uk

T.3354 WILTSHIRE COUNCILLORS' REPORTS

Cllr G King -

Wiltshire Councillors Report to Town Council 2nd July 2018:

Senior Management Structure – Wiltshire Council (WC)

In June 2017 WC's Cabinet approved a senior management structure led by 4 x Corporate Directors:

1. Director for Children's Services (Terrence Herbert)
2. Director for Adult Care and Health
3. Director for Growth, Investment and Place (Alistair Cunningham)
4. Director for Communities, Resources and Digital plus Returning Officer and Registration (Dr Carlton Brand).

The second was intended to be a joint appointment with Wiltshire CCG containing the roles of Statutory Officer for Adult Social care and Chief Accountable Officer (CCG) for Health Services.

This post has remained vacant and recruitment has been further delayed by an expected gov green paper on the future of health services expected later this month. Whilst it is expected that any white paper on health services will focus on joint working, improved integration of services (the purpose of the joint role) and future CCG commissioning of health services, WC and CCG have agreed not to progress with this role.

A new "proposed" structure has been outlined:

1. Director for Children's Services (Terrence Herbert)
2. Director for Adult Social Care, Returning & Registration Officer (Dr Carlton Brand)
3. Director for Growth, Investment and Place (Alistair Cunningham)

It is likely that this structure will be approved by WC Cabinet on 3rd July 2018.

Final Report on Adult Care and Health Services by Care Quality Commission (CQC).

The CQC has issued its final report in respect of the above which are principally commissioned, operated or coordinated by Wiltshire Council.

Overall the CQC found that whilst the Wiltshire system was at least safe, improvement was nevertheless required:

In the way that system leaders work together to effectively plan and deliver integrated services; the way it resolves disputes and real improvements it manages the cultural aspects of integration and change. An example is sited as the way which contingency planning could be useful in joint planning and commissioning of services including the purchasing framework.

Cllr D Jenkins –

- Received numerous compliments from residents about the cleaning of the White Horse. All very good feedback with all on board backing the campaign
- Question from Margaret Cavanagh about the incinerator to check if Westbury Town Council have objected to the proposal

The Mayor will write to those involved to congratulate them on their hard work.

T.3355 MINUTES of COMMITTEES. To receive and note Minutes and recommendations

of the following Committees: -

Highways, Planning & Development Committee	-	21/05/18
Highways, Planning & Development Committee	-	18/06/18
Policy & Resources Committee	-	04/06/18

TO NOTE ONLY

T.3356 RECOMMENDATION from the POLICY and RESOURCES COMMITTEE to agree expenditure on the Christmas in Westbury 2018 event

Recommendation

The POLICY and RESOURCES COMMITTEE seek agreement from Town Council for the EVENTS WORKING GROUP to spend £18,650 on the Christmas in Westbury event in 2018

RESOLVED: To APPROVE the above recommendation

T.3357 RECOMMENDATION from the COMMUNITY FUNDING WORKING GROUP dated 13th June 2018

Approve £6,000 Grant for Crosspoint (see attached)

RESOLVED: To APPROVE the above recommendation

T.3358 RECOMMENDATION from HIGHWAYS, PLANNING and DEVELOPMENT dated 11th JUNE 2018

Recommendation

Town Council approve a contribution to Wiltshire Council of £3,398.88 (Capital) as Westbury Town Council's contribution to the cost of footpath repairs at Castle View and Frogmore Road in Westbury and release the funds for the improvements once the work has taken. Minute Ref P.4723 and CATG ref 6274 refer.

RESOLVED: To APPROVE the above recommendation

T.3359 RECOMMENDATION from CLLR IAN CUNNINGHAM dated 22nd June 2018

To confirm and note that Cllr Morland is not a member of any Committee or Working Group

WITHDRAWN

T.3360 RECOMMENDATION from THE TOWN CLERK dated 25th June 2018

Approve adding two Councillors who are signatories to the CCLA account to enable the account to operate in the absence of the Clerk

Recommendation

Town Council approves both The Mayor & Deputy Mayor to operate the CCLA public sector deposit account only in the unexpected absence of the Clerk.

RESOLVED: To APPROVE the above recommendation

T.3361 RECOMMENDATION from THE GREAT WAR WORKING GROUP CHAIR CLLR S KIMMINS dated 25th June 2018

Battles over event – Beacon Lighting with a Torch Light Procession

Recommendation

The Town Council to hold the Beacon Lighting Event on the 11th November at 7pm together with A Torch Light Procession at a total cost of £2283

RESOLVED: To APPROVE the above recommendation

T.3362 COMMUNICATIONS BY TOWN MAYOR

- Penleigh and Oldfield Park Consultation event
- Town Clerk to write to Sovereign Housing to confirm how good the event was and to thank Sovereign for supporting it
- Town Clerk, Deborah Urch and Town Caretaker, Andrew Thomas attended this event as unpaid volunteers

T.3363 CLERK'S CORRESPONDENCE

- Mrs Julie Dyer was congratulated on passing her ILCA qualification. The Mayor to write a letter of congratulations from the Town Council
- Thank you to all involved in the White Horse cleaning project. The Mayor to formally write to thank staff for their hard work

T.3364 THE LAVERTON INSTITUTE TRUST MANAGEMENT WORKING GROUP

Report by Cllr M Sutton

The building work is expected to be completed in the first or second week of July. The slight delay is due to the adverse weather in March and April. The Laverton trust is looking to have an opening ceremony in the first week of August to consult with the community to understand how it would like the extension to be utilised. It is suggested that

- 40% of the usage should be for community usage
- 40% Business and income
- 20% internal use where necessary

Ideas for community use and whom we should approach are very welcome and all suggestions to the Town Clerk by July 6th please.

Due to the circumstances of Lily Bale's absence it has been necessary for other staff to fill that role between themselves and we are very grateful for all the work they have contributed to maintain standards.

There have a been a couple of long term bookings cancelled mainly due to those events being unable to sustain their numbers, but it is hoped that replacement bookings will be found.

The name for the extension will be 'The Reading Room'

T.3365 BUDGET BIDS - none

To resolve that, in view of the confidential nature of the business about to be transacted, the public and press be temporarily excluded and instructed to withdraw.

T.3366 STAFFING MATTERS

T.3367 To resolve to return to open Council.

DRAFT

8.25pm

**Signed on behalf of the meeting
this day of 2018**

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Chairman