

WESTBURY TOWN COUNCIL

At a MEETING of the NEIGHBOURHOOD PLAN STEERING SUB-COMMITTEE held at THE LAVERTON, BRATTON ROAD, WESTBURY, on THURSDAY 5th JULY 2018 at 3.00pm.

PRESENT: Cllrs: M Sutton, R Hawker, I Cunningham, J Russ, M Kettleley, B Pyne, S Kimmins
Mr P Pointer, Mr A Webb, Mr D Jenkins, Mrs M Pyne
Staff: Mrs D Urch

N.1 TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE:

Ms R Stroud, Mrs B Thomas

N.2 DECLARATION OF INTEREST and DISPENSATIONS:

None

N.3 MINUTES:

RESOLVED: That the minutes of the Committee Meeting held on 29th May 2018, were confirmed and signed by the Chairman.

N.4 RECOMMENDATION from the TOWN CLERK dates 29th JUNE 2018

APPOINT A NEIGHBOURHOOD PLAN PROJECT COORDINATOR SUPPORTED BY AN ADMINISTRATOR

The Neighbourhood Plan Steering Sub-Committee approved the Clerk, Chair of the Council and a member of the Neighbourhood Plan Steering Sub-Committee to interview for and appoint if appropriate the post of Neighbourhood Plan Project Coordinator (10 hours) and administrator (up to 20 hours)

RESOLVED: TO APPROVE the above recommendation

N.5 CHAIRMAN'S COMMUNICATIONS – WESTBURY CARRIBBEAN SUMMER CELEBRATION

- The Neighbourhood Plan Steering Sub-Committee were invited to attend the summer celebration and help gather evidence for the Neighbourhood Plan.
- The Neighbourhood Plan Steering Sub-Committee agreed the wording for the Neighbourhood Plan questionnaire

15.50pm

Signed on behalf of the meeting this 5th day of July 2018

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Chairman