



# Westbury Town Council

The Laverton, Bratton Road, Westbury  
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Dear Councillor

You are summoned to attend a Meeting of the Highways, Planning and Development Committee to be held at 7pm on **MONDAY 15<sup>th</sup> OCTOBER 2018** at The Laverton, Bratton Road, Westbury BA13 3EN.

All council meetings are open to the public and press. Members of the public are invited to address the Council at this meeting at 7pm (registration 6.50pm – 7pm).

Yours faithfully

**Mrs D Urch Town Clerk**  
9<sup>th</sup> October 2018

**PUBLIC FORUM:** *commencing 7pm* (not to exceed 30 minutes). Members of the public are welcome to make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. Any individual representation is limited to no more than 5 minutes. The Chairman will call the representation from those who registered to speak; written representations can also be submitted to the Town Clerk in advance of the meeting. A summary record of any public participation session shall be included in the Minutes.

Recording and using social media is permitted at Council meetings which are open to the public however, anyone wishing to do so must speak to the Town Clerk prior to the meeting as there are rules which must be followed.

## A G E N D A

### 1. APOLOGIES FOR ABSENCE

To receive apologies for absence and consider the reason for absence.

### 2. DECLARATION OF INTEREST and DISPENSATIONS

Members must be diligent regarding their interests.

Members to consider any dispensation requests received by the Town Clerk.

### 3. MINUTES

To approve as a correct record, the Minutes of the Highways, Planning and Development Committee Meeting held on 17<sup>th</sup> September 2018, copies of these

Minutes have been circulated to each Member and in accordance with Standing Order No. 33(d) may be taken as read. [Click here](#)

**MATTERS ARISING FROM THESE MINUTES** (if any) [Click here](#)

**Note: no new decisions can be taken**

**Members' matters arising from these previous Minutes**

#### **4. WILTSHIRE COUNCILLORS' REPORTS**

Members wishing to ask questions of Wiltshire Councillors are requested to give prior notice to Wiltshire Cllrs R Hawker, D Jenkins and G King, or to the Clerk for onward transmission.

#### **5. CHAIRMAN'S COMMUNICATIONS**

The Committee to note the points below and any attachments:

- A.** Network Rail – Work at Westbury over Christmas 2018. [Click here](#)
- B.** Briefing Note – 368 – Wiltshire Local Plan Review. Cllr Sutton to provide an update on the event at the November HP&D. [Click here](#)
- C.** Parking Review – following the announcement of the parking review and proposed double yellow lines Westbury Town Council are aware of concerned residents and having spoken to the Highways Engineer he has offered to attend a separate morning meeting to discuss the reasons behind the proposals and to take Q&As from residents.
- D.** Westbury Station – parking issues and concerns from residents. The committee to consider writing to Great Western Railway (GWR). [Click here](#)

#### **6. PLANNING DECISIONS**

To note Planning Decisions made by Wiltshire Council up to 9<sup>th</sup> October 2018. (Schedule spreadsheet circulated by email and rows highlighted blue.)

#### **7. PLANNING APPLICATIONS**

To consider the Planning Applications listed below and received from the Development Manager West, Wiltshire Council, up to the 9<sup>th</sup> October 2018 and to make such observations thereon as the Committee may decide. (Schedule spreadsheet circulated by email and rows highlighted in pink). Notification of any additional applications received after 9<sup>th</sup> October 2018 will be communicated in advance of the meeting.

##### **Applications to be considered:**

18/08913/TCA - The Garden House, 26 Edward Street Westbury, Wiltshire, BA13 3BD

18/06859/FUL - 31 White Horse Way, Westbury, Wiltshire, BA13 3AH

18/09060/FUL - 9-10 Westbury Mall Edward Street Westbury Wiltshire, BA13 3DR

18/09201/LBC - 20 Edward Street Westbury, BA13 3BD

#### **8. CATG ISSUES FOR CONSIDERATION**

To consider the issues detailed below, received by CATG since the last meeting and to make such observations thereon as the Committee may decide. (Schedule circulated by email with new issues highlighted pink and updates highlighted blue).

**New issues to be considered:**

- 6500 (6504/6505) – Speeding at The Mead
- 6502 – Extending the footpath at The Mead
- 6538 – Speeding Leigh Park Way and Sandalwood Road
- 6562 – Speeding B3098 into Bratton
- 6667 – Speed limit review B3098 Bratton Road
- 6703 – Speeding Frogmore Road

**Updates for noting and/or further consideration:**

Updates for noting are highlighted in blue on the spreadsheet.

**9. WILTSHIRE COUNCIL CONSULTATION – WILTSHIRE HOUSING SITE ALLOCATIONS PLAN – FOCUSED CONSULTATION ON THE SCHEDULE OF PROPOSED CHANGES AND ASSOCIATED EVIDENCE DOCUMENTS**

The committee to note the above consultation and prepare a response. The committee to note comments are required on the proposed changes only. The consultation closes at 5pm on Friday 9<sup>th</sup> November 2018.

[Click here guidance note](#)

[Click here Form A \(EXAM/01\)](#)

[Click here Form B \(EXAM/02A, EXAM/02A.1, EXAM/02B, EXAM/02C\)](#)

**10. PEDESTRIAN CROSSINGS AND ROAD SAFETY**

At the September HP&D meeting the committee agreed to start a wish list of projects that could benefit from the Community Infrastructure Levy (CIL) income money and one item was road improvements, including pedestrian crossings. Cllr Sutton requested that pedestrian crossing and road safety are added to this October agenda for further discussions and for the committee to propose locations. The committee are to note the attached letter and map that Westbury Town Council have received from a concerned resident. [Click here letter](#) [Click here map](#)

**11. PLANTING OF TREES IN WESTBURY**

Westbury Town Council has been contacted by Dr Andrew Murrison's office to discuss a project where 550 MPs are being given 5 trees by the National Trust to be planted in their constituency. Dr Murrison would like to plant the trees in Westbury and his office were enquiring about possible locations. It was explained that Westbury Town Council do not own any land and therefore any location would require permission. The suggested was made that as we have 5 schools in Westbury, these could be possible locations. This committee are requested to consider any other locations. A response is required by 31<sup>st</sup> October 2018.

**12. RECOMMENDATION from STREET SCENE, TOWN IMPROVEMENT AND TOURISM WORKING GROUP dated 8<sup>th</sup> OCTOBER 2018**

**Welcome to Westbury signs**

The HP&D Committee to approve £4,700 + VAT for the Street Scene, Town Improvement and Tourism Working Group to progress and purchase new Welcome to Westbury signs. [Click here](#)

### **13. RECOMMENDATION from STREET SCENE, TOWN IMPROVEMENT AND TOURISM WORKING GROUP dated 8<sup>th</sup> OCTOBER 2018**

#### **Purchase and install litter bins**

The HP&D Committee to approve £220.00 + VAT to purchase 2 bins that have gone missing. [Click here](#)

### **14. HIGHWAYS CORRESPONDENCE / MATTERS**

The Committee to note the points below and any attachments:

- A.** Temporary Road Closure – High Street entrance to the shopping precinct to mini roundabout at All Saints Crescent and Edward Street junction with Church Lane to Rotunda/War Memorial – Sunday 11<sup>th</sup> November 2018 from 9am – 1pm.
- B.** Cllr Wayman – September Highways Newsletter. [Click here](#)
- C.** Temporary Road Closure – Junction of Maristow Street with Edward Street, down full length of Maristow Street, into Market Place, affecting whole of Maristow Street and Market Place. Closures to take effect from 18:00hrs on Friday 30<sup>th</sup> November 2018 – 23:59 on Saturday 1<sup>st</sup> December 2018.

### **15. CLERK'S CORRESPONDENCE**

None.

### **16. BUDGET BIDS**

None.