

WESTBURY TOWN COUNCIL

At the MEETING of the TOWN COUNCIL held at THE LAVERTON, BRATTON ROAD, WESTBURY, on MONDAY 1st OCTOBER 2018 at 6.45pm.

PRESENT: Cllr I Cunningham (Chairman)
Cllrs: M Sutton, N Pyne, G King, W Jones,
J Charles, F Morland, J Russ, M Kettlety

Staff: Mrs J Dyer and Mrs S Barker

T.3408 PUBLIC FORUM

No members of the public were present

T.3409 TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE:

Cllr S Hendry – Personal

T.3410 DECLARATION OF INTEREST and DISPENSATIONS:

None

T.3411 RECOMMENDATION received from the TOWN WARDEN dated 25th SEPTEMBER 2018

Boiler Repairs - The Laverton

Recommendation:

Town Council to approve necessary urgent repairs to the boiler at The Laverton. Costs and breakdown of repairs are still being compiled and will be circulated as soon as it is available and also at the meeting.

Cost of repairs confirmed at £625.80 +VAT and suppliers quotation provided to councillors prior to the meeting.

RESOLVED to APPROVE the above recommendation and the committee asked for the following comments to be noted regarding authorisation in the Town Clerks absence.

The Town Clerk has authority to agree to urgent repairs up to a value of £1,000 and following advice from WALC, the staff obtained electronic permission from the Town Clerk to authorise the boiler repairs. This was documented and signed off by the Mayor prior to instructing the supplier to proceed.

18.52 pm

**Signed on behalf of the meeting
This 1st day of November 2018**

.....
Chairman