



# Westbury Town Council

The Laverton, Bratton Road, Westbury  
Wiltshire BA13 3EN Tel: 01373 822232  
E-mail: [info@westburytowncouncil.gov.uk](mailto:info@westburytowncouncil.gov.uk)  
<http://www.westburytowncouncil.gov.uk>

Dear Councillor

You are summoned to attend a Meeting of the Highways, Planning and Development Committee to be held at 7pm on **MONDAY 19<sup>th</sup> NOVEMBER 2018** at The Laverton, Bratton Road, Westbury BA13 3EN.

All council meetings are open to the public and press. Members of the public are invited to address the Council at this meeting at 7pm (registration 6.50pm – 7pm).

Yours faithfully

**Mrs D Urch Town Clerk**  
13<sup>th</sup> November 2018

**PUBLIC FORUM:** *commencing 7pm* (not to exceed 30 minutes). Members of the public are welcome to make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. Any individual representation is limited to no more than 5 minutes. The Chairman will call the representation from those who registered to speak; written representations can also be submitted to the Town Clerk in advance of the meeting. A summary record of any public participation session shall be included in the Minutes.

Recording and using social media is permitted at Council meetings which are open to the public however, anyone wishing to do so must speak to the Town Clerk prior to the meeting as there are rules which must be followed.

## A G E N D A

### 1. APOLOGIES FOR ABSENCE

To receive apologies for absence and consider the reason for absence.

### 2. DECLARATION OF INTEREST and DISPENSATIONS

Members must be diligent regarding their interests.

Members to consider any dispensation requests received by the Town Clerk.

### 3. MINUTES

To approve as a correct record, the Minutes of the Highways, Planning and Development Committee Meeting held on 15<sup>th</sup> October 2018, copies of these

Minutes have been circulated to each Member and in accordance with Standing Order No. 33(d) may be taken as read. [Click here](#)

**MATTERS ARISING FROM THESE MINUTES** (if any) [Click here](#)

**Note: no new decisions can be taken**

**Members' matters arising from these previous Minutes**

**4. WILTSHIRE COUNCILLORS' REPORTS**

Members wishing to ask questions of Wiltshire Councillors' are requested to give prior notice to Wiltshire Cllrs R Hawker, D Jenkins and G King, or to the Clerk for onward transmission.

**5. CHAIRMAN'S COMMUNICATIONS**

The Committee to note the points below and any attachments:

- A.** Briefing Note – 368 – Wiltshire Local Plan Review. As discussed at the October HP&D meeting Cllr Sutton will provide an update at this November HP&D meeting on the event he attended. [Click here](#)

**6. PLANNING DECISIONS**

To note Planning Decisions made by Wiltshire Council up to 13<sup>th</sup> November 2018. (Schedule spreadsheet circulated by email and rows highlighted blue.)

**7. PLANNING APPLICATIONS**

To consider the Planning Applications listed below and received from the Development Manager West, Wiltshire Council, up to the 13<sup>th</sup> November 2018 and to make such observations thereon as the Committee may decide. (Schedule spreadsheet circulated by email and rows highlighted in pink). Notification of any additional applications received after 13<sup>th</sup> November 2018 will be communicated in advance of the meeting.

**Applications to be considered:**

18/09702/FUL – 2 Churchyard (was Bright Stars Nursery), Westbury, BA13 3BT  
18/07840/FUL – 4 Market Place, Westbury, BA13 3DQ  
18/10305/TCA – 1 Bitham Mill, Westbury, BA13 3DJ  
18/10600/TCA – 30 Bitham Mill, Westbury, BA13 3DJ  
18/10322/FUL - 61 Bremeridge Road, Westbury, BA13 3UD

**8. CATG ISSUES FOR CONSIDERATION**

To consider the issues detailed below, received by CATG since the last meeting and to make such observations thereon as the Committee may decide. (Schedule circulated by email with new issues highlighted pink and updates highlighted blue).

**New issues to be considered:** None.

**Updates for noting and/or further consideration:** None.

**9. WAITING RESTRICTION REQUEST FORM**

The committee are to review the attached request from a resident.

## **10. MOTION from Cllr IAN CUNNINGHAM dated 8<sup>th</sup> OCTOBER 2018**

### **High Street Parking Sign**

On 5<sup>th</sup> November 2018 the Town Council agreed to continue free parking in the town centre car parks, the council should liaise with Wiltshire Council to purchase and set up a sign at the entrance to the High Street that indicates that there is free parking to the left and that it is sponsored by Westbury Town Council.

#### Part B

The council should place signage in the High Street car park indicating that 2 hours free parking is also available at Warminster Road (with map). [Click here](#)

## **11. RECOMMENDATION from TOWN IMPROVEMENT AND STREET SCENE WORKING GROUP dated 12<sup>th</sup> NOVEMBER 2018**

### **Planting in the Rotunda**

The HP&D Committee to approve £2,021 for Town Improvement, Street Scene Working Group to progress with IdVerde the weeding and purchasing of 'life long, low maintenance' plants to improve the rotunda. The Town Improvement, Street Scene Working Group would like to be consulted on a list of plants available and be allowed to choose what is planted. [Click here](#)

## **12. ROAD SIGNS – WHITE HORSE MEDICAL CENTRE**

The committee are asked to review the attached email from Cllr Sutton and Cllr Kimmins regarding the lack of road signs to the Medical Centre, particularly for those patients attending Minor Operations. [Click here](#)

## **13. P.4599 / P.4638 / P.4651 – NO NET LOSS OF BIODIVERSITY ON THE GREATER WEST PROGRAMME – STAGE 1:**

The committee are asked to review and consider if they would like to submit a project for the above programme. The committee first agreed to this November 2017, however the support required from Wiltshire Wildlife and the Forestry Commission never followed through and Westbury Town Council did not have enough information to complete the paperwork and submit a project alone. If the committee wish to follow this up, completed information is required by Friday 30<sup>th</sup> November 2018. Email [Document](#) [Form submitted 07.02.18](#)

## **14. HIGHWAYS CORRESPONDENCE / MATTERS**

The Committee to note the points below and any attachments:

**A.** Updated Temporary Road Closure Westbury Christmas Event – Friday 30<sup>th</sup> November 2018 at 18.00 to Saturday 1<sup>st</sup> December 2018 at 23.59:

[Click here](#)

- High Street (Part); from its junction with entrance to the Car Park to its junction with Edward Street

- Edward Street (Part); from its junction with High Street to its junction with Fountain Court
- Church Lane; from its junction with Edward Street to its junction with Church Yard
- Market Place; from its junction with A350 West End to its junction with Maristow Street (including the area of highway alongside Cannon Green)
- Maristow Street; from its junction with Market Place to its junction with Edward Street
- Alfred Street; from its junction with Gibbs Close to its junction with Market Place

## **15. CLERK'S CORRESPONDENCE**

A. Briefing Note 371 – Social Housing Green Paper [Click here](#)

## **16. BUDGET BIDS**

None.