

WESTBURY TOWN COUNCIL

At a **MEETING** of the **HIGHWAYS, PLANNING & DEVELOPMENT COMMITTEE** held at **THE LAVERTON, BRATTON ROAD, WESTBURY**, on **MONDAY 19th NOVEMBER 2018** at **7.00pm**.

PRESENT: Cllrs: I Cunningham, J Russ, S Kimmins, M Kettlety
B Pyne, S Hendry, N Pyne, J Charles

Staff: Mrs J Dyer and Miss S Harris

Also in attendance: one member of the public

P.4811 PUBLIC FORUM:

One member of the public – Planning Application 18/09702/FUL

The Clerk explained that as the Chair and Deputy Chair are both absent from this meeting a temporary Chair was required. Cllr Cunningham was elected as Chair.

P.4812 TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE:

Cllr M Sutton – Personal

Cllr G King – Personal

P.4813 DECLARATION OF INTEREST and DISPENSATIONS:

Cllr S Hendry – Planning Application 18/09702/FUL – Personal – Friends of Victoria Garden

All Councillors – Planning Application 18/07840/FUL – Personal – Fellow Councillor

Cllr N Pyne – Planning Application 18/09786/FUL – Personal – Knows Applicant

Cllr B Pyne – Waiting Restriction Request Form – Personal – Neighbouring Resident

P.4814 MINUTES:

RESOLVED: That the Minutes of the Committee Meeting held on 15th October 2018, confirmed and signed by the Chair.

MATTERS ARISING FROM THESE MINUTES (if any)

MEMBERS MATTERS ARISING FROM THESE PREVIOUS MINUTES

None.

P.4815 WILTSHIRE COUNCILLORS' REPORT:

None.

P.4816 CHAIRMAN'S COMMUNICATIONS:

- A. Briefing Note – 368 – Wiltshire Local Plan Review. As discussed at the October HP&D meeting Cllr Sutton provided a report for this meeting. The committee noted, read and wished to thank Cllr Sutton for preparing the report. The committee requested this is added to future agendas for further updates.
- B. Additional item added at the meeting – Sealed Traffic Regulation Order – Various Parking Orders. The committee noted the various updates and requested that the Town Clerk write to Wiltshire Council and ask why there is a significant cost difference with Warminster Road B car park, compared to Warminster Road A and the High Street car parks.

P.4817 PLANNING DECISIONS:

The committee noted the Planning Decisions made up to 19th November 2018.

P.4818 PLANNING APPLICATIONS:

The committee considered the following planning applications received from Wiltshire Council up to 19th November 2018.

18/09702/FUL	Bright Stars Nursery, 2 Churchyard, Westbury, BA13 3BT Deconstruction of the existing timber frame building and rebuild existing building foundation to become a timber framed 3 bedroom dwelling (Change of use already approved under application 18/02959/FUL) WTC No Objections
18/07840/FUL	4 Market Place, Westbury, Wilts, BA13 3DQ Change of use of 'cafe' part of a listed building to residential, with no changes to external appearance of property. WTC No Objections
18/10305/TCA	1 Bitham Mill, Westbury, BA13 3DJ T03 Ash - Crown reduce by 30% to relieve stress on tight union WTC No Objections
18/10600/TCA	30 Bitham Mill, Westbury, Wiltshire, BA13 3DJ T1 & T2 Sycamore trees – fell WTC Object Westbury Town Council objects to this application on the following grounds: We would like to know what the reason is for the felling of two trees in a conservation area and no photos have been provided to show the condition of these trees.
18/10322/FUL	61 Bremeridge Road, Westbury, Wiltshire, BA13 3UD Two storey extension to rear WTC Object Westbury Town Council objects to this application on the following grounds: These houses were built as first-time starter homes. The proposed extension is an inappropriate development in an area that is already over developed. The extension will be overbearing for neighbours and there will be a loss of privacy. This development would increase the value of this property, making it less affordable for first time buyers.

18/09786/FUL	Capps Lane Farm, Capps Lane, Heywood, Westbury, BA13 4NE BA13 4NE Extension to an existing agricultural building WTC No Objections
18/10421/REM	Land North of Bitham Park, Westbury, BA13 4LU Erection of 14 dwellings (amendments to application 17/01643/REM) WTC Object Westbury Town Council objects to this application on the following grounds: We do not like the new layout, nor the large multi occupancy property. We have concerns regarding the increased density, which we feel will create parking issues and the reduced spaces that this new layout will offer.

P.4819 CATG ISSUES FOR CONSIDERATION:

New issues to be considered: None

Updates for noting and/or further consideration: None

P.4820 WAITING RESTRICTION REQUEST FORM:

The committee reviewed the Waiting Restriction 1 Form received from a resident and asked for it to be forwarded to CATG to consider White Lines outside the Property. The Westbury Town Council representative for CATG, Cllr Hendry, was present and will speak to the Traffic Engineer and update HP&D at the December meeting.

P.4821 MOTION from Cllr IAN CUNNINGHAM dated 8th OCTOBER 2018

High Street Parking Sign

Motion

On 5th November 2018 the Town Council agreed to continue free parking in the town centre car parks. The council should liaise with Wiltshire Council to purchase and set up a sign at the entrance to the High Street that indicates that there is free parking to the left and that it is sponsored by Westbury Town Council.

Part B

The council should place signage in the High Street car park indicating that 2 hours free parking is also available at Warminster Road (with map).

RESOLVED: To Approve the above motion and request that staff follow up with Wiltshire Council for information on installing signage and costs.

P.4822 RECOMMENDATION from TOWN IMPROVEMENT AND STREET SCENE WORKING GROUP dated 12th NOVEMBER 2018

Planting in the Rotunda

Recommendation

The HP&D Committee to approve £2,021 for Town Improvement, Street Scene Working Group to progress with IDVerde the weeding and purchasing or 'life long, low maintenance' plants to improve the rotunda. The Town Improvement, Street Scene Working Group would like to be consulted on a list of plants available and be allowed to choose what is planted.

RESOLVED: To Approve the above recommendation with the following amendments:

- to approve the money for plants.
- to investigate using volunteers to plant and maintain the Rotunda.
- Cllr N Pyne to prepare a communication for the website and Facebook to ask for any volunteers and volunteer gardening groups to help improve the Rotunda, which the Town Clerk needs to authorise.

P.4823 ROAD SIGNS – WHITE HORSE MEDICAL CENTRE:

The committee were asked to review an email from Cllr Sutton and Cllr Kimmins regarding the lack of road signs to the Medical Centre, particularly for those patients attending Minor Operations. The committee requested that Wiltshire Council are contacted and reminded that in the original plan's signs directing people to the White Horse Health Centre should have been added to the existing road signs.

P.4824 P.4599 / P.4638 / P.4651 – NO NET LOSS OF BIODIVERSITY ON THE GREATER WEST PROGRAMME – STAGE 1:

The committee were asked to review and consider if they would like to submit a project for the above programme. The committee first agreed to this November 2017, however the support required from Wiltshire Wildlife and the Forestry Commission never followed through and Westbury Town Council did not have enough information to complete the paperwork and submit a project alone. If the committee wish to follow this up, completed information is required by Friday 30th November 2018. Cllr Cunningham updated the group that he had a conversation with the Community Engagement Officer, Wiltshire Wildlife Trust and they may be interested in following this up. As no update had been received, the committee asked that this was followed up again with the Community Engagement Officer. The committee also requested that if Westbury Town Council are required to submit another location, then the Biss Corridor should be submitted.

P.4825 HIGHWAYS CORRESPONDENCE / MATTERS:

- A. The committee noted the updated temporary road closure for Westbury Christmas Event – Friday 30th November 2018 at 18.00 to Saturday 1st December 2018 at 23.59:
- High Street (Part); from its junction with entrance to the Car Park to its junction with Edward Street
 - Edward Street (Part); from its junction with High Street to its junction with Fountain Court
 - Church Lane; from its junction with Edward Street to its junction Church Yard
 - Market Place; from its junction with A350 West End to its junction with Maristow Street (including the area of highway alongside Cannon Green)

- Maristow Street; from its junction with Market Place to its junction with Edward Street
- Alfred Street; from its junction with Gibbs lose to its junction Market Place

P.4826 CLERK'S CORRESPONDENCE:

- A. The committee noted the Briefing Note 371 – Social Housing Green Paper
- B. Additional item added at the meeting – notification from Wiltshire Council of tree work taking place in Kendrick Close, near the Play Area.
- C. Additional item added at the meeting – Mill Brook development, Westbury Town Councillors have been invited to attend a meeting on Thursday 22nd November with representatives from Barratt Homes and Wiltshire Council to have a tour of the site and discuss the footpath from the bus stop into Westbury. Cllrs Cunningham, Russ and N. Pyne confirmed they would like to attend.
- D. Additional item added at the meeting – CIL Money, this month Westbury Town Council has received £11,167 from the Lidl's/former Co-op site. This is payment 1 and 2 of 3.
- E. Additional item added at the meeting – Public meeting to discuss the proposed Bath Clean Air Charging Zone, Bath and North East Somerset Council were invited to attend to attend the public meeting on 16th November, but declined and invited Westbury Town Councillors to meet with them this week, date to be confirmed. Cllrs Cunningham and N. Pyne confirmed they would like to attend.

P.4827 BUDGET BIDS:

None.

21.03pm

Signed on behalf of the meeting this Seventeenth day of December 2018

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Chairman