

**WESTBURY TOWN COUNCIL**

At a MEETING of the FINANCE COMMITTEE held at THE LAVERTON, BRATTON ROAD, WESTBURY, on 10<sup>TH</sup> December 2018 at 7.00pm.

**PRESENT:** Cllrs: N Pyne, W Jones, I Cunningham, M Sutton  
Staff: D Urch, K Thorburn

Also in attendance: Mr D Kemp DCK Accounting

**F.324 PUBLIC FORUM**

None

**F.325 TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE:**

Cllr G King        Personal  
Cllr C Charlton    No apologies given

**F.326 DECLARATION OF INTEREST and DISPENSATIONS:**

None

**F.327 MINUTES:**

RESOLVED: That the Minutes of the Committee Meeting held on 22<sup>nd</sup> October 2018, were confirmed and signed by the Chair.

**MATTERS ARISING FROM THESE MINUTES (if any)**

**MEMBERS MATTERS ARISING FROM THESE PREVIOUS MINUTES**

<b>Minute ref</b>	<b>Subject</b>	<b>Action</b>	<b>Update</b>
<b>F.296</b>	<b>Community Infrastructure Levy</b>	P&R Committee asked to start review of boundaries process to ensure we take maximum advantage of future CIL money	Pending results of Wiltshire Council Electoral Boundary Review
<b>F.296</b>	<b>Community Infrastructure Levy</b>	HP&D to compile a wish list for spending CIL money	In hand; currently on the list: road improvements inc pedestrian crossing and more notice boards around the town.
<b>F.298</b>	<b>Reports</b>	1 – Apply RPI to budget 2 – National Heritage Trust membership  3 – Visit Wiltshire Membership 4 – EMR; dormant EMR to be reviewed by committees & WG	1 -To be circulated by email 2 – Membership benefits circulated. The committee would like to ask what benefits we have used in the last 12 months 3 – To discontinue membership 4 – Internal audit to review on a 6-monthly basis
<b>F. 311</b>	<b>Workshop</b>	P&R Workshop to discuss the future of event formats	The workshop will be held on the 28 <sup>th</sup> January 2019

**F.328 CHAIRMAN'S COMMUNICATIONS:**

None

**F.329 DRAFT BUDGET 2018-19: Mr Kemp to present the draft budget.**

The draft budget was presented to the Committee, the Band D equivalent originally shown on the proposal was based on the 2018/19 figure. The correct figure was £5072.88, this reduced the percentage increase from 6.47% to 1.98%. The Finance Committee decided that they would recommend to Town Council to increase the precept by 2.59% in line with the rate of inflation as at September 2018. This increased the Precept by £4000.

The Committee would like to thank Derek Kemp for attending the meeting and presenting the draft budget.

**F.330 LOCAL GOVERNMENT FINANCE SETTLEMENT**

Noted

**F.331 RECOMMENDATION received from Town Council dated 5th November 2018**

**Extension of Clerks powers**

The Finance Committee to look at extending the Clerks powers to avoid the need of small value items (for example, CCTV camera £236.40 plus VAT) being brought to Town Council.

**RESOLVED: To APPROVE the above recommendation. To increase the Clerk's revenue spend limit from £500 to £1000 and the emergency spend limit from £1000 to £2000.**

**F.332 RECOMMENDATION received from TIG/STREETSCENE WORKING GROUP dated 12<sup>th</sup> November 2018**

**Visit Wiltshire membership**

The Finance Committee to approve the suspension of the membership to Visit Wiltshire for the Town Council for the year 2019-2020 and to review again before re-joining.

**RESOLVED: To APPROVE the above recommendation.**

**F.333 RECOMMENDATION received from PLAY AREAS WORKING GROUP dated 12<sup>th</sup> November 2018**

**Play area budget for 2019/20**

To increase the Play Area budget by a further £20,000 to repair or replace the wet pore where required as identified in the independent inspection report.

**FAIL. On advice from Mr Kemp The Finance Committee agreed to take the cost of repair for wet pour from the capital rolling fund for the repairs.**

**F.334 The Finance Committee to consider the letter received from the Planning Inspectorate regarding the cinder track dated 29<sup>th</sup> November 2018 reference number FPS/Y3940/14A/11. Deadline for response to the appeal 13<sup>th</sup> December 2018**

The committee decided not to comment any further, however they would like to reiterate their comments from the previous objection

**F.335 CLERK'S CORRESPONDENCE:**

The Committee noted the following items

1. Update on CIL money received from Wiltshire Council
2. Thank you letter received from Wiltshire Music Centre

**F.336 REPORTS**

The Finance Committee noted and approved the following reports:

1. Budget Statement to 31.10.18
2. List of Payments Oct 2018
3. Aged Debt Reports as at 14.11.18
4. Cost update – The Laverton Build
5. Cost update – Neighbourhood Plan

**F.337 UPDATE ON EAR MARKED RESERVES**

Noted

**F.338 BUDGET BIDS:**

None

**21.00pm**

**Signed on behalf of the meeting this 11<sup>th</sup> February 2018**

.....  
**Chairman**