

WESTBURY TOWN COUNCIL

At a MEETING of the FINANCE COMMITTEE held at THE LAVERTON, BRATTON ROAD, WESTBURY, on 10TH December 2018 at 7.00pm.

PRESENT: Cllrs: N Pyne, W Jones, I Cunningham, M Sutton
Staff: D Urch, K Thorburn

Also in attendance: Mr D Kemp DCK Accounting

F.324 PUBLIC FORUM

None

F.325 TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE:

Cllr G King Personal
Cllr C Charlton No apologies given

F.326 DECLARATION OF INTEREST and DISPENSATIONS:

None

F.327 MINUTES:

RESOLVED: That the Minutes of the Committee Meeting held on 22nd October 2018, were confirmed and signed by the Chair.

MATTERS ARISING FROM THESE MINUTES (if any)

MEMBERS MATTERS ARISING FROM THESE PREVIOUS MINUTES

Minute ref	Subject	Action	Update
F.296	Community Infrastructure Levy	P&R Committee asked to start review of boundaries process to ensure we take maximum advantage of future CIL money	Pending results of Wiltshire Council Electoral Boundary Review
F.296	Community Infrastructure Levy	HP&D to compile a wish list for spending CIL money	In hand; currently on the list: road improvements inc pedestrian crossing and more notice boards around the town.
F.298	Reports	1 – Apply RPI to budget 2 – National Heritage Trust membership 3 – Visit Wiltshire Membership 4 – EMR; dormant EMR to be reviewed by committees & WG	1 -To be circulated by email 2 – Membership benefits circulated. The committee would like to ask what benefits we have used in the last 12 months 3 – To discontinue membership 4 – Internal audit to review on a 6-monthly basis
F. 311	Workshop	P&R Workshop to discuss the future of event formats	The workshop will be held on the 28 th January 2019

F.328 CHAIRMAN'S COMMUNICATIONS:

None

F.329 DRAFT BUDGET 2018-19: Mr Kemp to present the draft budget.

The draft budget was presented to the Committee, the Band D equivalent originally shown on the proposal was based on the 2018/19 figure. The correct figure was £5072.88, this reduced the percentage increase from 6.47% to 1.98%. The Finance Committee decided that they would recommend to Town Council to increase the precept by 2.59% in line with the rate of inflation as at September 2018. This increased the Precept by £4000.

The Committee would like to thank Derek Kemp for attending the meeting and presenting the draft budget.

F.330 LOCAL GOVERNMENT FINANCE SETTLEMENT

Noted

F.331 RECOMMENDATION received from Town Council dated 5th November 2018

Extension of Clerks powers

The Finance Committee to look at extending the Clerks powers to avoid the need of small value items (for example, CCTV camera £236.40 plus VAT) being brought to Town Council.

RESOLVED: To APPROVE the above recommendation. To increase the Clerk's revenue spend limit from £500 to £1000 and the emergency spend limit from £1000 to £2000.

F.332 RECOMMENDATION received from TIG/STREETSCENE WORKING GROUP dated 12th November 2018

Visit Wiltshire membership

The Finance Committee to approve the suspension of the membership to Visit Wiltshire for the Town Council for the year 2019-2020 and to review again before re-joining.

RESOLVED: To APPROVE the above recommendation.

F.333 RECOMMENDATION received from PLAY AREAS WORKING GROUP dated 12th November 2018

Play area budget for 2019/20

To increase the Play Area budget by a further £20,000 to repair or replace the wet pore where required as identified in the independent inspection report.

RESOLVED: FAIL. On advice from Mr Kemp The Finance Committee agreed to take the cost of repair for wet pour from the capital rolling fund for the repairs.

F.334 The Finance Committee to consider the letter received from the Planning Inspectorate regarding the cinder track dated 29th November 2018 reference number FPS/Y3940/14A/11. Deadline for response to the appeal 13th December 2018

The committee decided not to comment any further, however they would like to reiterate their comments from the previous objection

F.335 CLERK'S CORRESPONDENCE:

The Committee noted the following items

1. Update on CIL money received from Wiltshire Council
2. Thank you letter received from Wiltshire Music Centre

F.336 REPORTS

The Finance Committee noted and approved the following reports:

1. Budget Statement to 31.10.18
2. List of Payments Oct 2018
3. Aged Debt Reports as at 14.11.18
4. Cost update – The Laverton Build
5. Cost update – Neighbourhood Plan

F.337 UPDATE ON EAR MARKED RESERVES

Noted

F.338 BUDGET BIDS:

None

DRAFT

21.00pm

Signed on behalf of the meeting this 11th February 2018

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Chairman