



Westbury Town Council

The Laverton, Bratton Road, Westbury
Wiltshire BA13 3EN Tel: 01373 822232
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Dear Councillor

You are summoned to attend an **EXTRAORDINARY** Meeting of **WESTBURY TOWN COUNCIL** to be held at 7.00pm on **MONDAY 28th JANUARY 2019** at The Laverton, Bratton Road, Westbury BA13 3EN.

All council meetings are open to the public and press. Members of the public are invited to address the Council at this meeting at 7.00 pm (registration 6.50pm – 7.00pm).

Yours faithfully

Chair of the Council
21st January 2019

PUBLIC FORUM: commencing 19.00 (not to exceed 30 minutes). Members of the public are welcome to make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. Any individual representation is limited to no more than 5 minutes. The Chairman will call the representation from those who registered to speak; written representations can also be submitted to the Town Clerk in advance of the meeting. A summary record of any public participation session shall be included in the Minutes.

Recording and using social media is permitted at Council meetings which are open to the public however, anyone wishing to do so must speak to the Town Clerk prior to the meeting as there are rules which must be followed.

A G E N D A

TOWN COUNCIL REFLECTION

1. APOLOGIES FOR ABSENCE

To receive apologies for absence and consider the reason for absence.

2. DECLARATION OF INTEREST and DISPENSATIONS

Members must be diligent regarding their interests.

Members to consider any dispensation requests received by the Town Clerk.

3. RECOMMENDATION received from POLICY & RESOURCES COMMITTEE dated 03rd DECEMBER 2018

Terms of Reference for Events Working Group

Recommendation ([See attached](#))

The Town Council to agree the content, scope and outcomes of the Terms of Reference for the Events Working Group. To detail the future format of events, types of events, budgets and possible outsourcing where practicable.

4. RECOMMENDATION received from LAVERTON INSTITUTE MANAGEMENT WORKING GROUP 21ST JANUARY 2019

Abraham Suite – Screen ([See attached](#))

The screen in the Abrahams room (which is at least 8 years old now) be replaced with one that supports:

- 1) High resolution (as used by modern laptops – so easier to configure)
- 2) Wireless connection (as built in to modern laptops – removes the need for awkward sitting angles)
- [3) lower power consumption