

WESTBURY TOWN COUNCIL

At a MEETING of the HIGHWAYS, PLANNING & DEVELOPMENT COMMITTEE held at THE LAVERTON, BRATTON ROAD, WESTBURY, on MONDAY 18<sup>th</sup> FEBRUARY 2019 at 7.00pm.

**PRESENT:** Cllrs: M Sutton (Chair), G King, I Cunningham, S Kimmins, S Hendry (left at 7.15pm), J Charles  
Staff: Mrs J Dyer and Miss S Harris

**P.4872 PUBLIC FORUM:**

None.

**P.4873 TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE:**

Cllr M Kettleby – Personal  
Cllr N Pyne – Personal  
Cllr J Russ – Personal  
Cllr B Pyne – Personal

**P.4874 DECLARATION OF INTEREST and DISPENSATIONS:**

Cllr G King – Planning Application 19/01244/FUL – Personal – nearby neighbour

**P.4875 MINUTES:**

RESOLVED: That the Minutes of the Committee Meeting held on 14<sup>th</sup> January 2019, confirmed and signed by the Chair.

**MATTERS ARISING FROM THESE MINUTES (if any)**  
**MEMBERS MATTERS ARISING FROM THESE PREVIOUS MINUTES**  
None.

**P.4876 WILTSHIRE COUNCILLORS' REPORT:**

None.

**P.4877 CHAIRMAN'S COMMUNICATIONS:**

Added on the night:

- A. Cllr Sutton updated the committee on how successful the litter pick was on Saturday 16<sup>th</sup> February 2019 along Mane Way. Twenty-three people turned up to help including thirteen members of the public, collecting thirty-one bags of rubbish by 11.30am, as well as two car tyres and one bike frame. Cllr Sutton wished to thank everyone that helped with the first litter pick of the year.

**P.4878 PLANNING DECISIONS:**

The committee noted the Planning Decisions made up to 18<sup>th</sup> February 2019.

**P.4879 PLANNING APPLICATIONS:**

The committee considered the following planning applications received from Wiltshire Council up to 18<sup>th</sup> February 2019.

19/00458/FUL	5 Bitham Mill, Westbury, Wilts, BA13 3DJ Replacement window and doors  WTC <b>No Objections</b>
19/00349/FUL	49 Leigh Road, Westbury, BA13 3QW Ground floor rear extension  WTC <b>No Objections</b>
19/00651/FUL	23 Devon Drive, Westbury, BA13 3XH Proposed demolition of existing garage and dining room extension and construction of new 2 storey extension  WTC <b>Objects</b>  <b>Westbury Town Council objects to this application on the following grounds, the increase in property size is out of keeping of the estate. It is too large for a semi-detached housing estate and will dominate the development. It will overlook neighbours, cause an obstruction of natural light and infringes on privacy, in a way that the existing structure does not.</b>
19/00771/TCA	Rear of 33-35 Bitham Mill, Westbury, Wiltshire, BA13 3DJ T1 - Elder tree - coppice to approximately 1m as part of maintenance for the pond area and prevent failure  WTC <b>No Objections</b>
19/00443/FUL	9 Bitham Mill, Westbury, Wilts, BA13 3EF Proposed improvements to existing vehicular access  WTC <b>No Objections</b>
19/00938/FUL	52 Newtown, Westbury, BA13 3EF Proposed improvements to existing vehicular access  WTC <b>Support subject to conditions</b>  <b>Westbury Town Council supports this application, based on the disposal of spoil meeting environmental regulations.</b>
19/01223/FUL	1 Leighton Park West, Westbury, Wiltshire, BA13 3RW Demolition of conservatory and erection of a side extension. Raising the building height by 600mm to enable a loft conversion within the property.  WTC

	<p><b>Support subject to conditions</b></p> <p><b>Westbury Town Council supports this application, based on confirmation from the planning officer that although the extension is close to the boundary this is still permitted under the existing planning regulations.</b></p>
19/01244/FUL	<p>12 Frogmore Road, Westbury, Wiltshire, BA13 3AT Rear extension</p> <p>WTC <b>Objects</b></p> <p><b>Westbury Town Council objects to this application on the following grounds, a pitch roof is not in keeping with the other extensions in the area and the velux windows will overlook neighbours. Westbury Town Council would support a flat roof extension.</b></p>
19/00306/LBC	<p>90 Leigh Road, Westbury, Wilts, BA13 3QP Raising of rear extension roof and walls</p> <p>WTC <b>Objects</b></p> <p><b>Westbury Town Council objects to the proposed changes and alterations to a listed building. In the interests of safeguarding the integrity of this listed building.</b></p>
18/12151/FUL	<p>90 Leigh Road, Westbury, Wilts, BA13 3QP Raising of rear extension roof and walls</p> <p>WTC <b>Objects</b></p> <p><b>Westbury Town Council objects to the proposed changes and alterations in the interests of safeguarding this listed building.</b></p>

**P.4880 CATG ISSUES FOR CONSIDERATION:**

New issues to be reviewed: Deferred to 18<sup>th</sup> March 2019 HP&D.

Updates for noting and/or further consideration: Deferred to 18<sup>th</sup> March 2019 HP&D.

**P.4881 HIGHWAY AT BROOK LANE, WESTBURY, S116 APPLICATION:**

Following consent given by Westbury Town Council on 19<sup>th</sup> January 2019, the committee noted the copy of the order for the stopping up of the highway at Brook Lane, Northacre Industrial Estate, Westbury made by the court of 7<sup>th</sup> December 2018.

**P.4882 APPLICATION TO DIVERT PART OF WESTBURY FOOTPATH NO.15 AT OLDFIELD PARK:**

The committee requested that Wiltshire Council provide a better map and description of the application to divert part of the Westbury footpath No. 15 at Oldfield Park. The committee

would also like to ask, how much further will people have to walk? Comments are required by 22<sup>nd</sup> March 2019, this item will be added to the 18<sup>th</sup> March HP&D Agenda.

**P.4883 WILTSHIRE HOUSING SITE ALLOCATIONS PLAN EXAMINATION:**

The committee noted the communication from the Programme Officer regarding the Wiltshire Housing Site Allocation Plan and the invitation to consider the three options available during the Examination process and agreed that no further action was required as Westbury has fulfilled its allocation.

**P.4884 MOTION from CLLR GORDON KING, WILTSHIRE COUNCILLOR dated 8<sup>th</sup> FEBRUARY 2019:**

**Cllr Gordon King would like to make the Highways, Planning and Development Committee aware of the B3098 Westbury to Coulston Highway Strategy.**

**MOTION**

Cllr Gordon King would like to make the Highways, Planning and Development Committee aware of the B3098 Westbury to Coulston Highway Strategy and would ask the committee to consider urgently contacting Bratton Parish Council to obtain a copy of the strategy and to nominate two members of the committee to serve of the strategy team.

**RESOLVED: To Approve the above motion with the following request:**

- the committee requested that the Town Clerk contacts all councillors to see if any of them would like to nominate themselves join this strategy team. Nominated councillors should then be considered by HP&D at the March meeting before confirming who will join the strategy team.

**P.4885 RECOMMENDATION from TOWN IMPROVEMENT WORKING GROUP dated 11<sup>th</sup> FEBRUARY 2019:**

**Town Improvement Working Group would like Highways, Planning and Development to consider the production and ordering of the tear-off Westbury map.**

**RECOMMENDATION**

Town Improvement Working Group would like HP&D to consider the production of and ordering of the tear-off Westbury Map. A new map will allow the new residents and those visiting to find their way around Westbury and experience all what Westbury has to offer.

- The annual map licence may be purchased for the cost of £150.00 plus VAT to make unlimited copies of the street map by Standbrook Guides Ltd.
- An annual renewal Fee of £50.00 plus VAT is payable each calendar year from the date of contract and a new map will be supplied by Standbrook Guides Ltd each year.
- The cost to produce 5 tear-off pads will be £150.00 (50 maps per pad).

**RESOLVED: To Approve the above recommendation.**

**P.4886 RECOMMENDATION from TOWN IMPROVEMENT WORKING GROUP dated 11<sup>th</sup> FEBRUARY 2019:**

**Town Improvement Group to ask Highways, Planning and Development Committee to approve funding for a waste bin to be installed on the footpath close to Westbury Leigh School. This will be on provision that the school will empty the bin on a regular basis, even over the holidays.**

**RECOMMENDATION**

Highways, Planning and Development Committee to approve the funding £160.00 + VAT plus staff time for fitting for a new waste bin, provided the school give written confirmation that they will empty the bin and that they will undertake to find a suitable location to install.

**RESOLVED: To Approve the above recommendation.**

**P.4887 WILTSHIRE COUNCIL CIL LISTING SPREADSHEET – CIL MONEY FOR WESTBURY:**

The committee noted the guidance document and spreadsheet of anticipated CIL money Westbury can expect to achieve from listed property development.

**P.4888 S106 PARISH STATEMENT WESTBURY:**

The committee noted the S016 statement.

**P.4889 HIGHWAYS CORRESPONDENCE / MATTERS:**

None.

**P.4890 CLERK'S CORRESPONDENCE:**

- A. The committee noted that the Waiting and Parking Requests 2018-2019 Proposals – confirmation from Senior Traffic Order Technician that letters of objections and support were received and will be considered in a report placed before the Cabinet Member for Highways, Transport and Waste.
- B. The committee noted that the Waiting and Parking Requests 2019-2020 – confirmation from Senior Traffic Technician that the one request from Westbury Town Council for Leighton Green has been received and added to the list for review.
- C. The committee noted the update on the High Street Staircase – following bricks falling close to a resident from the staircase near Andrea's Flowers, Wiltshire Council have confirmed they have made emergency repairs to the staircase and are seeking pricing for a permanent solution. The temporary fix includes Heras fencing to block off the flat roof (all debris has been placed behind the fencing) and plyboard has been installed along the side of the staircase.
- D. The committee noted the update on replacement/new bins – Westbury Town Council has replaced the missing bin at Suffolk Road/Black Horse Lane and our providers Idverde have kindly installed a bin at no cost to the Council at Timor Play Area.
- E. The committee noted the Tree Work to the rear of Matravers Close – for information please note the attached email from Wiltshire Council regarding tree work that will be undertaken on council-maintained trees to the rear of Matravers Close.
- F. Added on the night – the committee noted that although the Cycle Consultation is currently being listed on Wiltshire Council website, we have received confirmation from Wiltshire Council that this consultation is currently not available. When it is ready Towns and Parish Councils will receive notification and allocated time to complete.

**P.4891 BUDGET BIDS:**

None.

**Noted:**

Standing Orders 2018  
Financial Regulations 2018  
Terms of Reference 2018

20.05pm

Signed on behalf of the meeting this Eighteenth day of March 2019

.....  
Chairman

DRAFT