



Westbury Town Council

The Laverton, Bratton Road, Westbury
Wiltshire BA13 3EN Tel: 01373 822232
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Dear Councillor

You are summoned to attend a Meeting of the Highways, Planning and Development Committee to be held at 7pm on **MONDAY 18th MARCH 2019** at The Laverton, Bratton Road, Westbury BA13 3EN.

All council meetings are open to the public and press. Members of the public are invited to address the Council at this meeting at 7pm (registration 6.50pm – 7pm).

Yours faithfully

Mrs D Urch Town Clerk
12th March 2019

PUBLIC FORUM: *commencing 7pm* (not to exceed 30 minutes). Members of the public are welcome to make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. Any individual representation is limited to no more than 5 minutes. The Chairman will call the representation from those who registered to speak; written representations can also be submitted to the Town Clerk in advance of the meeting. A summary record of any public participation session shall be included in the Minutes.

Recording and using social media is permitted at Council meetings which are open to the public however, anyone wishing to do so must speak to the Town Clerk prior to the meeting as there are rules which must be followed.

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence and consider the reason for absence.

2. DECLARATION OF INTEREST and DISPENSATIONS

Members must be diligent regarding their interests.

Members to consider any dispensation requests received by the Town Clerk.

3. MINUTES

To approve as a correct record, the Minutes of the Highways, Planning and Development Committee Meeting held on 13th February and 18th February 2019,

copies of these Minutes have been circulated to each Member and in accordance with Standing Order No. 33(d) may be taken as read. [13.02.19](#) / [18.02.19](#)

MATTERS ARISING FROM THESE MINUTES (if any) [Matters Arising](#)

Note: no new decisions can be taken

Members' matters arising from these previous Minutes

4. CORRECTION TO MINUTES

The Committee are asked to consider corrections by Cllr Cunningham to the Minutes from the Highways, Planning and Development Committee held on 14th January 2019. [Corrections to be considered](#)

5. WILTSHIRE COUNCILLORS REPORTS

Members wishing to ask questions of Wiltshire Councillors are requested to give prior notice to Wiltshire Cllrs R Hawker, D Jenkins and G King, or to the Clerk for onward transmission.

6. CHAIRMAN'S COMMUNICATIONS

- A. The Committee to note the Briefing Note 19-004 – Final Stages of Draft Wiltshire Housing Site Allocations Plan. [Briefing Note](#)

7. PLANNING DECISIONS

To note Planning Decisions made by Wiltshire Council up to 12th March 2019. (Schedule spreadsheet circulated by email and rows highlighted blue.)

[Planning Decisions](#)

8. PLANNING APPLICATIONS

To consider the Planning Applications listed below and received from the Development Manager West, Wiltshire Council, up to the 12th March 2019 and to make such observations thereon as the Committee may decide. (Schedule spreadsheet circulated by email and rows highlighted in pink). Notification of any additional applications received after 12th March 2019 will be communicated in advance of the meeting. [Planning Applications](#)

Applications to be considered:

19/01486/FUL – 150 Eden Vale Road, Westbury, BA13 3QG

19/01753/TPO – Public Open Space, Becks Mill, Westbury Leigh, BA13 3GG

19/00613/LBC – 17 Maristow Street, Westbury, BA13 3DN

19/01759/FUL – 60-62 Warminster Road, Westbury, BA13 3PF

19/01981/FUL – Westbury Dairies, 4 Stephenson Road, Northacre Industrial Estate, Westbury, BA13 4WD

9. CATG ISSUES FOR CONSIDERATION

Carried over from the 18th February 2019 Highways, Planning and Development Committee meeting. To consider the issues detailed below, received by CATG since the last meeting and to make such observations thereon as the Committee may decide. (Schedule circulated by email with new issues highlighted pink and updates highlighted blue). [CATG Log](#)

New issues to be reviewed: [CATG new updates](#)

Updates for noting and/or further consideration: [CATG updates for noting](#)

10. P.4882 – APPLICATION TO DIVERT PART OF WESTBURY FOOTPATH NO.15 AT OLDFIELD PARK

The 18th February 2019 Highways, Planning and Development Committee requested that Wiltshire Council provide a better map and description of the application to divert part of the Westbury footpath No. 15 Oldfield Park and asked how much further will people have to walk?

The Committee to review the attached letter and maps from Wiltshire Council and consider a reply on the proposed diversion. Comments are required by 22nd March 2019. [Email](#) / [Footpath Diversion Site Map](#) / [Footpath Diversion Site Map Large](#)

11. RECOMMENDATION from PLAY AREA WORKING GROUP dated 18th FEBRUARY 2019

Grassacres Park wall repairs

RECOMMENDATION

The Play Area Working Group would like to recommend that the Highways, Planning and Development Committee approve costs of £120.00 + VAT to repair the coping stone on the top of the play wall in Grassacres Park. [View here](#)

12. RECOMMENDATION from PLAY AREA WORKING GROUP dated 8th MARCH 2019

Skate Park repairs

RECOMMENDATION

The Play Area Working Group would like to recommend the Highways, Planning and Development Committee approve repairs and the cost of £634.62 to the Skate Park ramp edges at Penleigh Park. [View here](#)

13. RECOMMENDATION from TOWN IMPROVEMENT WORKING GROUP dated 11th MARCH 2019

Events Working Group to arrange Westbury Markets

RECOMMENDATION

The Town Improvement Working Group would like Highways, Planning and Development to approve transferring the responsibility for Westbury Markets to the Event Working Group to follow up and action.

The recommendation from the Town Improvement Working Group is following on from the success of the Summer and Christmas Celebration, to set up regular Westbury Markets.

To also approve a future budget of £1200.00 for possible costs towards the setting up and running of the Market. [View here](#)

14. RECOMMENDATION from TOWN IMPROVEMENT WORKING GROUP dated 11th MARCH 2019

Purchase extra litter picking equipment

RECOMMENDATION

The Highways, Planning and Development Committee to approve a budget of £200.00 to purchase extra litter picking equipment i.e. litter picks, hoops and gloves. [View here](#)

15. RECOMMENDATION from TOWN IMPROVEMENT WORKING GROUP dated 11th MARCH 2019

Order replacement bins

RECOMMENDATION

The Highways, Planning and Development Committee to approve £220.00 + VAT for the Town Improvement Working Group to purchase and install litter bins as detailed attached. [View here](#)

16. HIGHWAYS CORRESPONDENCE / MATTERS

- A. The Committee to note the Temporary Closure of Long River Road (Part) Westbury 24.04.19 for one day. [Notice](#) / [Map](#)

17. CLERK'S CORRESPONDENCE

- A. R.1882 Spending on Cycling and Walking Paths the committee to note the email and update from Wiltshire Council. [Email](#)
- B. NALC Affordable Housing Commission Call For Evidence the committee to note the attached consultation and consider replying. Responses are required by 17.00 on Thursday 21st March 2019. [Consultation](#)
- C. Compensation Changes GWR. [Email](#)
- D. Planning Application 18/12151/FUL, Willoughby Close.

18. BUDGET BIDS

None.

[Standing Orders 2018](#)

[Financial Regulations 2018](#)

[Terms of Reference 2018](#)