

26th September 2011

Dear Sir/Madam

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE GENERAL PURPOSES COMMITTEE TO BE HELD AT THE LAVERTON, BRATTON ROAD, WESTBURY, ON MONDAY, 3rd OCTOBER 2011 AT 7.00 PM.

Yours faithfully

Town Clerk

Public Forum

Register between 6.50 pm – 7.00 pm
Maximum input per person – Strictly 5 minutes
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk
at least five working days prior to the Meeting.**

A G E N D A

- 1. TO ELECT A CHAIRMAN.**
- 2. TO APPOINT A VICE-CHAIRMAN.**
- 3. TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE.**
- 4. DECLARATIONS OF INTEREST (if any) AND REASONS.**
- 5. MINUTES.** To confirm and sign the Minutes of the Committee Meeting held on the 6th June 2011. (Previously circulated with the Town Council Agenda on 04.07.2011).
- 6. MATTERS ARISING (if any) FROM THESE MINUTES. Note: no new decisions can be taken.**

Members Matters Arising.

7. CHAIRMAN'S MATTERS FOR REPORT.

8. NOTICE OF MOTION received from Cllr S Miles on 16th September 2011.

That Westbury Town Council should create and maintain a Town Diary for all groups in the town and surrounding areas to list their events to avoid clashes.

9. BUDGET BID 2012-2013. To consider implementing a recycling office waste paper/cardboard policy for the Town Council, and to submit a budget bid for 2012-2013. (See attached report.)

10. CLERK'S CORRESPONDENCE/MATTERS (if any).

11. WORKING GROUP'S REPORTS/RECOMMENDATIONS:

- a. Christmas in Westbury Working Group
- b. Queens Diamond Jubilee Working Group/Street Fayre & Concert
- c. Delegation of Services Working Group
- d. Health Working Group
- e. Website Working Group.
- f. Westbury Tourism Working Group

12. ACCOUNTS:

- a. **List of Payments** (to be circulated).
- b. **Monthly Statement – August** (Circulated with HP&D agenda 19.09.2011.)