

15<sup>th</sup> November 2011

**YOU ARE HEREBY SUMMONED to attend a MEETING of the HIGHWAYS, PLANNING & DEVELOPMENT COMMITTEE to be held at THE LAVERTON, BRATTON ROAD, WESTBURY, on MONDAY 21<sup>st</sup> NOVEMBER 2011 at 7:00pm.**

**Yours faithfully**

**Town Clerk**

**Public Forum**

Register between 6:50pm – 7:00pm  
Maximum Input per Person – Strictly 5 minutes  
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk  
at least five working days prior to the Meeting.**

**A G E N D A**

1. **TO RECEIVE APOLOGIES** (if any) **AND REASONS FOR ABSENCE.**
2. **DECLARATIONS OF INTEREST** (if any) **AND REASONS.** (Members must be diligent regarding their interests.)
3. **MINUTES.** To confirm and sign the Minutes of the Committee Meeting held on the 17<sup>th</sup> October 2011 (already circulated) and 7<sup>th</sup> November 2011 (see attached).
4. **MATTERS ARISING** (if any) **FROM THESE MINUTES.** (Note: no new decisions can be taken.)
  - a) **Members' Matters Arising.** (Note: no decisions can be taken.)
5. **REPORT BY WILTSHIRE COUNCILLORS** (if any). **Wiltshire Council matters only.** (Members wishing to ask questions of the Wiltshire Councillors are requested to give prior notice to the Councillor concerned or to the Clerk for onward transmission.)
6. **CHAIRMAN'S COMMUNICATIONS.**

7. **PLANNING DECISIONS.** To note Planning Decisions made by Wiltshire Council. (See Schedule I attached.)
8. **PLANNING APPLICATIONS.** To consider Applications received from the Development Manager West, Wiltshire Council, up to the 21<sup>st</sup> November 2011 and to make such observations thereon as the Committee may decide. (See Schedule II attached).
9. **HIGHWAYS CORRESPONDENCE / MATTERS:**
10. **CLERK'S CORRESPONDENCE:**
11. **MONTHLY STATEMENT:** (See attached.)
12. **WORKING GROUPS' REPORTS / RECOMMENDATIONS:**
  - a) **Car Parks Working Group:**
  - b) **Flood Relief Working Group:**
  - c) **Leisure facilities Working Group:**
  - d) **Play Areas Working Group:**
  - e) **Street Furniture Working Group:**
  - f) **Town Centre Viability Working Group:**
13. **ITEMS FOR THE CHAIRMAN TO BRING UP AT FUTURE MEETINGS.**