

28th November 2011

Dear Sir/Madam

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE GENERAL PURPOSES COMMITTEE TO BE HELD AT THE LAVERTON, BRATTON ROAD, WESTBURY, ON MONDAY, 5th DECEMBER 2011 AT 7.00 PM.

Yours faithfully

Town Clerk

Public Forum

Register between 6.50 pm – 7.00 pm
Maximum input per person – Strictly 5 minutes
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk
at least five working days prior to the Meeting.**

A G E N D A

- 1. TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE.**
- 2. DECLARATIONS OF INTEREST (if any) AND REASONS.**
- 3. MINUTES.** To confirm and sign the Minutes of the Committee Meeting held on the 3rd October 2011. (Previously circulated with the Town Council Agenda on 07.11.2011).
- 4. MATTERS ARISING (if any) FROM THESE MINUTES. Note: no new decisions can be taken.**

Members Matters Arising.
- 5. CHAIRMAN'S MATTERS FOR REPORT.**

6. TOWN DIARY (G.1704) To give further consideration to the Notice of Motion received from Cllr S Miles on 16th September 2011:-

That Westbury Town Council should create and maintain a Town Diary for all groups in the town and surrounding areas to list their events to avoid clashes.

Mr M Pearce will attend to report and answer questions.

7. QUEEN'S DIAMOND JUBILEE CONCERT. To consider a request from the Westbury Music Festival Committee for a grant towards the cost of staging the Queen's Diamond Jubilee Concert on the 2nd June 2012 at All Saints Church.

Mr M Pearce to present.

8. WESTBURY AREA BOARD GRANT. To approve the Town Clerk making application to the Westbury Area Board for a grant of £5000.00 towards the cost of the Queen's Diamond Jubilee Celebrations in Westbury.

9. CLERK'S CORRESPONDENCE/MATTERS (if any).

10. WORKING GROUP'S REPORTS/RECOMMENDATIONS:

- a. Christmas in Westbury Working Group. (See attached.)
- b. Queens Diamond Jubilee Working Group/Street Fayre & Concert. Cllr Mrs S Ezra to report.
- c. Website Working Group. Cllr D Windess to report.
- d. Westbury Tourism Working Group. Cllr D Tout to report.

(Note: The Delegation of Services Working Group and the Health Working Group are currently inactive.)

11. ACCOUNTS:

- a. **List of Payments** (to be circulated).
- b. **Monthly Statement** – (Circulated with HP&D agenda 21.11.2011.)

12. SUGGESTED BUDGET BIDS