

3rd January 2012

YOU ARE HEREBY SUMMONED to attend a MEETING of WESTBURY TOWN COUNCIL to be held at THE LAVERTON, BRATTON ROAD, WESTBURY on MONDAY, 9th JANUARY 2012 at 7.00 pm.

Yours faithfully

Town Clerk

Public Forum

Register between 6.50 pm – 7.00 pm
Maximum input per person – Strictly 5 minutes
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk
at least five working days prior to the Meeting.**

A G E N D A

Prayers

- 1. TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE.**
- 2. DECLARATIONS OF INTEREST (if any) AND REASONS.** (Members must be diligent regarding their interests.)
- 3. MINUTES.** To approve as a correct record the Minutes of the Town Council Meeting held on the 7th November 2011; copies of these Minutes have been circulated to each Member and in accordance with Standing Order No. 13(a) may be taken as read.
- 4. MATTERS ARISING FROM THESE MINUTES (if any). Note: no new decisions can be taken**

Members' matters arising from these previous Minutes.
- 5. POLICE REPORT.**
- 6. WILTSHIRE COUNCILLORS' REPORTS.** Members wishing to ask questions of Wiltshire Councillors are requested to give prior notice to Wiltshire Cllrs M Cuthbert-Murray, R Hawker and D Jenkins, or to the Clerk for onward transmission.

7. **MINUTES of COMMITTEES.** To receive and consider Minutes and recommendations of the following Committees:-

Finance Committee	-	13.12.2011
Highways, Planning & Development Committee	-	21.11.2011
Highways, Planning & Development Committee	-	19.12.2011
General Purposes Committee	-	05.12.2011

8. **MATTERS ARISING FROM THESE MINUTES** (if any). **Note: no new decisions can be taken.**

9. **NOTICE OF MOTION received from the Finance Committee on 13th December 2011** to adopt the Draft Budget for 2012-2013 as recommended, and confirm the Precept as £349,332.00 representing a 3.99% increase, which equates to a Band “D” equivalent of £70.11.

10. **NOTICE OF MOTION received from the Finance Committee on 13th December 2011** to approve the small grants allocation for 2011-2012 as recommended. (See attached.)

Please note there have been four additional applications received since the Finance Committee met on 13.12.2011, and these have also been included for consideration and approval.

11. **ANNUAL RETURN** to receive the completed Annual Return for the year ended 31st March 2011, and note the external auditor’s certificate and opinion. (See attached.)

12. **SCHOOL GRANTS APPLICATION 2011-2012.** To consider an application by Westbury Leigh School Council for £500.00 towards improving their school grounds. (See attached.)

13. **SCHOOL GRANTS APPLICATION 2011-2012.** To consider an application by Westbury Infants School for a £500.00 grant towards an art project to celebrate the Queen’s Diamond Jubilee. (See attached.)

14. **WILTSHIRE WEST DISTRICT SCOUT ASSOCIATION.** To consider a request for grant towards the purchase and development of Roundwood Scout Camp and Community Activity Centre. (See attached.)

15. **SAINSBURY’S SPORT RELIEF MILE.** To consider hosting a Sport Relief Mile in Westbury. (See attached.)

16. **GREAT WESTERN HOSPITAL NHS FOUNDATION TRUST.** To consider inviting Claire Litchfield, Governance Officer for the Great Western Hospitals NHS Foundation Trust to talk about the Trust and receive local feedback. The Clerk to report.

17. CLERK'S CORRESPONDENCE/MATTERS.

Wiltshire Citizens Advice. Letter of thanks for the grant of £5,000.00.

18. THE LAVERTON INSTITUTE TRUST MANAGEMENT COMMITTEE.
Cllr R Hawker.

19. COMMUNICATIONS BY THE TOWN MAYOR. To receive such communications as the Town Mayor may wish to lay before the Council.

20. ACCOUNTS:

Payment of Accounts. To approve the list of payments made since the last Meeting or to be made and to confirm the action of the Chairman and one other Member in signing the necessary orders for payment, Business Pass Cash/Visa Cards (if any) transactions, and staff remunerations:-

13.12.2011	-	£99,938.90
09.01.2012	-	As presented

