30th January 2012

Dear Sir/Madam

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE GENERAL PURPOSES COMMITTEE TO BE HELD AT THE LAVERTON, BRATTON ROAD, WESTBURY, ON MONDAY, 6th FEBRUARY 2012 AT 7.00 PM.

Yours faithfully

Town Clerk

Public Forum

Register between 6.50 pm – 7.00 pm
Maximum input per person – Strictly 5 minutes
Forum not to exceed 30 minutes

Petitions/Depositions to be lodged with the Town Clerk at least five working days prior to the Meeting.

A G E N D A

1. **TO RECEIVE APOLOGIES** (if any) **AND REASONS FOR ABSENCE.**

2. **DECLARATIONS OF INTEREST** (if any) **AND REASONS.**

3. **MINUTES.** To confirm and sign the Minutes of the Committee Meeting held on the. 5th December 2011. (Previously circulated with the Town Council Agenda for the meeting held on 09.01.2012).

4. **MATTERS ARISING** (if any) **FROM THESE MINUTES. Note: no new decisions can be taken.**

   Members Matters Arising.

5. **CHAIRMAN'S MATTERS FOR REPORT.**

6. **GREAT WESTERN HOSPITAL NHS FOUNDATION TRUST –** Claire Litchfield, Governance Officer for Great Western Hospitals NHS Foundation Trust to talk about the Trust and receive local feedback.

7. **SMALL GRANTS –** Late application for consideration from Stepping Stones. (See attached).

8. **TASK & FINISH GROUP FOR THE TOWN DIARY –** Cllr Miles to report with the groups Terms of Reference.

9. **LOCAL SUSTAINABLE TRANSPORT FUND BID** – A letter from Cllr Dick Tonge (Cabinet Member for Highways and Transport) requesting the Town Council's support for the Local Sustainable Transport Fund bid by way of the Town Council providing a letter of support (see attached).

10. **DELEGATION OF SERVICES** – Town Clerk to report

11. **CLERK'S CORRESPONDENCE/MATTERS** (if any).

12. **WORKING GROUP'S REPORTS/RECOMMENDATIONS:**

    a. Christmas in Westbury Working Group. Cllr Mrs S Ezra to report.

    b. Queens Diamond Jubilee Working Group/Street Fayre & Concert. Cllr Mrs S Ezra to report.

    c. Website Working Group. Cllr D Windess to report.

    d. Westbury Tourism Working Group. Cllr D Tout to report.

    (Note: The Delegation of Services Working Group and the Health Working Group are currently inactive.)

13. **ACCOUNTS:**

    a. **List of Payments** (to be circulated).

    b. **Monthly Statement** (See attached).