

**30th May 2012**

Dear Sir/Madam

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE GENERAL PURPOSES COMMITTEE TO BE HELD AT THE LAVERTON, BRATTON ROAD, WESTBURY, ON WEDNESDAY, 6<sup>th</sup> JUNE 2012 AT 7.00 PM.**

Yours faithfully

**Town Clerk**

**Public Forum**

Register between 6.50 pm – 7.00 pm  
Maximum input per person – Strictly 5 minutes  
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk  
at least five working days prior to the Meeting.**

**A G E N D A**

- 1. TO ELECT A CHAIRMAN.**
- 2. TO APPOINT A VICE-CHAIRMAN.**
- 3. TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE.**
- 4. DECLARATIONS OF INTEREST (if any) AND REASONS.**
- 5. MINUTES.** To confirm and sign the Minutes of the Committee Meeting held on the 2nd April 2012. (Previously circulated with Annual Town Council Agenda on 30.04.2012).
- 6. MATTERS ARISING (if any) FROM THESE MINUTES. Note: no new decisions can be taken.**

**Members Matters Arising.**

7. **CHAIRMAN'S MATTERS FOR REPORT.**
8. **FINANCE COMMITTEE.** To appoint three members to the Finance Committee.
9. **CLERK'S CORRESPONDENCE/MATTERS:**
10. **WORKING GROUP'S REPORTS/RECOMMENDATIONS:**
  - a. Christmas in Westbury Working Group.
  - b. Queens Diamond Jubilee Working Group/Street Fayre & Concert.  
Cllr Mrs S Ezra to report.
  - c. Website Working Group. Cllr M Cuthbert-Murray to report.
  - d. Westbury Tourism Working Group. Cllr D Tout to report.
  - e. Delegation of Services Working Group.
  - f. Health Working Group.
11. **BUDGET ITEMS**
12. **MATTERS FOR FUTURE MEETINGS**
13. **ACCOUNTS:**
  - a. **List of Payments** (to be circulated).