

6th June 2012

Dear Sir/Madam

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE FINANCE COMMITTEE TO BE HELD AT THE LAVERTON, BRATTON ROAD, WESTBURY, ON TUESDAY, 12th JUNE 2012 AT 7.00 PM.

Yours faithfully

Town Clerk

Public Forum

Register between 6.50 pm – 7.00 pm
Maximum input per person – Strictly 5 minutes
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk
at least five working days prior to the Meeting.**

A G E N D A

- 1. TO ELECT A CHAIRMAN.**
- 2. TO APPOINT A VICE-CHAIRMAN.**
- 3. TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE.**
- 4. DECLARATIONS OF INTEREST (if any) AND REASONS.**
- 5. MINUTES.** To confirm and sign the Minutes of the Committee Meeting held on the 26th March 2012. (Previously circulated with the Town Council agenda for the 9th May 2012.)
- 6. MATTERS ARISING (if any) FROM THESE MINUTES. Note: no new decisions can be taken.**

Members Matters Arising.

7. **CHAIRMAN'S MATTERS FOR REPORT.**
8. **REPORT BY THE TOWN CLERK & RFO** (if any).
9. **TO APPROVE THE STATEMENT OF ACCOUNTS FOR 2011-2012.** (See attached.)
10. **WESTBURY TOWN COUNCIL FINANCIAL REGULATIONS. To review Sections 1-5.** (See attached.)
11. **APRIL MONTHLY STATEMENT.** (See attached.)