

30th July 2013

Dear Sir/Madam

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE GENERAL PURPOSES COMMITTEE TO BE HELD AT THE LAVERTON, BRATTON ROAD, WESTBURY, ON MONDAY 5th AUGUST 2013 AT 7.00 PM.

Yours faithfully

Town Clerk

Public Forum

Register between 6.50 pm – 7.00 pm
Maximum input per person – Strictly 5 minutes
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk
at least five working days prior to the Meeting.**

A G E N D A

- 1. TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE.**
- 2. DISPENSATIONS.**
- 3. DECLARATIONS OF INTEREST (if any) AND REASONS.**
- 4. MINUTES.** To confirm and sign the Minutes of the Committee Meeting held on the 3rd June 2013. (Previously circulated with Town Council Agenda for 17.6.2013).
- 5. MATTERS ARISING (if any) FROM THESE MINUTES. Note: no new decisions can be taken.**

Response from Commonwealth War Graves Commission - regarding funding for War Memorial (GP minutes 3.6.13 (G1230) and Town Council minutes 1.7.13 (T2883) refers.

Members Matters Arising.

- 6. COMMUNITY FIRST AGM AWARDS** - To discuss and accept any nominations, deadline for which is Friday Aug 16th 2013.
- 7. CHAIRMAN'S MATTERS FOR REPORT.**
- 8. CLERK'S CORRESPONDENCE/MATTERS.**
- 9. BUDGET BIDS.**
- 10. WORKING GROUP'S REPORTS/RECOMMENDATIONS:**
 - a. Events Working Group.
 - b. Website Working Group.
 - c. Westbury Tourism Working Group.
 - d. Delegation of Services Working Group.
- 11. TASK & FINISH GROUPS REPORTS/RECOMMENDATIONS:**
 - a. Charter Fairs & Markets - Cllr Miles to report
 - b. Communications – Cllr Cunningham to report
- 12. ACCOUNTS:**
 - a. **List of Payments** (to be circulated).