

1st October 2013

Dear Sir/Madam

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE GENERAL PURPOSES COMMITTEE TO BE HELD AT THE LAVERTON, BRATTON ROAD, WESTBURY, ON MONDAY 7th OCTOBER 2013 AT 7.00 PM.

Yours faithfully

Town Clerk

Public Forum

Register between 6.50 pm – 7.00 pm
Maximum input per person – Strictly 5 minutes
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk
at least five working days prior to the Meeting.**

A G E N D A

- 1. TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE.**
- 2. DISPENSATIONS.**
- 3. DECLARATIONS OF INTEREST (if any) AND REASONS.**
- 4. MINUTES.** To confirm and sign the Minutes of the Committee Meeting held on the 5th August 2013. (Previously circulated with Town Council Agenda for 2.9.2013).
- 5. MATTERS ARISING (if any) FROM THESE MINUTES. Note: no new decisions can be taken.**

Members Matters Arising.

6. **REFURBISHMENT OF EDWARD STREET WAR MEMORIAL** – Cllr Stephen Andrews to report and submit budget bid for £2,000.
7. **WILTSHIRE ARMED FORCES & VETERANS CELEBRATIONS** – Town Clerk to report on request for contribution received from Trowbridge Town Council.
8. **ANNUAL CRIMESTOPPER WALL PLANNER ADVERT** – Town Clerk to report.
9. **PROPOSAL TO RESURECT QUARTERLY/HALF YEARLY NEWSLETTER.**
10. **CHAIRMAN’S MATTERS FOR REPORT.**
11. **CLERK’S CORRESPONDENCE/MATTERS.**
12. **BUDGET BIDS.**
13. **WORKING GROUP’S REPORTS/RECOMMENDATIONS:**
 - a. Events Working Group.
 - b. Website Working Group.
 - c. Westbury Tourism Working Group.
 - d. Delegation of Services Working Group.
14. **TASK & FINISH GROUPS REPORTS/RECOMMENDATIONS:**
 - a. Charter Fairs & Markets - Cllr Miles to report
 - b. Communications – Cllr Cunningham to report
15. **ACCOUNTS:**
 - a. **List of Payments** (to be circulated).