

5<sup>th</sup> November 2013

**YOU ARE HEREBY SUMMONED to attend a MEETING of WESTBURY TOWN COUNCIL to be held at THE LAVERTON, BRATTON ROAD, WESTBURY on TUESDAY, 12<sup>th</sup> NOVEMBER 2013 at 7.00 pm.**

**Yours faithfully**

**Town Clerk**

**Public Forum**

Register between 6.50 pm – 7.00 pm  
Maximum input per person – Strictly 5 minutes  
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk  
at least five working days prior to the Meeting.**

**A G E N D A**

- 1. TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE.**
- 2. DISPENSATIONS (if any).**
- 3. DECLARATIONS OF INTEREST (if any) AND REASONS. (Members must be diligent regarding their interests.)**
- 4. ASBESTOS SURVEY – THE LAVERTON INSTITUTE**

During the Phase 11 refurbishment at the Laverton a quantity of asbestos was removed, and recently during the Boiler replacement the remainder of asbestos in the boiler house was also removed.

The Laverton is now considered to be clear of asbestos, and it is a legal requirement for all non domestic premises to have an asbestos register, and therefore an up to date asbestos survey. This has also been suggested by the Council's consultant Martin Walker from Jones Lang LaSalle. (See attached quote from Envirochem.)

**RECOMMENDATION:** To approve the quotation received from Envirochem dated 9<sup>th</sup> October 2013 in the sum of £650.00 plus VAT to carry out a Management Asbestos Survey on The Laverton Institute.

**5. NOTICE of MOTION received from Cllr S Andrews dated 5<sup>th</sup> November 2013.**

This council resolves to maintain all existing services at least at their current level despite the impending loss of some or all of the Support Grant from Wiltshire Council; the deficit in the budget resulting from this loss to be made up by an appropriate increase in the Town Council Precept.

**6. NOTICE of MOTION received from Cllr S Andrews dated 5<sup>th</sup> November 2013.**

To task the Town Clerk to produce two draft budgets for consideration of the Finance Committee: one budget to be based on the presumption of losing all the Support Grant from Wiltshire Council; the second budget to be based on the expected loss of up to 35% of the Support Grant.