

28th January 2014

Dear Sir/Madam

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE GENERAL PURPOSES COMMITTEE TO BE HELD AT THE LAVERTON, BRATTON ROAD, WESTBURY, ON MONDAY 3rd FEBRUARY 2014 AT 7.00 PM.

Yours faithfully

Town Clerk

Public Forum

Register between 6.50 pm – 7.00 pm
Maximum input per person – Strictly 5 minutes
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk
at least five working days prior to the Meeting.**

A G E N D A

- 1. TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE.**
- 2. DISPENSATIONS.**
- 3. DECLARATIONS OF INTEREST (if any) AND REASONS.**
- 4. MINUTES.** To confirm and sign the Minutes of the Committee Meeting held on the 2nd December 2013. (Previously circulated with Town Council Agenda for 6.12.2013).
- 5. MATTERS ARISING (if any) FROM THESE MINUTES. Note: no new decisions can be taken.**

Members Matters Arising.

6. CHAIRMAN'S MATTERS FOR REPORT.

7. SPORT RELIEF – 12 to 23 March 2014. To consider working in partnership with Leighton Recreation Centre.

8. SPORTS ROADSHOW 2014. See attached.

9. CLERK'S CORRESPONDENCE/MATTERS.
Communications policy.

10. BUDGET BIDS.

11. WORKING GROUP'S REPORTS/RECOMMENDATIONS:

- a. Events Working Group.
- b. Website Working Group.
- c. Westbury Tourism Working Group.
- d. Delegation of Services Working Group.

12. TASK & FINISH GROUPS REPORTS/RECOMMENDATIONS:

- a. Charter Fairs & Markets
- b. Great War & Second World War Remembrance

13. ACCOUNTS:

- a. **List of Payments** (to be circulated).