

25th February 2014

YOU ARE HEREBY SUMMONED to attend a MEETING of WESTBURY TOWN COUNCIL to be held at THE LAVERTON, BRATTON ROAD, WESTBURY on MONDAY, 3rd March 2014 at 7.00 pm.

Yours faithfully

Town Clerk

Public Forum

Register between 6.50 pm – 7.00 pm
Maximum input per person – Strictly 5 minutes
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk
at least five working days prior to the Meeting.**

A G E N D A

- 1. TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE.**
- 2. DISPENSATIONS (if any).**
- 3. DECLARATIONS OF INTEREST (if any) AND REASONS.** (Members must be diligent regarding their interests.)
- 4. MINUTES.** To approve as a correct record the Minutes of the Town Council Meeting held on the 6th January 2014, copies of these Minutes have been circulated to each Member and in accordance with Standing Order No. 13(a) may be taken as read.
- 5. MATTERS ARISING FROM THESE MINUTES (if any). Note: no new decisions can be taken.**
Members' matters arising from these previous Minutes.
- 6. POLICE REPORT.**
- 7. WILTSHIRE COUNCILLORS' REPORTS.** Members wishing to ask questions of Wiltshire Councillors are requested to give prior notice to Wiltshire Cllrs R Hawker, D Jenkins and G King, or to the Clerk for onward transmission.

Contd.....

8. **MINUTES of COMMITTEES.** To receive and consider Minutes and recommendations of the following Committees:-
- | | | |
|--|---|--------------------------------|
| General Purposes Committee | - | 3 rd February 2014 |
| Highways, Planning & Development Committee | - | 20 th January 2014 |
| Highways, Planning & Development Committee | - | 17 th February 2014 |
9. **MATTERS ARISING FROM THESE MINUTES** (if any). **Note: no new decisions can be taken.**
10. **TO RECEIVE NOMINATIONS FOR MAYOR FOR THE ENSUING YEAR.**
11. **TO RECEIVE NOMINATIONS FOR DEPUTY MAYOR FOR THE ENSUING YEAR.**
12. **MOTION RECEIVED FROM Cllr S ANDREWS;** To change the date of the General Purposes meeting scheduled for Monday August 4th 2014, to Tuesday August 5th 2014. This request is being made because the Royal British Legion intends to hold an evening service on August 4th at the war memorial in Soisy Gardens to commemorate the start of the Great War.
13. **MOTION RECEIVED FROM HP&D COMMITTEE:** Proposal to change the date of the HP&D scheduled for Monday April 21st 2014 (Easter Monday) to Monday April 14th 2014.
14. **SPORTS ROADSHOW:** Sports Roadshow (mobile sports scheme) for 5 consecutive Wednesdays during the school summer holidays at a cost of £1,000 funded from S137 monies (see attached).
- Recommendation received from General Purposes Committee to support this event.
15. **CLERK'S CORRESPONDENCE/MATTERS: Small Grants 2013/14.** To note the following letters of thanks:
- Sallywags Mother and Toddler Group
 - The Art, Craft and Natter Group
 - Alzheimers support
 - Vitalise
 - Westbury & District French Twinning Association
 - Wiltshire Music Centre
 - The Wiltshire Bobby Van Trust
 - Welfare of the Elderly
 - The White Horse Day Centre
 - Carer Support Wiltshire
 - The Golden Oldies
 - Wessex MS Therapy
 - Westbury and District Link Scheme
 - Warminster Decorative & Fine Arts Society
 - Warminster Riding for the Disabled
 - West Wilts Portage Service
 - West Wilts Youth Sailing Association

Contd.....

16. **GRANTS TO SCHOOLS:** Letters of thanks received from Bitham Brook & Westbury Infants Schools.
17. **SMALL GRANTS 2013/14:** Leigh Park Play & Learn Scheme Grant application deferred from Town Council meeting on 6th January 2014. Additional information was requested and is now attached.
18. **THE LAVERTON INSTITUTE TRUST MANAGEMENT WORKING GROUP.** Report by Cllr D Bradshaw.
19. **CCTV WORKING GROUP.** Report by Cllr Mrs S Ezra.
20. **EMERGENCY PLANNING WORKING GROUP.** Report by Cllr I Cunningham.
21. **GREAT WAR COMMEMERATION TASK & FINISH GROUP:** Update from Cllr D Jenkins.
22. **COMMUNICATIONS BY THE TOWN MAYOR.** To receive such communications as the Town Mayor may wish to lay before the Council.
23. **ACCOUNTS:**

Payment of Accounts. To approve the list of payments made since the last Meeting or to be made and to confirm the action of the Chairman and one other Member in signing the necessary orders for payment, Business Pass Cash/Visa Cards (if any) transactions, and staff remunerations:-

3 rd February 2014	-	£32,844.75
3 rd March 2014	-	Not yet prepared

24. **To resolve that, in view of the confidential nature of the business about to be transacted, the public and press be temporarily excluded and instructed to withdraw.**
25. **STAFFING MATTERS**
26. **To resolve to return to open council.**

Contd.....