

31st MARCH 2014

Dear Sir/Madam

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE GENERAL PURPOSES COMMITTEE TO BE HELD AT THE LAVERTON, BRATTON ROAD, WESTBURY, ON MONDAY 7th APRIL 2014 AT 7.00 PM.

Yours faithfully

Town Clerk

Public Forum

Register between 6.50 pm – 7.00 pm
Maximum input per person – Strictly 5 minutes
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk
at least five working days prior to the Meeting.**

A G E N D A

- 1. TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE.**
- 2. DISPENSATIONS.**
- 3. DECLARATIONS OF INTEREST (if any) AND REASONS.**
- 4. MINUTES.** To confirm and sign the Minutes of the Committee Meeting held on the 3rd February 2014. (Previously circulated with Town Council Agenda for 3.3.14).
- 5. MATTERS ARISING (if any) FROM THESE MINUTES. Note: no new decisions can be taken.**

Members Matters Arising.

6. RECOMMENDATION RECEIVED FROM Cllr D JENKINS on 20th Feb 2014.

As part of the motion last November to commemorate the 100th anniversary of the Great War it was agreed by Council that remembrance of the second WW be included though there is no specific anniversary to commemorate.

Even though this was the case the group realised this was a mistake and the focus of the group should be on the 100th commemoration. I would therefore like to make the following amendment.

It was agreed at the Great War Task & Finish meeting on Dec 16th 2014 that the Group aims to recommend an appropriate legacy to commemorate The Great War (1914- 1918), working with and seeking advice from other organisations and individuals as appropriate.

It was agreed to recommend to Town Council to rename the Group “Great War Commemoration”.

7. RECOMMENDATION RECEIVED FROM Cllr D JENKINS on 24th Mar 2014.

To ask for nominations for additional members to the Great War Commemoration Task & Finish Group.

8. RECOMMENDATION RECEIVED FROM THE COMMITTEE CRITERIA TASK & FINISH GROUP on 27th Mar 2014.

Background - The structure of the council is well established and has served councillors to good effect over a number of years but like all static structures has been subject to changing circumstances and personnel and the ‘ creep’ of remit and purpose to which all organisations are subject over time.

This has led to some committees being overburdened with work and others becoming almost dormant and it is only due to the application and talents of past and present councillors that the council has functioned as well as it has.

An example of imbalance is that the members of HP & D sit for long hours whilst those on GP rarely sit more than 30 minutes and indeed often there is nothing for the agenda. That a committee that recommends and scrutinises policy which should have a major role as it does in most other councils shows how much original intentions have morphed over time and the purpose of this review is to recommend a method to return to the original concept of policy and the decision making process.

Recommendations:-

- 1 Rename GP Committee as Policy and Resources Committee.
- 2 Accept revised terms of references for committees and management team.
- 3 Consider the option to designate long term working groups as sub committees/committees.
- 4 Committees to review and scrutinise each meeting that those Working Groups report to.
- 5 Working Groups and Task and Finish groups to be populated from full council rather than be restricted to relevant committee members.
- 6 Standing orders to be revised to reflect these changes.

9. RECOMMENDATION RECIEVED FROM Cllr D JENKINS on 28th Mar 2014

To purchase two giant poppies for installation one on the Laverton and the other on the Library subject to satisfactory and safe securing.

Cost by way of donation £600 - £700 per poppy.

Cost of cherry picker to hang said poppy – approx £120 per annum (it could be removed each year when the cherry picker returns to remove the Christmas lights).

Subject to Installation being overcome without additional costs (other than immediate fixings) – i.e. without the need to obtain listed building consent costs.

10. CHAIRMAN’S MATTERS FOR REPORT.

11. APPLICATION FOR GRANT AID 2013/14 – COMMUNITY FIRST.

To consider application received from Community First (see attached).

12. CLERK’S CORRESPONDENCE/MATTERS.

13. BUDGET BIDS.

14. WORKING GROUP’S REPORTS/RECOMMENDATIONS:

- a. Events Working Group.
- b. Website Working Group.
- c. Westbury Tourism Working Group.
- d. Delegation of Services Working Group.

15. TASK & FINISH GROUPS REPORTS/RECOMMENDATIONS:

- a. Charter Fairs & Markets
- b. Great War & Second World War Remembrance

16. ACCOUNTS:

- a. **List of Payments** (to be circulated).