

8th April 2014

YOU ARE HEREBY SUMMONED to attend a MEETING of the HIGHWAYS, PLANNING & DEVELOPMENT COMMITTEE to be held at THE LAVERTON, BRATTON ROAD, WESTBURY, on MONDAY 14th APRIL 2014 at 7:00pm.

Yours faithfully

Town Clerk

Public Forum

Register between 6:50pm – 7:00pm
Maximum Input per Person – Strictly 5 minutes
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk
at least five working days prior to the Meeting.**

A G E N D A

1. **TO RECEIVE APOLOGIES** (if any) **AND REASONS FOR ABSENCE.**
2. **DISPENSATIONS.**
3. **DECLARATIONS OF INTEREST** (if any) **AND REASONS.** (Members must be diligent regarding their interests.)
4. **MINUTES.** To confirm and sign the Minutes of the Committee Meeting held on 17th March 2014.
5. **MATTERS ARISING** (if any) **FROM THESE MINUTES.** (Note: no new decisions can be taken.)
Members' Matters Arising. (Note: no decisions can be taken.)
6. **REPORT BY WILTSHIRE COUNCILLORS** (if any). **Wiltshire Council matters only.**
(Members wishing to ask questions of the Wiltshire Councillors are requested to give prior notice to the Councillor concerned or to the Clerk for onward transmission.)
7. **CHAIRMAN'S COMMUNICATIONS.**

8. **PLANNING DECISIONS.** To note Planning Decisions made by Wiltshire Council. (See Schedule I attached.)
9. **PLANNING APPLICATIONS.** To consider Applications received from the Development Manager West, Wiltshire Council, up to the 14th April 2014 and to make such observations thereon as the Committee may decide. (See Schedule II attached).
10. **PLANNING DECISIONS.** To discuss how planning decisions should be recorded.
11. **PNEX (Prior Notification – Larger Home Extension Scheme) –** (see attached)
12. **CONSULTATION ON THE DRAFT GYPSY AND TRAVELLER DEVELOPMENT PLAN DOCUMENT & SUSTAINABILITY APPRAISAL SCOPING REPORT - FROM MONDAY 7th APRIL UNTIL MONDAY 19th MAY** (See attached) - For consideration as to whether and how to respond to the consultation.
13. **CONSULTATION ON THE DRAFT WILTSHIRE HOUSING SITE ALLOCATIONS DEVELOPMENT PLAN DOCUMENT – FROM MONDAY 24th MARCH UNTIL MONDAY 5th MAY** (See attached) – To consider a response to the consultation.
14. **UPDATE ON REQUEST FOR PARKING RESTRICTIONS ON STATION ROAD** (see attached)
15. **NO PARKING SIGNS NEAR CINNAMON LOUNGE –** (The Clerk to give an update)
16. **STREET FURNITURE WORKING GROUP –** To note the following:
It was agreed that the town's benches be replaced over a number of years and money is allocated and approved in the Capital Project Fund annually.
It is recommended that this year we plan to replace up to 6 benches (locations not confirmed) and are purchasing them before the end of April to obtain 10% discount which would amount to around £280.
17. **RECOMMENDATION FROM THE STREET FURNITURE WORKING GROUP:**
We have 10 Welcome to Westbury Banners which have been in place 3 years and following the severe weather this winter several are in need of replacing.
Initially we need to purchase up to 6 banners at a price of £48 + vat. = £288 + vat.
We will also need up to 6 sets of fixing brackets £70.83 + vat per set = £424.98 + vat.
A combined price of £712.98 + vat.
There may be a slight change on the price of fixings depending on any adjustment to catalogue prices.
Due to the positive comments we receive in connection with our banners it is recommended that we replace those broken and any that are in poor condition.
18. **HIGHWAYS CORRESPONDENCE / MATTERS:**
19. **CLERK'S CORRESPONDENCE:**
20. **MONTHLY STATEMENT:** (see attached)
21. **BUDGET BIDS**

22. WORKING GROUPS' REPORTS:

a) Play and Leisure Facilities Working Group:

b) Street Furniture Working Group:

c) Town Improvement Group: