

16<sup>th</sup> March 2015

**YOU ARE HEREBY SUMMONED to attend a MEETING of WESTBURY TOWN COUNCIL to be held at THE LAVERTON, BRATTON ROAD, WESTBURY, on MONDAY, 23rd MARCH 2015 at 7.00 pm.**

**Yours faithfully**

**Town Clerk**

**Public Forum**

Register between 6.50 pm – 7.00 pm  
Maximum input per person – Strictly 5 minutes  
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk  
at least five working days prior to the Meeting.**

**A G E N D A**

- 1. TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE.**
- 2. DISPENSATIONS (if any).**
- 3. DECLARATIONS OF INTEREST (if any) AND REASONS. (Members must be diligent regarding their interests.)**
- 4. MINUTES.** To approve as a correct record the Minutes of the Town Council Meeting held on the 2<sup>nd</sup> March 2015, copies of these Minutes have been circulated to each Member and in accordance with Standing Order No. 13(a) may be taken as read.
- 5. MATTERS ARISING FROM THESE MINUTES (if any). Note: no new decisions can be taken.**

**Members' matters arising from these previous Minutes.**

**6. DOG WARDEN – Recommendation received from the Joint Dog Warden Working Group (Warminster and Westbury Town Councils): Recommendation dated 2<sup>nd</sup> February 2015 – deferred from Town Council meeting on 02.03.2015. (See attached.)**

It is recommended, on the basis of value for money that should either Council wish to pursue any activity in respect of dog fouling campaigns, this is carried out by trained sub-contractors on an ad hoc basis.

**7. DOG FOUL PROPOSALS - Recommendation of the Delegation of Services Working Group dated 23<sup>rd</sup> February 2015 in relation to the Council's agenda item concerned with Dog Foul proposals – deferred from Town Council meeting on 02.03.2015:**

**Introduction:**

This Working Group [WG] notes with appreciation the hard work of the Joint Dog Foul Working Group with Warminster Town Council and agrees with its conclusion that there would be insufficient work to justify employing an appropriate person. However, the WG also notes the aspiration of this Town Council to appoint a Town Warden at a future date should this council agree to the transfer of any services and assets from Wiltshire Council. The WG considers that these two things should not be seen as being either exclusive or incompatible.

**Recommendation:**

The WG therefore recommends that the Town Council should limit the recommendation of the dog foul working group to a series of 12 month rolling contracts until such time that this council might have accrued sufficient responsibilities through delegation to justify the appointment of a Town Warden, who will then assume responsibility for dealing with dog foul amongst other duties.

**8. NOTICE of MOTION received from Cllr R Hawker dated 1st March 2015.**

**DOG WARDEN.**

- a. To authorise the clerk to obtain appropriate delegated authority from Wiltshire Council for this town council to operate a part dog warden service within Westbury Parish and the White Horse public area maintained by Wiltshire Council, and to negotiate with local specialist firm Prosec suitable terms to supply to this council a fully qualified and appropriately-equipped dog warden service focussed only on picking up dog mess (especially where Wiltshire Council or its contractors are not about to do the same work anyway) and issuing fixed penalty notices and collecting suitable evidence to facilitate prosecutions where the penalty is not paid. Service personnel are to be known as town wardens to avoid confusion with the dog warden service provided by Wiltshire Council which includes dealing with noisy dogs, dangerous dogs and lost dogs. The money burn rate for this service should be at a maximum of £10,000 for the first 12 months or pro rata, which should supply the equivalent of about two and half days of manpower a week. The clerk may consider any length of initial contract from 3 - 12 months and must include a cancellation

mechanism if the contract needs to be terminated at any time subject to appropriate notice etc.

- b. To pass to the Policy and Resources Committee the oversight function for the service, which would be focussed on where, when and how the town warden would work.
- c. To leave the work of pursuing any prosecutions with the clerk and Management Team due to the need for absolute confidentiality and sometimes short-notice meetings with potential legal action in mind, though the cost or budget for any action will have to be approved in due course by full council, perhaps when the clerk returns to full council with his final recommendations on how the contract should be set up or later when relevant information becomes clear on the number of prosecutions likely etc.

**9. NOTICE of MOTION received from Cllr I Taylor dated 13<sup>th</sup> March 2015.**

**WESTBURY LEIGH CAR PARK**

Westbury Town Council approves the transfer of Westbury Leigh Car Park from Wiltshire Council to Westbury Leigh Community Project Ltd, a Charitable Trust, by asset transfer provided that Wiltshire Council makes good the flooding/drainage and other minor issues already agreed in principle, thus ensuring a transfer of cost neutrality.

**10. NOTICE of MOTION received from Cllr I Taylor dated 16<sup>th</sup> March 2015.**

**TRIAL DOG HYGIENE SERVICE/TOWN TRIAL SERVICE**

Westbury Town Council (WTC) should announce a trial dog hygiene service. It should carry out a one month publicity blitz, mobilizing residents to report orphan dog faeces, getting dog-owners/walkers on side, whilst constructing a 'FixMyStreet"-based capability.

It should then run a three month Westbury town trial service employing a temporary WTC hygiene officer say, four mornings per week collecting faeces and one morning per week collating data regarding incidence and locations of dog fouling.

At the end of the trial it should review the trial service's perceived usefulness and measurable effects, then decide on next steps.