

25th SEPTEMBER 2015

Dear Sir/Madam

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE POLICY & RESOURCES COMMITTEE TO BE HELD AT THE LAVERTON, BRATTON ROAD, WESTBURY, ON MONDAY 5th OCTOBER 2015 AT 7.00 PM.

Yours faithfully

Town Clerk

Public Forum

Register between 6.50 pm – 7.00 pm
Maximum input per person – Strictly 5 minutes
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk
at least five working days prior to the Meeting.**

A G E N D A

- 1. TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE.**
- 2. DISPENSATIONS.**
- 3. DECLARATIONS OF INTEREST (if any) AND REASONS.**
- 4. MINUTES.** To confirm and sign the Minutes of the Committee Meeting held on the 1st August 2015. (Previously circulated with Town Council Agenda for 7.9.15).
- 5. MATTERS ARISING (if any) FROM THESE MINUTES. Note: no new decisions can be taken.**

Members Matters Arising.

6. WILTSHIRE COUNCILLORS' REPORTS. Members wishing to ask questions of Wiltshire Councillors are requested to give prior notice to Wiltshire Cllrs R Hawker, D Jenkins and G King, or to the Clerk for onward transmission.

7. RECOMMENDATION received from Cllr M Sutton on 16.9.15

To ensure that all sources of funding for council activities are properly investigated and to recommend the adoption of this requirement.

8. GRANT FUNDING REQUEST received from BA13 Partnership on 24.9.15

In view of the loss of their funding from Wiltshire Council, to consider an annual grant to the BA13 Partnership of £5,000, as detailed in the attached letter and report, and make recommendations to Town Council accordingly.

Proposal received from BA13:

1. That Westbury Town Council receives and notes the report of the BA13+Partnership and;
2. That having carefully considered that report the Town Council recognises that the Partnership in pursuance of its aims and objectives, directly supports the Wiltshire Council Business plan and the emerging town council plan.
3. That in recognition of 1 & 2 above Westbury Town Council acknowledges the good work of the Partnership and agrees to establish a permanent grant of £5k in its budget in support of the Partnership.

9. GRANT FUNDING REQUEST received from Matravers School on 3.9.2015

To recommend to Town Council in November 2015 that a grant of £500.00 be given to Matravers School to subsidise the cost of performances by the Oddsocks Theatre Company.

10. AUTUNM NEWSLETTER

The P&R Committee to consider any items to be included in the autumn newsletter, in addition to a financial report.

11. CHAIRMAN'S MATTERS FOR REPORT

12. BUDGET BIDS

13. CLERK'S CORRESPONDENCE/MATTERS.

14. WORKING GROUP'S REPORTS/RECOMMENDATIONS:

- a. Events Working Group – Available at meeting
- b. Westbury Tourism Working Group – Report attached
- c. Delegation of Services Working Group – No report received
- d. Great War Commemoration Working Group – Report attached
- e. Business Plan Working Group – No report received

- f. Editorial Working Group – Report attached

15. TASK & FINISH GROUPS REPORTS/RECOMMENDATIONS:

- a. Town Warden T&F Group – Recommendations received

16. ACCOUNTS:

List of Payments (to be circulated).

- 17. To resolve that, in view of the confidential nature of the business about to be transacted, the public and press be temporarily excluded and instructed to withdraw.**

18. STAFFING ISSUES

- 19. To resolve to return to open Council.**