

15th March 2016

YOU ARE HEREBY SUMMONED to attend a MEETING of the HIGHWAYS, PLANNING & DEVELOPMENT COMMITTEE to be held at THE LAVERTON, BRATTON ROAD, WESTBURY, on MONDAY 21st MARCH 2016 at 7:00pm.

Yours faithfully

Town Clerk

Public Forum

Register between 6:50pm – 7:00pm
Maximum Input per Person – Strictly 5 minutes
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk
at least five working days prior to the Meeting.**

A G E N D A

1. **TO RECEIVE APOLOGIES** (if any) **AND REASONS FOR ABSENCE.**
2. **DISPENSATIONS.**
3. **DECLARATIONS OF INTEREST** (if any) **AND REASONS.** (Members must be diligent regarding their interests.)
4. **MINUTES.** To confirm and sign the Minutes of the Committee Meeting held on 15th February 2016 (previously circulated with Town Council agenda 7th March 2016).
5. **MATTERS ARISING** (if any) **FROM THESE MINUTES.** (Note: no new decisions can be taken.)
Members' Matters Arising. (Note: no decisions can be taken.)
6. **REPORT BY WILTSHIRE COUNCILLORS** (if any). **Wiltshire Council matters only.** (Members wishing to ask questions of the Wiltshire Councillors are requested to give prior notice to the Councillor concerned or to the Clerk for onward transmission.)
7. **CHAIRMAN'S COMMUNICATIONS.**

8. **PLANNING DECISIONS.** To note Planning Decisions made by Wiltshire Council. (See Schedule I attached.)
9. **PLANNING APPLICATIONS.** To consider Applications received from the Development Manager West, Wiltshire Council, up to the 21st March 2016 and to make such observations thereon as the Committee may decide. (See Schedule II attached).
10. **WILTSHIRE LOCAL TRANSPORT PLAN – Public Transport Strategy Review**
Wiltshire Council is reviewing its Local Transport Plan (LTP) Public Transport Strategy and service delivery (Wiltshire Council supported bus service). This consultation is only about subsidised bus services that are not viable for a bus company to run without Council funding.
Comments need to be submitted by 5pm on 4th April 2016 through the completion of the on-line electronic questionnaire (see attached for questions) or by post.

To agree a response to each question of the questionnaire, that will be completed online to Wiltshire Council.
11. **CONSULTATION ON DRAFT REVISED COMMUNITY INFRASTRUCTURE LEVY (CIL) REGULATION 123 LIST and DRAFT REVISED PLANNING OBLIGATIONS SUPPLEMENTARY PLANNING DOCUMENT (SPD)**

To agree comments to forward to Wiltshire Council.
12. **COMMUNITY INFRASTRUCTURE LEVY TRAINING/UPDATE SESSIONS (see attached)**

Councillors wishing to attend one of these sessions run by Wiltshire Council should inform the clerk
13. **SPEED INDICATOR DEVICE**
We now share a Speed Indicator Device with Bratton and Dilton Marsh Parish Councils. Initial discussions have taken place with the parishes but we need to confirm arrangements going forward.

The committee will need to consider who and how will the Town Council monitor the usage going forward.
14. **HIGHWAYS CORRESPONDENCE / MATTERS:**
- a) Hawke Ridge Business Park - site progress update, sent by HPH Ltd.
 - b) Resurfacing works - B3098 Westbury to Market Lavington (see attached)
 - c) Road works - B3097 Station Road, Westbury (see attached)
 - d) CATG/AREA BOARD ISSUES requiring Town Council support and contribution.
To decide if the Town Council supports the issue and whether to contribute towards the cost:
 - I. Issue Number: 4484 – Additional Yellow Lines Along The Spur, Westbury (see attached)
 - II. Issue Number: 4498 – Request one way road Springfield Road, Matravers School (see correspondence from Matravers attached)

- III. Issue Number 4446 – Parking outside first property past cemetery on Bratton Road (see attached)
 - IV. Issue Number 4445 – Vehicles parked obstructing pedestrian access to High Street (see attached).
 - V. Issue Number 4318 – Yellow lines Eden Vale and Matravers Close junction – to be discussed at CATG meeting on 18.03.16.
 - VI. Issue Number 4448 – Inconsiderate parking junction of Slag Lane & Station Road (see attached).
 - VII. Issue Number 4429 – Yellow Lines Sandalwood Road, Westbury Leigh Primary School, deferred from HP&D meeting 15.02.16 to request more information (see attached).
- e) Traffic Issues Frogmore Road deferred from last meeting - This issue has now been referred to CATG.

15. CLERK'S CORRESPONDENCE:

- HP&D meeting 16.11.15, minute P.4154 agreed for the clerk to contact the developers to find out what the current status is regarding the installation of dog/litter bins, as per initial request. No response to letter sent 23.11.15. Second letter sent 11.03.16.

16. MONTHLY STATEMENT: January statement attached for noting (see attached).
February statement to be circulated at the meeting.

17. BUDGET BIDS:

18. WORKING GROUPS' REPORTS:

- a) **Play and Leisure Facilities Working Group:**
Due to meet on the morning of the 21st March 2016.
- b) **Street Scene Working Group:**
Report attached
- c) **Town Improvement Group:**
No meeting held