

12th July 2016

YOU ARE HEREBY SUMMONED to attend a MEETING of the HIGHWAYS, PLANNING & DEVELOPMENT COMMITTEE to be held at THE LAVERTON, BRATTON ROAD, WESTBURY, on MONDAY 18th JULY 2016 at 7:00pm.

Yours faithfully

Town Clerk

Public Forum

Register between 6:50pm – 7:00pm
Maximum Input per Person – Strictly 5 minutes
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk
at least five working days prior to the Meeting.**

A G E N D A

1. **TO RECEIVE APOLOGIES** (if any) **AND REASONS FOR ABSENCE.**
2. **DISPENSATIONS.**
3. **DECLARATIONS OF INTEREST** (if any) **AND REASONS.** (Members must be diligent regarding their interests.)
4. **MINUTES.** To confirm and sign the Minutes of the Committee Meeting held on 20th June 2016 (minutes previously circulated with Town Council agenda 04.07.16)
5. **MATTERS ARISING** (if any) **FROM THESE MINUTES.** (Note: no new decisions can be taken.)

The following items are for information purposes only:

- Minute point: P.4285 – For sale sign on property in Church Street. The Clerk has lodged this with planning enforcement at Wiltshire Council and has contacted the

estate agents, but as of 07.07.15 the estate agents have not heard from the enforcement officer.

Members' Matters Arising. (Note: no decisions can be taken.)

6. **REPORT BY WILTSHIRE COUNCILLORS** (if any). **Wiltshire Council matters only.** (Members wishing to ask questions of the Wiltshire Councillors are requested to give prior notice to the Councillor concerned or to the Clerk for onward transmission.)
7. **CHAIRMAN'S COMMUNICATIONS.**
8. **PLANNING DECISIONS.** To note Planning Decisions made by Wiltshire Council. (See Schedule I attached.)
9. **PLANNING APPLICATIONS.** To consider Applications received from the Development Manager West, Wiltshire Council, up to the 18th July 2016 and to make such observations thereon as the Committee may decide. (See Schedule II attached).
10. **RECOMMENDATION from PLAY AREAS WORKING GROUP dated 18th JULY 2016** Recommendation from the Play and Leisure Facilities Working Group to take over the running of ten Westbury Play Areas.

Proposal:

Wiltshire Council has £20,000 remaining for the transfer of Play Areas. Wiltshire Council has agreed to allocate the full sum to Westbury Town Council to progress of the transfer. This equates to £2,000 commuted sum per area average plus a proportion of the material budget. The Play and Leisure Facilities Working Group propose accepting this offer.

Background:

The Play and Leisure Facilities Working Group have approached Wiltshire Council regarding taking over responsibility of the Play Areas, initially to secure S106 funding at Becksmill. However, the recent temporary closure of Kendrick Play Area and the subsequent public concern has brought the situation to a head. Positive conversations with Wiltshire Council resulted in the following proposal on the 01st July:

1. Westbury TC consider the transfer of the WC ten play areas.
2. WC would allocate a commuted sum payment of £20k in 2016/ 17 (sorry can make no commit for 2017/18, so if delayed the funding may not be available in the future).
3. The only other debate I could enter into is the revenue funding. I have a material budget of £50 per play area. Hence nine play areas would be £450 for a twelve-month period. This would reduce by the number of months remaining (likewise I can make no commitment for 2017/ 18).
4. The play area inspections are a lump sum payment for the 184 play areas, plus all the other amenity services. We have three inspectors. They each cover circa 60 play areas on a schedule. So an inspection saving really only comes in at a trigger point reduction of 60. So there is unlikely to be inspection revenue savings for WC, hence I could not include this in any payment.

Recommendation:

To contact Wiltshire Council to request the running expense budget associated with each play area and establish the insurance costs. Then refer and recommend the takeover of the Play Areas to Town Council.

11. **APPEAL DECISION - APP/Y3940/W/15/3130433 – LAND NORTH OF BITHAM PARK (see attached)**
To Note
12. **MORRISONS FOOTPATH (WESTBURY 64) - (see attached)**
To discuss the issue of the footpath being obstructed by trolley parking and pallets of goods for sale and agree a way forward.
13. **HIGHWAYS CORRESPONDENCE / MATTERS:**
 - Area Board issue number: 4698 – metro count request along The Mead (For Information Only)
14. **CLERK'S CORRESPONDENCE:**
15. **MONTHLY STATEMENT:** To note May statement (see attached)
16. **BUDGET BIDS**
17. **WORKING GROUPS' REPORTS:**
 - a) **Play and Leisure Facilities Working Group:** see agenda item 10 above
 - b) **Street Scene Working Group:** to be circulated at meeting
 - c) **Town Improvement Group:** to be circulated at meeting