

13th September 2016

YOU ARE HEREBY SUMMONED to attend a MEETING of the HIGHWAYS, PLANNING & DEVELOPMENT COMMITTEE to be held at THE LAVERTON, BRATTON ROAD, WESTBURY, on MONDAY 19th SEPTEMBER 2016 at 7:00pm.

Yours faithfully

Town Clerk

Public Forum

Register between 6:50pm – 7:00pm
Maximum Input per Person – Strictly 5 minutes
Forum not to exceed 30 minutes

**Petitions/Depositions to be lodged with the Town Clerk
at least five working days prior to the Meeting.**

A G E N D A

- 1. TO RECEIVE APOLOGIES (if any) AND REASONS FOR ABSENCE.**
- 2. DISPENSATIONS.**
- 3. DECLARATIONS OF INTEREST (if any) AND REASONS.** (Members must be diligent regarding their interests.)
- 4. MINUTES.** To confirm and sign the Minutes of the Committee Meeting held on 15th August 2016 (minutes previously circulated with Town Council minutes of 05.09.16).
- 5. MATTERS ARISING (if any) FROM THESE MINUTES.** (Note: no new decisions can be taken.)

The following items are for information purposes only:

- a) Minute Point P.4308 –** Morrisons Footpath: The Clerk has referred this through to Wiltshire Council Enforcement and is still awaiting a response.
- b) Minute Point P.4319 –** Members matters arising: The CATG issue number was incorrectly recorded on the action/notes log.

- c) **Minute Point P.4321** – Update on status on site visits: Eileen Medlin at Wiltshire Council has confirmed site visits are for Wiltshire Council members (the Committee and the local division member) only and, as such, parish council representatives are not permitted to attend. This has always been the case.
- d) **Minute Point P.4321** – Cllr Cunningham to give an update under Clerks Correspondence in agenda item 7.
- e) **Minute Point P.4322** – Update on whether Planning Application 16/05816/TCA was referred to the arboriculturist as requested by Westbury Town Council (see attached reply).
- f) **Minute Point P.4324** – Update: The Clerk received a response to her letter to SW Swindon Enterprise Partnership to say they would like to attend a meeting in the future to discuss this with the committee.
- g) **Minute Point P.4326** – The Clerk has received confirmation from Kirsty Rose that forms will need to be completed for new requests only.
- h) **Minute Point P.4328** – Update on temporary Closure of Hawkeridge Road. The Clerk made enquiries as requested and it was confirmed that the works had not been extended.
- i) **Minute Point P.4329d** - Update on Streetlamps by Aldi – see attached.

- **Members' Matters Arising.** (Note: no decisions can be taken.)

6. **REPORT BY WILTSHIRE COUNCILLORS** (if any). **Wiltshire Council matters only.**
(Members wishing to ask questions of the Wiltshire Councillors are requested to give prior notice to the Councillor concerned or to the Clerk for onward transmission.)
7. **CHAIRMAN'S COMMUNICATIONS.**
Minute Point P.4321 – The Clerk to contact Matravers School.
Cllr Cunningham to give an update
8. **PLANNING DECISIONS.** To note Planning Decisions made by Wiltshire Council. (See Schedule I attached.)
9. **PLANNING APPLICATIONS.** To consider Applications received from the Development Manager West, Wiltshire Council, up to the 19th September 2016 and to make such observations thereon as the Committee may decide. (See Schedule II attached).
10. **NETWORK RAIL AGGREGATES RECYCLING DEPOT & THE BLOCKED CINDER PATH (Minute point P.4329c refers).**
The Clerk had previously been tasked with finding out the reason for an increase in HGV traffic and had contacted Network Rail who said it was due to the amount of improvement work they are carrying out on the railway within the area, therefore increasing the amount of old rail track being transported to the recycling centre. Cllr Morland reported it was nothing to do with the recycling centre in Brook Lane, there is a new one the other side of the railway. It is on the site of the old steam sheds. The Clerk was also asked to investigate the cinder track path that has been blocked by a pile of earth.
The Clerk to give an update (see attached photographs).
11. **4 MARKET PLACE – CONCERNS THAT THE HERAS FENCING ERECTED ENCROACHES ONTO WILTSHIRE COUNCIL LAND (Minute Point P.4328d refers).**
Previously the plans the Clerk obtained showed the fencing is not encroaching onto Wiltshire Council land, however Cllr Morland believed this to be incorrect and the Clerk was

asked to obtain a copy of the plans relating to the redevelopment scheme of the Market Place.

The Clerk contacted Kirsty Rose at Wiltshire Council who has not been able to produce any plans. Attached are the minutes relating to the Extraordinary Town Council meeting of 10.12.2007 where it was agreed to adopt Refined Option B and the map is enclosed. Please see bullet point 3 under next steps.

12. **SLAG LANE ISSUES** – Anonymous video received regarding traffic jam to be played at meeting.
13. **HIGHWAYS CORRESPONDENCE / MATTERS:**
 - Area Board Issue Number: 4803 – Speed reduction measures Slag Lane/Frogmore Road/Station Road (see attached)
To decide if Westbury Town Council supports the action proposed.
 - Area Board Issue Number: 4788 – Inappropriate parking in Arundel Close (see attached)
To decide if Westbury Town Council supports the action proposed.
 - Area Board Issue Number: 4842 – Request for dropped kerb Danvers Way, Bitham Park. (see attached).
To decide if Westbury Town Council supports the action proposed.
14. **CLERK'S CORRESPONDENCE:**
15. **MONTHLY STATEMENT:** To note July statement (to be distributed at the meeting).
16. **BUDGET BIDS**
17. **WORKING GROUPS' REPORTS:**
 - a) **Play and Leisure Facilities Working Group:**
No meeting held
 - b) **Street Scene Working Group:**
See attached report
 - c) **Town Improvement Group:**
See attached report